



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Supporting Documents for NAAC Annual Quality Assurance Report (AQAR) (4th Cycle) Period: 2022-2023

Criterion 1	Key Indicator: 1.2
Curricular Aspects	Academic flexibility
Metric Number: 1.2.2	Number of Add on /Certificate programs offered during the year.

Prepared and submitted by
Jorhat Kendriya Mahavidyalaya



Submitted To



NAAC

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL



Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Sl no	Courses
1	LED BULB REPAIRING TECHNICIAN
2	VERMI COMPOST PRODUCTION & TRAINING
3	SOFT SKILLS
4	LIFE SKILLS
5	COMPUTER BASIC WITH SPECIAL KNOWLEDGE ON MS OFFICE AND INTERNET SUSCEPTABILITY
6	SOLID WASTE MANAGEMENT COURSE
7	BIOINFORMATICS
8	NSDC- Still Photographer Led Light Repair Technician Solar Panel Installation Technician Course on Makeup Artist
9	COMMUNITY COLLEGE- B.Voc in Small Tea Garden Management Diploma in Tea Plantation and Management
10	Post Graduate Diploma of Computer Application (P.G.D.C.A) Courses


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Criterion 1: Curricular Aspects

Curricular Planning and Implementation

1.1.1 The Institute ensures effective curriculum delivery through a well-planned and documented process including Academic Calendar and conduct of continuous internal Assessment

Table of Content

○ <i>Approval notification</i>
○ <i>Notice of inaugural function of add-on courses</i>
○ <i>Notice on add-on-courses relating to assign departments</i>
○ <i>Daily class routine for Add on Courses.</i>
○ <i>List of coordinators of add-on course</i>


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Table of Content

Add-on course on Led Bulb Repairing Technician:

- ❖ Syllabus of add-on course on LED Bulb Repairing Technician
- ❖ List of students of add-on course on LED Bulb Repairing Technician
- ❖ Practical class on LED Bulb Repairing Technician Course
- ❖ Trade Mark

Add-on course on Vermicompost

- ❖ Syllabus for Vermicompost Production and Training
- ❖ List of students of Vermicompost Production and Training
- ❖ Practical class for Vermicompost Production and Training

Add-on course on Soft Skill

- ❖ Syllabus for Soft Skills
- ❖ List of students of Soft Skills
- ❖ Attendance register of Soft Skill
- ❖ Sample Question Paper of Soft Skill Certificate Course Exam 2023
- ❖ Special Member of Syllabus Committee
- ❖ Examination Notice of Soft Skills
- ❖ Sample Certificate of Soft Skill Course

Add-on course on Life Skill

- ❖ Syllabus of Add-on Course on Life Skills
- ❖ List of Students of Add-on Course on Life Skill
- ❖ Sample Certificate of Add-on Course on Life Skill


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Add-on Course on Computer Basic with Special Knowledge on MS Office and Internet Susceptibility

- ❖ Syllabus of Add-on Course on Computer Basic with Special Knowledge on MS Office and Internet Susceptibility
- ❖ List of Students of Add-on Course on Computer Basic with Special Knowledge on MS Office and Internet Susceptibility
- ❖ Sample Question Paper on Computer Basic with Special Knowledge on MS Office and Internet Susceptibility
- ❖ Sample Copy Marksheet of Add-on Course on Computer Basic with Special Knowledge on MS Office and Internet Susceptibility
- ❖ Practical Class on Computer Basic with Special Knowledge on MS Office and Internet Susceptibility
- ❖ Sample Certificate on Computer Basic with Special Knowledge on MS Office and Internet Susceptibility

Add-on course on Solid Waste Management Course

- ❖ Syllabus on Solid Waste Management Course
- ❖ List of Students of Add-on Course on Solid Waste Management Course
- ❖ Sample of Certificate

Add-on Course on Bioinformatics

- ❖ Syllabus of Add-on Course on Bioinformatics
- ❖ List of Students on Bioinformatics

NSDC PMKVY 4.0 Courses

NSDC Course on Still Photographer:

- ❖ NSDC PMKVY 4.0 Sanction Letter
- ❖ Model Curriculum
- ❖ Students List of the Still Photography Course


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

❖ Practical Class Photo of Still Photographer Course

NSDC Course on LED Light Repair Technician:

❖ Model Curriculum

❖ Curriculum/Syllabus

❖ Students list of NSDC Course on Led Light Repair Technician

NSDC course on Solar Panel Installation Technician:

❖ Model Curriculum

❖ Students List of Solar Panel Installation

NSDC Course on Makeup Artist

❖ Model Curriculum

❖ Syllabus of Add-on Course on Makeup Artist

❖ Students List of NSDC Course on Makeup Artist

❖ Attendance List of Students Taking NSDC Course on Makeup Artist

❖ Practical Class Photo of Makeup Artist

Community College:

❖ Community College/Diploma and B Voc in Tea Plantation and Management

❖ A Report of Internship of Student of Diploma and B Voc in Tea Plantation and Management

PGDCA Courses:

❖ Affiliation PGDCA DU Order copy

❖ PGDCA Enrollment

❖ PGDCA Syllabus


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Approval Notification



OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH
Ref. No. DU/DR-A/6-1/22/417

Date: 20/4/2022

NOTIFICATION

Under Report to the Under Graduate Board and Academic Council, Dibrugarh University, the Hon'ble Vice Chancellor i/c, Dibrugarh University is pleased to approve the following subjects as Add-on-Courses to be offered by Jorhat Kendriya Mahavidyalaya, Jorhat w.e.f. the Academic Session 2021-2022.

Sl No	Title of the Add-on-course	Duration	Department
1	LED bulb repairing technician	3 months	Physics Department in collaboration with Community College.
2	Vermi-compost Production Training Course	3 months	Zoology Department in collaboration with Community College.
3	Soft Skill Course	3 months	English & Assamese.
4	Life Skill Course	3 months	Education & Sociology
5	Tea Processing with special emphasis on Green & Specialty Tea	3 months	Botany Department in collaboration with Community College.
6	Computer basics with special knowledge on MS office and Internet Susceptibility.	3 months	Computer Science
7	Sustainable Development of Solid Waste Management Course.	3 months	Chemistry
8	Certificate course in Bioinformatics.	6 months	Botany

Issued with due approval.

(Dr. B.C. Borah)
Joint Registrar (Academic)
Dibrugarh University

Copy to:

1. The Hon'ble Vice Chancellor i/c, Dibrugarh University for favour of information.
2. The Deans, Dibrugarh University, for favour of information.
3. The Registrar, Dibrugarh University, for information.
4. The Controller of Examinations, Dibrugarh University, for favour of information.
5. The Inspector of Colleges i/c, Dibrugarh University, for information.
6. The Principal, Jorhat Kendriya Mahavidyalaya, Jorhat Assam for information.
7. The Joint Controller of Examinations "C", Dibrugarh University, for information.
8. The Deputy Controller of Examinations "A" & "B" i/c, Dibrugarh University, for information.
9. The Academic Officer, Dibrugarh University, for information and needful.
10. The Programmer, Dibrugarh University for kind information and with a request to upload the Notification in the University website.
11. File.

(Dr. B.C. Borah)
Joint Registrar (Academic)
Dibrugarh University


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Notice of Inaugural Function of Add-on Courses



Estd: 1981

JORHAT KENDRIYA MAHAVIDYALAYA

KENDUGURI, JORHAT-785 010, ASSAM

Phone # 0376-2350009, e-mail: jkmprincipal@rediffmail.com, Fax # 0376-2350009

Re-accredited by NAAC with Grade B⁺

Website # <http://www.jorhatkendriyamahavidyalaya.in>

Ref No. JKM/JHT/PI/2022/

Date: 02-05-2022

NOTICE

It is hereby informed to all the students of BA/B.Sc 6th semester that their Add-on course classes will be commenced from today at 2.00PM at Central Auditorium Hall. Therefore, they are hereby asked to attend the inaugural function relating to commencement of Add-on course classes without fail.

(Dr. Dulen Saikia)

Principal

Jorhat Kendriya Mahavidyalaya

Principal

Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10

(Signature)

Pranjal Dutta
Coordinator, IQAC



(Signature)
Dr. Dulen Saikia
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10




Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

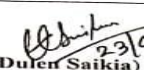
Notice on Add-On-Courses Relating to Assign Departments


JORHAT KENDRIYA MAHAVIDYALAYA
Estd. 1981
Re-accredited by NAAC with grade 'B'
KENDUGURI, JORHAT - 785 010, ASSAM
Phone # 0376-2350009, e-mail # jkmpincipal@rediffmail.com., Fax # 0376-2350009
Website : www.jorhatkendriyamahavidyalaya.in

Ref : JKM/Add-on-course/22/...92 Date: ..23/03/2022...

Add-on-Courses to be offered by Jorhat Kendriya Mahavidyalaya, from the academic session 2022-23

Sl No	Title of the Add-on-course	Duration	Credit	Department
1 B.Sc 6th	LED bulb repairing technician	3 months	09 credit (9 classes per week)	Physics Department in collaboration with Community College.
2 B.Sc 6th	Vermi-compost Production Training Course	3 months	09 credit (9 classes per week)	Zoology Department in collaboration with Community College.
3 B.A 6th	Soft Skill Course	3 months	09 credit (9 classes per week)	English & Assamese.
4 B.A 6th	Life Skill Course	3 months	14 credit (14 classes per week)	Education & Sociology
5	Tea Processing with special emphasis on Green & Specialty Tea	3 months	09 credit (9 classes per week)	Botany Department in collaboration with Community College.
6 B.A 6th	Computer basics with special knowledge on MS office and Internet Susceptibility.	3 months	09 credit (9 classes per week)	Computer Science Department.
7	Sustainable Development of Solid Waste Management Course.	3 months	09 credit (9 classes per week)	Chemistry Department.
8 B.Sc 6th	Certificate course in Bioinformatics.	6 months	18 credit (9 classes per week)	Botany Department.


(Dr. Dulen Saikia)
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat - 10
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Saikia
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10
Principal



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Daily Class Routine for Add on Courses

DAILY CLASS ROUTINE FOR ADD ON COURSES B.A/B.Sc 6th SEMESTER w.e.f. 02-05-2022

	B.A 6 th Semester 3.00 to 4.00 PM	B.Sc 6 th Semester 3.00 to 4.00 PM
MONDAY	1. Soft Skill (01) 2. Life Skill (02) 3. Computer Barrier (08)	1. LED Bulb 2. Vermicompost 3. Bioinformatics
TUESDAY		
WEDNESDAY	1. Soft Skill (01) 2. Life Skill (02) 3. Computer Barrier (08)	1. LED Bulb 2. Vermicompost 3. Bioinformatics
THURSDAY		1. LED Bulb 2. Vermicompost 3. Bioinformatics
FRIDAY		
SATURDAY	1. Soft Skill (01) 2. Life Skill (02) 3. Computer Barrier (08)	

(Dr. Dulen Saikia)
Principal

Jorhat Kendriya Mahavidyalaya

Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Saikia
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

List of Coordinators of Add-on Course



Estd: 1981

JORHAT KENDRIYA MAHAVIDYALAYA

KENDUGURI, JORHAT-785 010, ASSAM

Phone # 0376-2350009, e-mail: jkmprincipal@rediffmail.com, Fax # 0376-2350009

Re-accredited by NAAC with Grade B⁺

Website # <http://www.jorhatkendriyamahavidyalaya.in>

Ref No. JKM/JHT/PI/2022/

Date: 25-04-2022

NOTICE

It is hereby informed to all the Coordinators of add-on courses and the HoD's of assigned departments that a meeting is convened today at 3 pm at Administrative Conference Hall to discuss the matters relating to commencement of classes from 02-05-2022. You are therefore, requested to attend the meeting on time without fail.

Coordinators:

1	LED bulb repairing	a) Amrit Dutta b) Arup Saikia
2	Vermicompost Production Training Course	a) Someswar Borah
3	Soft Skill Course	a) Bhagyashree Shyam b) Ratnamoni Dutta
4	Life Skill Course	a) Moonmoni Borkoch b) Pallabi Mali
5	Tea Processing with special Emphasis on Green & Speciality Tea	a) Pinaki Hazarika b) Nabajit Tanti
6	Computer basics with special knowledge on MS Office	a) Armina Rehman
7	Sustainable Development of Solid Waste Management course	a) Binod Hazarika b) Sinki Kolita
8	Certificate Course in Bioinformatics	a) Bhaskar Kalita b) Dimple Bora

(Dr. Dulen Saikia)

Principal

Jorhat Kendriya Mahavidyalaya

Principal

Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat 10

Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Saikia
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat 10



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

ADD ON COURSE ON LED BULB REPAIRING TECHNICIAN

Add-on Course on Led Bulb Repairing Technician:

- ❖ Syllabus of add-on course on LED Bulb Repairing Technician
- ❖ List of Students of Add-on Course on LED Bulb Repairing Technician
- ❖ Practical Class on LED Bulb Repairing Technician Course
- ❖ Trade Mark

Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Syllabus of Add-on Course on LED Bulb Repairing Technician

Three months add on certificate course on "LED bulb repairing technician" introduced by Physics Department, JKM in collaboration with Community College Jorhat Kendriya Mahavidyalaya.

Course Syllabus of Three month Add on certificate course on "LED bulb repairing technician" Total Credit: 9

Unit	Element	Topic	Credit
1.	Basics of Electronics and LED	<ol style="list-style-type: none">1. Differentiate between various electronic and electrical components, materials and their specific properties, types and usages.2. Differentiate between alternating current (AC) and direct current (DC).3. Identify the types of solder and flux List the function of the different.4. Components of a soldering iron. Identify the selection criteria of a suitable tip.5. Demonstrate the LED working principle List the parameters which affect the overall life of LED.6. Categorise LED into its various types such as indicator, illuminator and Chip on Board (COB).7. List the advantages of LED light products.8. List the basic parameters of LEDs and their importance in an LED products.9. Distinguish between the different types of power sources used in LED lighting and their characteristics.	3
2.	LED Luminary Repair and Assembly	<ol style="list-style-type: none">1. List the major components of an LED luminary such as LED light engine, LED Driver, LED heat sink and thermal pads.2. Identify the tools required for LED product assembly.3. List the materials used in LED product assembly.4. Demonstrate basic knowledge of assembly of products such as spot light, LED bulb and LED tube light.	2
3.	Safety Standards and Procedures	<ol style="list-style-type: none">1. Identify electrostatic discharge (ESD) causes and safety gear.2. Identify and implement safety rules and company policy on personal protective equipment (PPE).3. Use eye, respiratory and hearing protection as per company policy.	1
4.	Practical Classes	The Course contents given below	3

[Signature]
11/03/2022
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10

[Signature]
Pranjal Dutta
Coordinator, IQAC



[Signature]
Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Practical Classes on Led bulb repairing

1. Electric circuit components such as diode, transistor, IC, LED, transformer, resistor, capacitor, thermistor, inductor, timer, motor, starter, connector, switch, PCB, relay.
2. Multimeter, power source.
3. Ammeter, voltmeter Soldering Iron, soldering ware, desoldering pump.
4. LED light, multimeter, tester, LCR meter and power analyser.
5. Stripper, cutter, screw driver set, plier, soldering pump, soldering iron.

(Rajib Bordoloi)
HOD
Dept. of Physics, JKM

(Arup Saikia)
Faculty
Dept. of Physics, JKM

(Amrit Dutta)
Faculty
Dept. of Physics, JKM

(Priyanus Kalita)
Guest Faculty
Sibsagar College, JKM

11/03/2022
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010

Pranjal Dutta
Coordinator, IQAC


Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

List OF STUDENTS OF ADD-ON COURSE ON LED BULB REPAIRING TECHNICIAN

STUDENT LIST ADD ON COURSE ON LED BULB REPAIRING			
1	Kajal Sah	LED BULB REPAIRING (OPEN FOR ALL)	ECONOMIC 6th SEMESTER
2	Saraswati sahu	LED BULB REPAIRING (OPEN FOR ALL)	EDUCATIO 6th SEMESTER
3	Nisha Thakur	LED BULB REPAIRING (OPEN FOR ALL)	EDUCATIO 6th SEMESTER
4	Simran Parveen	LED BULB REPAIRING (OPEN FOR ALL)	EDUCATIO 6th SEMESTER
5	Nisha kumari	LED BULB REPAIRING (OPEN FOR ALL)	EDUCATIO 6th SEMESTER
6	Bitu Borah	LED BULB REPAIRING (OPEN FOR ALL)	EDUCATIO 6th SEMESTER
7	Pratyosh pratim saikia	LED BULB REPAIRING (OPEN FOR ALL)	POLITICAL 6th SEMESTER
8	Khyati Priya gogoi	LED BULB REPAIRING (OPEN FOR ALL)	POLITICAL 6th SEMESTER
9	Anamika Gogoi	LED BULB REPAIRING (OPEN FOR ALL)	POLITICAL 6th SEMESTER
10	Ishan jyoti Bora	LED BULB REPAIRING (OPEN FOR ALL)	POLITICAL 6th SEMESTER
11	Abhilasha Gogoi	LED BULB REPAIRING (OPEN FOR ALL)	POLITICAL 6th SEMESTER
12	Rituraj borah	LED BULB REPAIRING (OPEN FOR ALL)	ZOOLOGY 4th SEMESTER
13	Progyan dutta	LED BULB REPAIRING (OPEN FOR ALL)	POLITICAL 6th SEMESTER
14	Progyan dutta	LED BULB REPAIRING (OPEN FOR ALL)	POLITICAL 6th SEMESTER
15	Upasana Bordoloi	LED BULB REPAIRING (OPEN FOR ALL)	POLITICAL 6th SEMESTER
16	JUBIN DOLEY	LED BULB REPAIRING (OPEN FOR ALL)	POLITICAL 6th SEMESTER
17	DEBASISH DARABDHA	LED BULB REPAIRING (OPEN FOR ALL)	MATHEMA 4th SEMESTER
18	Ruma begum	LED BULB REPAIRING (OPEN FOR ALL)	SOCIOLOG 6th SEMESTER
19	Jyoti Das	LED BULB REPAIRING (OPEN FOR ALL)	CHEMISTR 4th SEMESTER
20	Preeti bhumij	LED BULB REPAIRING (OPEN FOR ALL)	ZOOLOGY 6th SEMESTER
21	Preeti bhumij	LED BULB REPAIRING (OPEN FOR ALL)	ASSAMESE 4th SEMESTER
22	Preeti bhumij	LED BULB REPAIRING (OPEN FOR ALL)	ASSAMESE 4th SEMESTER
23	Preeti bhumij	LED BULB REPAIRING (OPEN FOR ALL)	ASSAMESE 4th SEMESTER
24	Preeti bhumij	LED BULB REPAIRING (OPEN FOR ALL)	ASSAMESE 4th SEMESTER
25	Preeti bhumij	LED BULB REPAIRING (OPEN FOR ALL)	ASSAMESE 4th SEMESTER
26	Sujata Dutta	LED BULB REPAIRING (OPEN FOR ALL)	ASSAMESE 4th SEMESTER
27	Manab Rajjyoti Dutta	LED BULB REPAIRING (OPEN FOR ALL)	ZOOLOGY 6th SEMESTER
28	Asif Ahmed	LED BULB REPAIRING (OPEN FOR ALL)	ENGLISH 4th SEMESTER
29	Ankur Medhi	LED BULB REPAIRING (OPEN FOR ALL)	ENGLISH 4th SEMESTER
30	Rahul chaliha	LED BULB REPAIRING (OPEN FOR ALL)	ENGLISH 4th SEMESTER
31	Rahul chaliha	LED BULB REPAIRING (OPEN FOR ALL)	ENGLISH 4th SEMESTER
32	Rahul chaliha	LED BULB REPAIRING (OPEN FOR ALL)	ENGLISH 4th SEMESTER
33	Shalini Gupta	LED BULB REPAIRING (OPEN FOR ALL)	ENGLISH 4th SEMESTER
34	Anand kumar Mahato	LED BULB REPAIRING (OPEN FOR ALL)	POLITICAL 6th SEMESTER
35	Subham santanu bord	LED BULB REPAIRING (OPEN FOR ALL)	MATHEMA 4th SEMESTER
36	Kaushik Dutta	LED BULB REPAIRING (OPEN FOR ALL)	PHYSICS 6th SEMESTER
37	Ruhit Thakur	LED BULB REPAIRING (OPEN FOR ALL)	PHYSICS 6th SEMESTER
38	Sangam sahu	LED BULB REPAIRING (OPEN FOR ALL)	ENGLISH 4th SEMESTER
39	Ujjal Baishnav	LED BULB REPAIRING (OPEN FOR ALL)	POLITICAL 6th SEMESTER
40	Karan bhadra	LED BULB REPAIRING (OPEN FOR ALL)	ZOOLOGY 4th SEMESTER
41	Karan bhadra	LED BULB REPAIRING (OPEN FOR ALL)	ZOOLOGY 4th SEMESTER
42	Lokhimai deuri	LED BULB REPAIRING (OPEN FOR ALL)	ZOOLOGY 4th SEMESTER
43	Rakesh pegu	LED BULB REPAIRING (OPEN FOR ALL)	PHYSICS 6th SEMESTER

Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10

Arup Saikia
Course Coordinator
LED Bulb repairing

Pranjal Dutta
Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Saikia
Dr. Dulen Saikia
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

PRACTICAL CLASS ON LED BULB REPAIRING TECHNICIAN COURSE



Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010 (Assam)



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

TRADE MARK

12/6/22, 5:02 PM

E-Register - Main Page

(NOT FOR LEGAL USE)

As on Date : 06/12/2022

Status : Accepted

[View Examination Report](#)

TM Application No.	5542921
Class	11
Date of Application	25/07/2022
Appropriate Office	KOLKATA
State	ASSAM
Country	India
Filing Mode	e-Filing
TM Applied For	JKM RHINO
TM Category	TRADE MARK
Trade Mark Type	DEVICE
User Detail	Proposed to be used
Certificate Detail	
Valid upto/ Renewed upto	
Proprietor name	(1) DR. DULEN SAIKIA Single Firm
Proprietor Address	Jorhat Kendriya Mahavidyalaya, Kenduguri Jorhat -10, Assam
Email Id	***clc85@gmail.com
Attorney name	AMANDEEP SINGH[23660]
Attorney Address	PLOT NO.62-63, KHASRA NO.103-104, RAJPUR KHURD EXTENSION, NEW DELHI-110068
Goods & Service Details	[CLASS : 11] LED LIGHT, LED BULB, LED TUBELIGHT.

Trade Mark Image : (1)



Pranjal Dutta
Coordinator, IQAC



Principal
Dr. Dulen Saikia
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

ADD-ON-COURSE ON VERMI COMPOST PRODUCTION AND TRAINING

Add-on course on Vermicompost

- ❖ Syllabus for Vermicompost Production and Training
- ❖ List of students of Vermicompost Production and Training
- ❖ Practical class for Vermicompost Production and Training

Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

SYLLABUS FOR VERMICOMPOST PRODUCTION AND TRAINING

UNIT	ELEMENT	TOPIC	CREDIT
I	General: Vermiculture/ Vermicompost	1. Introduction, definition, meaning, history, economic importance	2
		2. Role in bio transformation, role as four r's of recycling: reduce, reuse, recycle, restore.	
		3. The matter and humus cycle, transformation process in organic matter.	
		4. Choosing the right worm. Useful species of earthworms. Local species of earthworms. Exotic species of earthworms.	
II	Earthworm Biology and Rearing	1. Key to identify the species of earthworms	2
		2. Biology of <i>Eisenia fetida</i> / <i>Eudriluseugeniae</i> <ul style="list-style-type: none"> Taxonomy, Anatomy, physiology and reproduction. Vital cycle: alimentation, fecundity, annual reproducer potential and limit factors (gases, diet, humidity, temperature, PH, light, and climatic factors). 	
III	Vermicompost Technology (Methods and Products)	1. Small Scale Earthworm farming for home gardens - Earthworm compost for home gardens	2
		2. Conventional commercial composting - Earthworm Composting larger scale	
		3. Earthworm Farming (Vermiculture), Extraction (harvest), vermicompost harvesting, packaging and storage	
		4. Nutritional Composition of Vermicompost for plants, comparison with other Fertilizers	
		5. Verm wash collection, composition & use	
		6. Sickness and worm's enemies. Frequent problems. How to prevent and fix them. Complementary activities of auto evaluation.	


Pranjal Dutta
 Coordinator, IQAC




Dr. Dulen Sarma
 Principal
 Jorhat Kendriya Mahavidyalaya
 Kenduguri, Jorhat-785010 (Assam)



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

SYLLABUS FOR VERMICOMPOST PRODUCTION AND TRAINING

PRACTICAL

Sl No.	Topic s	Credit
1.	Key to identify different types of earthworms	3
2.	Study of Systematic position, habit, habitat & External characters of <i>Eisenia fetida</i> / <i>Eudrilus eugeniae</i>	
3.	Comparison of morphology & life stages of <i>Eisenia fetida</i> & <i>Eudrilus eugeniae</i>	
4.	Study of Vermiculture, Vermi wash & Vermicompost equipments, devices	
5.	Preparation of vermi beds, maintenance of vermicompost & climatic conditions.	
6.	Harvesting, packaging, transport and storage of Vermicompost and separation	


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

LIST OF STUDENTS OF VERMICOMPOST PRODUCTION AND TRAINING

STUDENT LIST ADD ON COURSE ON VERMICOMPOST

1	Subhradeep paul	VERMICOMPOST PRODUCTION TRAINING COURSE	BOTANY	4th SEMESTER
2	Priyanka saikia	VERMICOMPOST PRODUCTION TRAINING COURSE	BOTANY	4th SEMESTER
3	Nabadip Doley	VERMICOMPOST PRODUCTION TRAINING COURSE	ZOOLOGY	4th SEMESTER
4	Janokanta mili	VERMICOMPOST PRODUCTION TRAINING COURSE	BOTANY	4th SEMESTER
5	Mrinal morang	VERMICOMPOST PRODUCTION TRAINING COURSE	ZOOLOGY	4th SEMESTER
6	Nilufar ahmed	VERMICOMPOST PRODUCTION TRAINING COURSE	ZOOLOGY	6th SEMESTER
7	Nilufar ahmed	VERMICOMPOST PRODUCTION TRAINING COURSE	ZOOLOGY	6th SEMESTER
8	Ujjal doley	VERMICOMPOST PRODUCTION TRAINING COURSE	ZOOLOGY	6th SEMESTER
9	Sahin Ahmed	VERMICOMPOST PRODUCTION TRAINING COURSE	ZOOLOGY	6th SEMESTER
10	Sabnam parbeen	VERMICOMPOST PRODUCTION TRAINING COURSE	ZOOLOGY	6th SEMESTER
11	Darpan Jyoti Pegu	VERMICOMPOST PRODUCTION TRAINING COURSE	BOTANY	4th SEMESTER

[Signature]
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10

Co-ordinator
[Signature]
Mr. Someswar Borah

[Signature]
Pranjal Dutta
Coordinator, IQAC



[Signature]
Principal
Dr. Dulen Saikia
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10

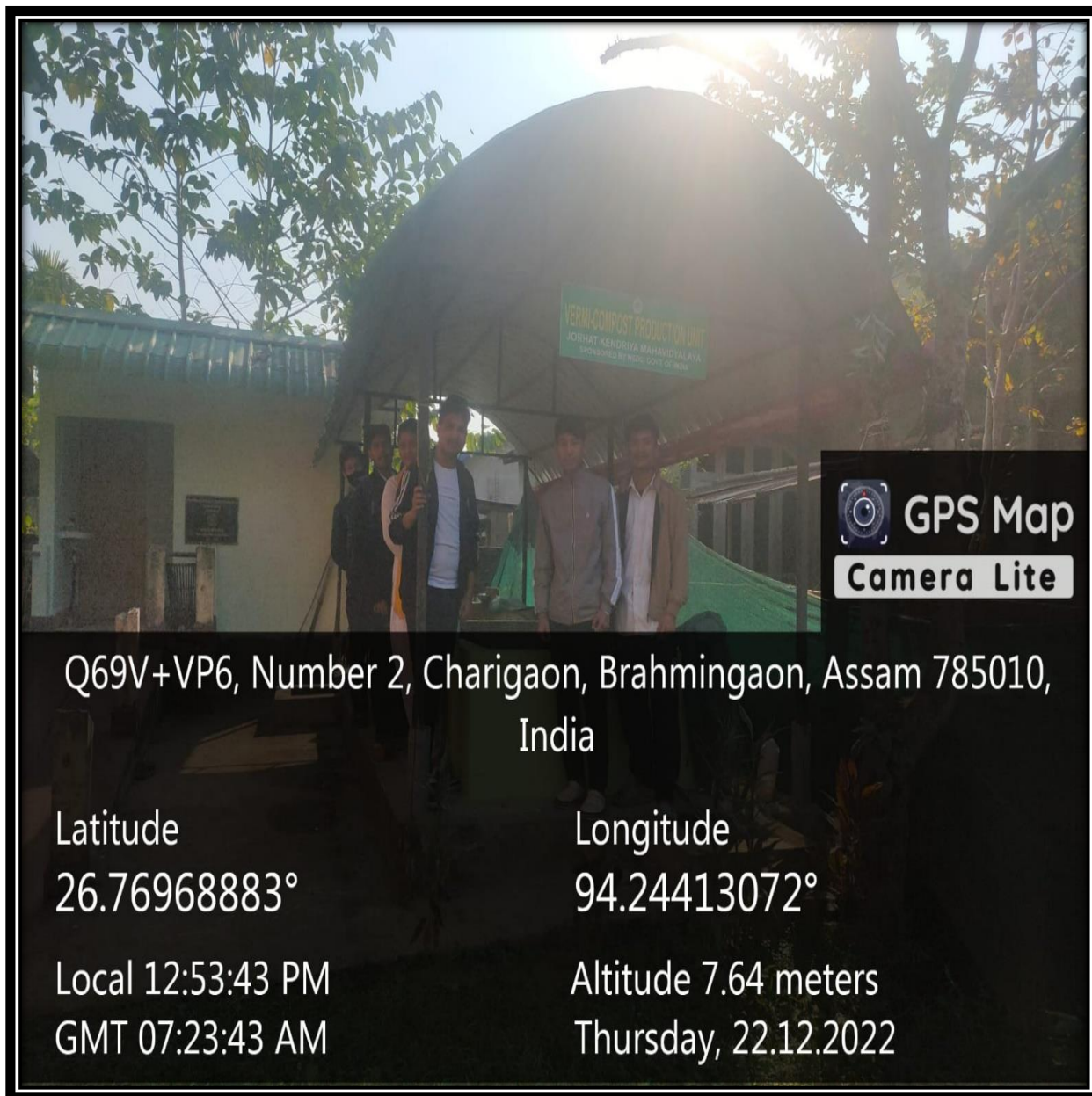


Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

PRACTICAL CLASS FOR VERMICOMPOST PRODUCTION AND TRAINING



Q69V+VP6, Number 2, Charigaon, Brahmingaon, Assam 785010,
India

Latitude
26.76968883°

Longitude
94.24413072°

Local 12:53:43 PM
GMT 07:23:43 AM

Altitude 7.64 meters
Thursday, 22.12.2022


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

PRACTICAL CLASS FOR VERMICOMPOST PRODUCTION AND TRAINING



Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

ADD-ON COURSE ON SOFT SKILL

Add-on course on Soft Skill

- ❖ Syllabus for Soft Skills
- ❖ List of Students of Soft Skills
- ❖ Attendance Register of Soft Skill
- ❖ Sample Question Paper of Soft Skill Certificate Course Exam 2023
- ❖ Special Member of Syllabus Committee
- ❖ Examination Notice of Soft Skills
- ❖ Sample Certificate of Soft Skill Course


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

SYLLABUS FOR SOFT SKILLS

Certificate course in Soft Skills An initiative of dept. of English and Assamese

Course layout

Objective : This course aims at enhancing the skill of communication, and other soft skills like leadership, positive attitude, emotional intelligence, self motivation etc. for the development of personality as well as carrier development of the learner.

Duration – 3 months

Total credit – 09

Unit	Topic	Credit
1.	Introduction to Soft Skills; Aspects of soft skills; Effective communication skills; classification of communication, personality development;	1
2.	Haptics : The language of touch; listening skills; types of listening; effective listening.	1
3.	Letters; types of formal letters; Business letters: types; format and style; Effective resume.	1
4.	Report writing : types and strategies; proceeding writing	1
5.	Synopsis; Research paper; Project;	1
6.	Corporate writing: email, face book, whatsapp, twitter	1
7.	Preparation for personal interviews; speeches for various occasions; effective presentation.	1
8.	Practical: details of practicals are listed below	2

Details of Practical:

1. Group discussion.
2. Power point presentation on specific topics.
3. Demonstration of Listening Skill
4. Report writing & Conduction of meeting

Reference :

1. Butterfield, Jeff. Soft Skills for Everyone. New Delhi: Cengage Learning. 2010.
2. Kumar, Sanajy and Pūshp Lata. Communication Skills. New Delhi: OUP. 2011.
3. Lucas, Stephen E. The Art of Public Speaking. McGraw-Hill Book Co. International Edition, 11th Ed. 2014.
4. Sharma, R.C. and Krishna Mohan. Business Correspondence and Report Writing. New Delhi: TMH. 2016.
5. Turk, Christopher. Effective Speaking. South Asia Division: Taylor & Francis. 1985.
6. বেজবৰা, ডঃ নীৰাজনা মহন্ত, ব্যক্তিগত, সূক্ষ্মৰ কৌশল আৰু যোগাযোগ, অসম বুক ট্ৰাষ্ট
7. গোস্বামী, গোলোক চন্দ্ৰ, অসমীয়া ব্যাকৰণ প্ৰৱেশ, বীণা লাইব্ৰেৰী, গুৱাহাটী

Ratnamoni Dutta
Ratnamoni Dutta 10/3/22
Co ordinator
Soft Skill

Bishnuram Nath
HoD, Assamese Dept.

Bhagyashree Shyam
Bhagyashree Shyam 10.3.2022
Co ordinator
Soft Skill

Dr. Arunima Borah
HoD, English Dept

(Dr. Dulen Saikia)
Principal

Jorhat Kendriya Mahavidyalaya

Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010

Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Saikia
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

LIST OF STUDENTS OF SOFT SKILLS

STUDENT LIST ADD ON COURSE ON SOFT SKILL

1. Anurag Gondhia	SOFT SKILL COURSE (OPEN FOR ALL)	POLITICAL	6th SEMESTER
2. Sudarshana Neog	SOFT SKILL COURSE (OPEN FOR ALL)	POLITICAL	6th SEMESTER
3. Arindom saikia	SOFT SKILL COURSE (OPEN FOR ALL)	POLITICAL	6th SEMESTER
4. Upasana Saikia	SOFT SKILL COURSE (OPEN FOR ALL)	ASSAMESE	6th SEMESTER
5. Chayanika Bharali	SOFT SKILL COURSE (OPEN FOR ALL)	ENGLISH	6th SEMESTER
6. Ritunjoy Borah	SOFT SKILL COURSE (OPEN FOR ALL)	ASSAMESE	6th SEMESTER
7. Jahnobi Bora	SOFT SKILL COURSE (OPEN FOR ALL)	ASSAMESE	6th SEMESTER
8. Gourab koch	SOFT SKILL COURSE (OPEN FOR ALL)	ASSAMESE	6th SEMESTER
9. Arup das	SOFT SKILL COURSE (OPEN FOR ALL)	ASSAMESE	6th SEMESTER
10. Rajballabh Shyam	SOFT SKILL COURSE (OPEN FOR ALL)	ENGLISH	6th SEMESTER
11. Sanskriti Sarmah	SOFT SKILL COURSE (OPEN FOR ALL)	ECONOMIC	4th SEMESTER
12. Krishna Rani Bora	SOFT SKILL COURSE (OPEN FOR ALL)	ECONOMIC	4th SEMESTER
13. Twinkle boruah	SOFT SKILL COURSE (OPEN FOR ALL)	ASSAMESE	6th SEMESTER
14. Papori bora	SOFT SKILL COURSE (OPEN FOR ALL)	ASSAMESE	6th SEMESTER
15. Pompi Moni gogoi	SOFT SKILL COURSE (OPEN FOR ALL)	ASSAMESE	6th SEMESTER
16. DIBAKAR DUTTA	SOFT SKILL COURSE (OPEN FOR ALL)	ENGLISH	6th SEMESTER
17. Santana Tamuli	SOFT SKILL COURSE (OPEN FOR ALL)	ENGLISH	6th SEMESTER
18. Himadri Bora	SOFT SKILL COURSE (OPEN FOR ALL)	ENGLISH	6th SEMESTER
19. Rizwana Ishrat	SOFT SKILL COURSE (OPEN FOR ALL)	ENGLISH	6th SEMESTER
20. Nomita koch	SOFT SKILL COURSE (OPEN FOR ALL)	ENGLISH	6th SEMESTER
21. Bishal Das	SOFT SKILL COURSE (OPEN FOR ALL)	ASSAMESE	4th SEMESTER
22. Minakhi Das	SOFT SKILL COURSE (OPEN FOR ALL)	POLITICAL	4th SEMESTER
23. Jadav doley	SOFT SKILL COURSE (OPEN FOR ALL)	ENGLISH	4th SEMESTER
24. Jadav doley	SOFT SKILL COURSE (OPEN FOR ALL)	ENGLISH	4th SEMESTER
25. Avinash dubey	SOFT SKILL COURSE (OPEN FOR ALL)	ENGLISH	4th SEMESTER
26. Priyakhii dutta	SOFT SKILL COURSE (OPEN FOR ALL)	ASSAMESE	6th SEMESTER

Co-Ordinator
Bhagyashree Shyam

Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10

Pranjal Dutta
Coordinator, IQAC



Principal
Dr. Dulen Sarma
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

ATTENDANCE REGISTER OF SOFT SKILL

School Register No. IR		Register of Daily														
Soft Skills - Add-on Course																
2nd Batch = 22-23																
Others.....Total.....Class.....Sec.....																
Roll No.	N A M E	No. of in Admission Registered	10	11	12	13	14	15	A T T E N							
60	Ritunjay Borah		P	A	A	P	P	A	P	P	P					
37	Jahnebi Borah		P	P	A	P	A	P	P	P	P					
97	Gaurab Konch		P	P	P	A	A	P	A	A	A					
25	Arup Das		P	A	A	P	P	P	A	P	P					
132	Anurag Goudhia		P	A	P	A	P	A	A	P	P					
102	Sundarshana Neog		P	P	A	P	P	P	P	P	A					
05	Anindom Saikia		P	A	P	P	P	P	A	P	P					
74	Upasana Saikia		P	P	A	A	P	A	P	A	P					
09	Chayanika Bhotchali		P	A	P	P	P	A	A	A	A					
26	Rajballabh Shyam		P	P	A	A	P	A	P	P	P					
204	Sanskriti Sarinmah		P	P	P	A	P	P	A	P	P					
110	Krishnarani Bora		P	P	A	P	A	A	P	P	P					
116	Twinkle Baruah		P	P	A	P	P	A	P	P	P					
140	Papori Bora		P	P	A	P	P	A	A	P	P					
11	Pampi mani Gogoi		P	P	P	A	A	P	A	P	P					
03	Dibakar Dutta		P	P	A	A	P	A	A	P	P					
18	Santana Tamuli		P	P	P	A	A	P	A	P	P					
200	Himadri Bora		P	A	A	P	P	P	A	P	P					
154	Rizwana Ishrat		A	P	P	P	A	P	A	P	P					
03	Namita Koch		A	P	P	A	P	A	P	P	P					
21	Bishal Das		A	P	P	P	A	P	P	P	P					
100	Minakshi Das		A	P	P	P	A	A	A	P	P					
51	Jadav Doley		P	A	P	A	P	P	P	P	A					
42	Avinash Dubey		P	P	A	P	A	A	A	P	P					
160	Pritya Kshi Dutta		P	P	A	P	P	A	A	A	A					
No. of Students Present																
No. of Students Absent																


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

SAMPLE QUESTION PAPER OF SOFT SKILL CERTIFICATE COURSE EXAM

2023

Jorhat Kendriya Mahavidyalaya-Jorhat

Add-on Certificate Course Exam

Course: Soft Skills

Year: 2023

Full marks: 80

Time: 2 Hours

১) তলৰ যিকোনো চাৰিটা প্ৰশ্নৰ উত্তৰ লিখা।

(Answer any Four of the following)-

15x4=60

ক) সূক্ৰমাৰ কৌশল বুলিলে কি বুজা? সূক্ৰমাৰ কৌশলৰ প্ৰকাৰসমূহৰ বিষয়ে এটি আলোচনা যুগুত কৰা।

A) (What do you understand by Soft Skills? Describe the various types of Soft Skills.)

খ) যোগাযোগ মানে কি? মৌখিক যোগাযোগৰ বাবে গুৰুত্ব দিবলগীয়া দিশসমূহ আলোচনা কৰা।

B) (What is communication? Explain the features of oral communication.)

গ) একোটা ভাল প্ৰতিবেদনৰ বাবে কি কি গুণৰ প্ৰয়োজন? আলোচনা কৰা।

C) (What are the Qualities of Good Report? Explain.)

ঘ) ব্যবসায়িক চিঠি বুলিলে কি বুজা? ইয়াৰ প্ৰকাৰ সমূহৰ বিষয়ে বিৱৰি লিখা।

D) (What do you mean by Business letter? Discuss various types of Letters in details.)

ঙ) গৱেষণা পত্ৰৰ সংজ্ঞা দি ইয়াৰ বৈশিষ্ট্য আৰু উপাদানসমূহ আলোচনা কৰা।

E) (What is Research Paper? Discuss the characteristics and components of Research Paper.)

চ) শ্ৰবণ কলাৰ সকলো দিশ সামৰি এটি টোকা যুগুত কৰা।

F) (Discuss in detail on Listening Skill.)

২) তলৰ যিকোনো দুটা প্ৰশ্নৰ উত্তৰ লিখা।

2) (Write short notes on any two of the following)-

10x2=20

ক) শ্ৰবণ কলা

A) (Listening as an Art)

খ) ফেচবুকৰ সুফল আৰু কুফল

B) (The Advantage and Disadvantage of Facebook)

গ) ইণ্টাৰনেট আৰু ই-মেইল

C) (Internet and E-mail)

ঘ) শৰীৰ ভাষা

D) (Body Language)

ঙ) সাক্ষাৎকাৰ

E) (Interview)

Pranjal Dutta
Coordinator, IQAC



Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

SPECIAL MEMBER OF SYLLABUS COMMITTEE



JORHAT KENDRIYA MAHAVIDYALAYA

Estd. 1981

Re-accredited by NAAC with grade 'B'

KENDUGURI, JORHAT - 785 010, ASSAM

Phone # 0376-2350009, e-mail # jkmprincipal@rediffmail.com., Fax # 0376-2350009

Website : www.jorhatkendriyamahavidyalaya.in

Ref : JKM/DUI/PL/.....

Date : 26/02/2022.....

To

Dr. Jyotirekha Hazarika

Associate Professor (Dept. of Assamese)

J.B. College, Jorhat.

Sub: Request to be a member of syllabus committee for Soft Skill Certificate Course.

Sir,

It is our pleasure to inform you that Jorhat Kendriya Mahavidyalaya is going to start a Certificate Course on Soft Skills realising the present day thrust on the area and considering the greater interest of the students. The committee for the soft skills certificate course would like to have your name as an esteemed member of syllabus committee for the same. Hope, your kind consent will enrich our endeavour, looking forward for your reply

Thanking you.

(Dr. Dulen Saikia)
Principal

Jorhat Kendriya Mahavidyalaya

Principal

Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10

Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Saikia
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10




Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Examination Notice of Soft Skills:

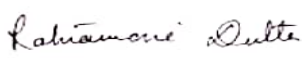

JORHAT KENDRIYA MAHAVIDYALAYA
Estd. 1981
Re-accredited by NAAC with grade 'A'
KENDUGURI, JORHAT - 785 010, ASSAM
Phone # 0376-2350909 e-mail # jkmprincipal@rediffmail.com Fax # 0376-2350909
Website: www.jorhatkendriyamahavidyalaya.in

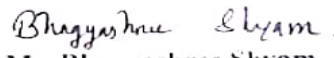
Ref : JKM Soft Skill Notice 23..... Date : 28-09-2023

NOTICE

It is for information to all the students of Add-on course "Soft Skills" that the Soft Skills Examination will be held in online mood on 3rd October, 2023. The hardcopies of the answer scripts have to be submitted on 4th October, 2023, failing which, no certificate will be issued.

Time: 5.00 pm to 7.00 pm.
Platform: Google meet (link will be given through whatsApp group)


Mrs. Ratnamoni Dutta
Co-ordinator
Soft Skills


Ms. Bhagyashree Shyam
Co-ordinator
Soft Skills


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

SAMPLE CERTIFICATE OF SOFT SKILL COURSE




Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Saikia
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

LIFE SKILL COURSE

Life Skill Course

- ❖ Syllabus of Add-on Course on Life Skills
- ❖ List of Students of Add-on Course on Life Skill
- ❖ Sample Certificate of Add-on Course on Life Skill

Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

SYLLABUS OF ADD-ON COURSE ON LIFE SKILLS

Certificate course in Life skills

An initiative of Dept. of Education and Sociology

Course syllabus of three months Add on certificate course on Life skills

Total credit : 14

Unit	Topic	Credit
1.	1. Introduction to Life Skills and Life Skills Education 2. Conceptual Basis of Life Skills: Definition, Need and Significance 3. Evolution and Development of the concept of Life Skill Education	1
2.	1. Leadership skills, understanding leadership and its importance. 2. Traits and models of Leadership 3. Basic leadership skills.	1
3.	1. Effective use of social media, introduction to social media websites 2. Advantages of social media, Ethics and Etiquettes of social media 3. How to use google search better, effective use of social media.	1
4.	1. Social Influence Theory: Herbert Kelman 2. Core Life Skills: Social & Negotiation Skills 3. Self-esteem – Definition, Importance, how to build positive self-esteem	1
5.	1. Methods and Strategies for nurturing Self-awareness 2. Exploration: Johari Window, SWOT Analysis 3. Empathy: Sympathy, Empathy & Altruism	1
6.	1. Effective Communication: Assertiveness, Effective Listening, Negotiation Techniques & Process, Barriers of Communication, Presentation Skills. 2. Interpersonal Relationship: Definition, Factors Affecting Relationships 3. Thinking Skills: Critical Thinking: Analytical Thinking, Strategies to enhance Critical Thinking	1
7.	1. Creative Thinking: Out of the box thinking, stages of Creative Thinking, Factors hindering creative thinking, Characteristics of Creative thinkers 2. Problem Solving: Definition, Steps in Problem Solving 3. Decision Making: Definition, Informed Decision Making, Consequences of Decision making and Models of Decision	1
8.	1. Coping with Emotions: Basic Emotions, Models of Emotion 2. Coping with Stress: Definition, Types, Sources of Stress,	1

[Signature]
11/08/2022
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010

1

[Signature]
Pranjal Dutta
Coordinator, IQAC



[Signature]
Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

SYLLABUS OF ADD-ON COURSE ON LIFE SKILLS

	Strategies to Manage Stress Day 3. Emotional Intelligence : definition. Types. Ways to manage emotional intelligence.	
9.	1. Life Skills for Personal Effectiveness 2. Values: Punctuality, Honesty, Loyalty, Dependability, Reliability 3. Skill of building Self Confidence and Self Motivation	1
10.	1. Skill of Goal Setting; Types, Steps, Personal Vision and goal 2. Skill of time management 3. Study Skills and Memory Techniques	1
11.	1. Resume skill : preparation and presentation 2. Interview skill : preparation and presentation 3. Group discussion skills and exploring career opportunity	1
12.	1. Skill to Overcome Eating Disorders and Obesity, Skills to prevent Abuse- physical, sexual and emotional 2. Application of Life Skills in day-to-day life 3. Life skill for Adolescents and youth.	1
13.	Practical : details of practical are listed below	2

Details of practical :-

1. Group discussion
2. Power point presentation on specific topics.
3. Problem solving techniques.
4. Resume writing
5. Practise on use of different social media.

Dr. Pallabi Mali
Co ordinator
Life skill

Prof. Moonmoni Borkoch
Co ordinator
Life skill

Prof. Ranjumoni Saikia
HoD
Dept. of Education

Dr. Rajen Borah
HoD
Dept. of Sociology

(Dr. Dulen Saikia)
Principal
Jorhat Kendriya Mahavidyalaya

Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10

2

Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Saikia
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

LIST OF STUDENTS OF ADD-ON COURSE ON LIFE SKILL

STUDENT LIST ADD ON COURSE ON LIFE SKILL

1	Kajal Sah	LIFE SKILL COURSE (OPEN FOR ALL)	ECONOMIC	6th SEMESTER
2	Roshan Choudhary	LIFE SKILL COURSE (OPEN FOR ALL)	SOCIOLOG	6th SEMESTER
3	Chanda thapa	LIFE SKILL COURSE (OPEN FOR ALL)	HISTORY	4th SEMESTER
4	Rituparna paul	LIFE SKILL COURSE (OPEN FOR ALL)	SOCIOLOG	6th SEMESTER
5	Ankita Das	LIFE SKILL COURSE (OPEN FOR ALL)	POLITICAL	6th SEMESTER
6	Mayuri Das	LIFE SKILL COURSE (OPEN FOR ALL)	SOCIOLOG	6th SEMESTER
7	Astha Baruah	LIFE SKILL COURSE (OPEN FOR ALL)	SOCIOLOG	6th SEMESTER
8	Sumara Anzum	LIFE SKILL COURSE (OPEN FOR ALL)	SOCIOLOG	6th SEMESTER
9	Rinki Goswami	LIFE SKILL COURSE (OPEN FOR ALL)	SOCIOLOG	6th SEMESTER
10	Nishita Khound	LIFE SKILL COURSE (OPEN FOR ALL)	SOCIOLOG	6th SEMESTER
11	Mallika Hazarika	LIFE SKILL COURSE (OPEN FOR ALL)	SOCIOLOG	6th SEMESTER
12	Nandini goswami	LIFE SKILL COURSE (OPEN FOR ALL)	SOCIOLOG	6th SEMESTER
13	Panchali Bhattacharyy	LIFE SKILL COURSE (OPEN FOR ALL)	SOCIOLOG	6th SEMESTER
14	Priyaki Dutta	LIFE SKILL COURSE (OPEN FOR ALL)	SOCIOLOG	6th SEMESTER
15	Nayan Jyoti Changmai	LIFE SKILL COURSE (OPEN FOR ALL)	SOCIOLOG	4th SEMESTER
16	Tina hazarika	LIFE SKILL COURSE (OPEN FOR ALL)	SOCIOLOG	4th SEMESTER
17	Sewali bora	LIFE SKILL COURSE (OPEN FOR ALL)	HISTORY	4th SEMESTER
18	Bedanta Madhab Sarr	LIFE SKILL COURSE (OPEN FOR ALL)	SOCIOLOG	4th SEMESTER
19	Ritam Rajkhowa	LIFE SKILL COURSE (OPEN FOR ALL)	ENGLISH	4th SEMESTER
20	Jyotishman Doley	LIFE SKILL COURSE (OPEN FOR ALL)	ENGLISH	4th SEMESTER
21	Lutfa Shirin Naaz	LIFE SKILL COURSE (OPEN FOR ALL)	ENGLISH	4th SEMESTER
22	Antoripa devi	LIFE SKILL COURSE (OPEN FOR ALL)	EDUCATION	4th SEMESTER
23	Miss Pompei Bora	LIFE SKILL COURSE (OPEN FOR ALL)	EDUCATION	4th SEMESTER
24	Akashi kalita	LIFE SKILL COURSE (OPEN FOR ALL)	ENGLISH	4th SEMESTER
25	JIKMIK CHETIA	LIFE SKILL COURSE (OPEN FOR ALL)	ENGLISH	4th SEMESTER
26	PARTHA PRATIM SAIK	LIFE SKILL COURSE (OPEN FOR ALL)	POLITICAL	6th SEMESTER
27	Pritysmita Bora	LIFE SKILL COURSE (OPEN FOR ALL)	SOCIOLOG	6th SEMESTER
28	Preeti bhumij	LIFE SKILL COURSE (OPEN FOR ALL)	ASSAMESE	4th SEMESTER
29	Porishmita saikia	LIFE SKILL COURSE (OPEN FOR ALL)	ASSAMESE	4th SEMESTER
30	Jyotismoyee Gogoi	LIFE SKILL COURSE (OPEN FOR ALL)	HISTORY	4th SEMESTER
31	Ridip doley	LIFE SKILL COURSE (OPEN FOR ALL)	BOTANY	6th SEMESTER
32	Prandip Bora	LIFE SKILL COURSE (OPEN FOR ALL)	POLITICAL	6th SEMESTER
33	Debojit Saikia	LIFE SKILL COURSE (OPEN FOR ALL)	POLITICAL	4th SEMESTER

Mosamoni Borkal
Co-ordinator

[Signature]
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10

[Signature]
Pranjal Dutta
Coordinator, IQAC



[Signature]
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

SAMPLE CERTIFICATE OF ADD-ON COURSE ON LIFE SKILL

Certificate no. JK/M/22/ADDON LS _____ Date: 28-11-22

 **JORHAT KENDRIYA MAHAVIDYALAYA**
CERTIFICATE OF COMPLETION

RECOGNISED BY DIBRUGARH UNIVERSITY

This is to certify that Jayeetu Mirdha of Jorhat
Kendriya Mahavidyalaya, Jorhat, Assam has successfully completed Dibrugarh University
3(three) months Certificate Course on Life Skills in the First batch from April to July, 2022.


(Dr. Dulen Saikia)
Principal


(Moonmoni Borkoch)
Course Coordinator


Dr. Pallabi Mali
Course Coordinator


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Saikia
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

ADD-ON COURSE ON COMPUTER BASIC WITH SPECIAL KNOWLEDGE ON MS OFFICE AND INTERNET SUSCEPTIBILITY

Add-on Course on Computer Basic with Special Knowledge on MS Office and Internet Susceptibility

- ❖ Syllabus of Add-on Course on Computer Basic with Special Knowledge on MS Office and Internet Susceptibility
- ❖ List of Students of Add-on Course on Computer Basic with Special Knowledge on MS Office and Internet Susceptibility
- ❖ Sample Question Paper on Computer Basic with Special Knowledge on MS Office and Internet Susceptibility
- ❖ Sample Copy Marksheet of Add-on Course on Computer Basic with Special Knowledge on MS Office and Internet Susceptibility
- ❖ Practical Class on Computer Basic with Special Knowledge on MS Office and Internet Susceptibility
- ❖ Sample Certificate on Computer Basic with Special Knowledge on MS Office and Internet Susceptibility

Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

SYLLABUS OF ADD-ON COURSE ON COMPUTER BASIC WITH SPECIAL KNOWLEDGE ON MS OFFICE AND INTERNET SUSCEPTABILITY

Three Months Add on Certificate course on “Computer Basics with Special Knowledge on MS Office and Internet Susceptability” in collaboration with Computer Science Department of Jorhat Kendriya Mahavidyalaya.

Course Syllabus of Three Months Add on Certificate course on “Computer Basics with Special Knowledge on Microsoft Office and Internet

Unit	Element	Topic	Credit
1	History of Computer	1.Introduction to Computer 2.Generation of Computers 3.Hardware and Software 4.Performance Measurements of Computer 5.Classification of Computer	1
2	Operating System and its Types	1.OS Directory Structure 2.Importance of Operating System 3.MS-DOS, WINDOWS, LINUX, UNIX Operating System	1
3	Microsoft Word	1.Working With Tables 2.Using Mail Merge 3.Modifying Page Layout 4.Previewing and Printing a document	1
4	Microsoft Excel	1.Formulas and Functions 2.Types of Cell Referencing 3.Cell Reference to another Worksheet 4.Rules to enter a function 5.Common Functions and Formula Errors 6.Charts, Components of Charts and its Types 7.Printing a Worksheet 8. Report generation for EMIS	1
5	Microsoft Powerpoint	1. Watermark in Powerpoint 2.Animating Text, Inserting Sounds	1

[Signature]
11/08/2022
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10

[Signature]
Pranjal Dutta
Coordinator, IQAC



[Signature]
Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

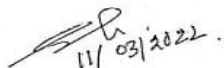
SYLLABUS OF ADD-ON COURSE ON COMPUTER BASIC WITH SPECIAL KNOWLEDGE ON MS OFFICE AND INTERNET SUSCEPTABILITY


		3. Grouping and rotating Objects 4. Slide Transition and animation Effects	
6	Introduction to Internet	1. What is network 2. Types of Internet 3. Cyber Crime, Software Piracy 4. Recent Development in IT	1
7	Electronic Mail	1. Components of E-mail 2. Chat and Video Conferencing 3. Basic of Mobile cloud Computing	1
8		1. Practical Classes	2

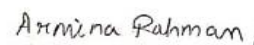
Practical Classes

Credit :2

1. Preparing your Bio-data in MS-WORD
2. Generating a Excel Sheet of calculating BILL ENTRY.
3. Creating a Powerpoint Presentation using Animation.
4. Creating a Brochure for your institute using MS-WORD
5. Creating G-mail Account, Google Classrooms
6. Preparing Data Entry report using MS-EXCEL

For 
(Sewali Hazarika)
HOD
Dept. of Statistics, JKM


(Bonjit Bondon Buragohain)
Faculty
Dept. of Mathematics, JKM


(Armina Rahman)
Faculty
Dept. of Computer Science, JKM


Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

LIST OF STUDENTS OF ADD-ON COURSE ON COMPUTER BASIC WITH SPECIAL KNOWLEDGE ON MS OFFICE AND INTERNET SUSCEPTABILITY

STUDENT LIST ADD ON COURSE ON COMPUTER BASICS			
PAPU BORUAH	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	6th SEMESTER
Pappu mandal	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	POLITICAL	4th SEMESTER
Arshad Alam	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	POLITICAL	4th SEMESTER
Gracy Barrow	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	POLITICAL	4th SEMESTER
Boby Mandal	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	4th SEMESTER
AnkurJyoti Bordoloi	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	4th SEMESTER
RUHIT THAKUR	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	4th SEMESTER
Bishal Dawka	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	6th SEMESTER
Bitupon Chetia	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ENGLISH	4th SEMESTER
Kaustov moni Boiragi	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	6th SEMESTER
Yalka Saha	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	6th SEMESTER
Yalka Saha	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	6th SEMESTER
Jorna Pamegam	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	4th SEMESTER
Chayanika Gogoi	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	4th SEMESTER
Dhanjay Gupta	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	6th SEMESTER
Muskan singh	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	6th SEMESTER
Priyanku Jyoti Borah	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	4th SEMESTER
Md Ejaj Ansari	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	6th SEMESTER
Gaurav Borah	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	POLITICAL	6th SEMESTER
BAISHALI DUTTA	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	4th SEMESTER
Keshab Kumar Mahan	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	4th SEMESTER
Sarfraz Asif	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	6th SEMESTER
Krishnakhee Das	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	POLITICAL	6th SEMESTER
Pranamika Neog	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	4th SEMESTER
Mousumi Dutta	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	6th SEMESTER
Risov Nayan Dutta	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	6th SEMESTER
Himashree Das	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	4th SEMESTER
Bitu Bora	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	6th SEMESTER
Prashujya pran Borah	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	4th SEMESTER
Tahsin Begum	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	POLITICAL	6th SEMESTER
Sibani das	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	4th SEMESTER
Namrata bora	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	4th SEMESTER
HIMASHRI DAS	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	4th SEMESTER
Biswajit borah	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	POLITICAL	4th SEMESTER
Manash protim Borah	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	POLITICAL	4th SEMESTER
Papu Tanti	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ENGLISH	4th SEMESTER
Nabarupa kalita	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ENGLISH	4th SEMESTER
Mondip sonowal	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	6th SEMESTER
Nagma Parbin	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ZOOLOGY	6th SEMESTER
Anusuya Baruah	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	4th SEMESTER
Bindiya borah	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ENGLISH	4th SEMESTER
Bobita Gogoi	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ENGLISH	4th SEMESTER
Anubhab choudhury	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ENGLISH	4th SEMESTER
Junaid irfan hussain	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ECONOMIC	4th SEMESTER
Mrinmoy Jyoti Bordoloi	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	6th SEMESTER
		SOCIOLOG	6th SEMESTER

[Signature]
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10

[Signature]
Course Coordinator
D. Rahman

[Signature]
Pranjal Dutta
Coordinator, IQAC



[Signature]
Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

LIST OF STUDENTS OF ADD-ON COURSE ON COMPUTER BASIC WITH SPECIAL KNOWLEDGE ON MS OFFICE AND INTERNET SUSCEPTABILITY

Shuvam saikia	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	4th SEMESTER
Nilakhi Borpatra Gohain	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	6th SEMESTER
Himashree gogoi	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	6th SEMESTER
Rajashree das	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	4th SEMESTER
Modin doley	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	4th SEMESTER
Mondip Sonowal	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	4th SEMESTER
Bishal Das	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ZOOLOGY	6th SEMESTER
Minakhi Das	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ZOOLOGY	6th SEMESTER
Juti bora	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	4th SEMESTER
Junani saikia	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	POLITICAL	4th SEMESTER
Rupali payun	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	6th SEMESTER
Rimjim Hazarika	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	6th SEMESTER
Lekhika bora	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	6th SEMESTER
Manash Jyoti Boruah	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	SOCIOLOG	6th SEMESTER
Dhrubajyoti Chutia	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	4th SEMESTER
Krishnakshree Bora	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	4th SEMESTER
Dipshikha Dutta	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	4th SEMESTER
Rashmi bora	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	6th SEMESTER
Dhruba Jyoti Saikia	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	6th SEMESTER
Rajiv Gupta	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	PHYSICS	4th SEMESTER
Prosan Chandra Borah	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ENGLISH	4th SEMESTER
Aryaman Bhattachary	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	PHYSICS	4th SEMESTER
BARUN BORA	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	PHYSICS	4th SEMESTER
Sankar Sahu	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	PHYSICS	4th SEMESTER
Ujjal Borah	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	POLITICAL	6th SEMESTER
Priya dutta	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	POLITICAL	4th SEMESTER
Miss puspanjali bora	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	POLITICAL	4th SEMESTER
Sujata Dutta	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	4th SEMESTER
Adarshajyoti Borah	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ZOOLOGY	6th SEMESTER
Hemanga Borgohain	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ZOOLOGY	6th SEMESTER
Jyotishman Boiragi	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ZOOLOGY	6th SEMESTER
Sujata Chutia	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ZOOLOGY	6th SEMESTER
Sujata Chutia	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	4th SEMESTER
Jyoti Das	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	4th SEMESTER
Leena Bora	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ZOOLOGY	6th SEMESTER
Isha Das	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	4th SEMESTER
Juliyaj Pegu	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ZOOLOGY	4th SEMESTER
Pallabi borah	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ZOOLOGY	4th SEMESTER
Pallabi borah	COMPUTER BASICS WITH SPECIAL KNOWLEGDE O	ASSAMESE	6th SEMESTER

[Signature]
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10

Course Coordinator
[Signature]
D. Rahman

[Signature]
Pranjal Dutta
Coordinator, IQAC



[Signature]
Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

SAMPLE QUESTION PAPER ON COMPUTER BASIC WITH SPECIAL KNOWLEDGE ON MS OFFICE AND INTERNET SUSCEPTABILITY

2) QUESTION PAPER

Course : Add on Certificate Course Examination 2022

"COMPUTER BASICS WITH SPECIAL KNOWLEDGE ON MS OFFICE AND INTERNET SUSCEPTABILITY"

Total marks: 100

Time: 2 hours

THEORY: 60 Marks
INTERNAL ASSESSMENT: 20 Marks, VIVA-VOICE: 20 Marks

- A. Choose the correct answer from the following: (1x34=34)**
- 1) According to technology, computer can be classified into _____ types.
a) Two b) three c) four d) five
 - 2) Microcomputers are made by _____.
a) Transistor b) Microprocessor c) vacuum tube d) All above
 - 3) Which function in Excel checks whether a condition is true or not ?
a) SUM b) IF c) AVERAGE d) COUNT
 - 4) Select all the text in MS Word document by
a) Ctrl + S b) Ctrl + V c) Ctrl + A d) Ctrl + X
 - 5) The Internet was originally a project of which agency?
a) Transistor b) Microprocessor c) vacuum tube d) All above
 - 6) Full form of Wi-Fi?
a) Wired Fidelity b) Wired Function c) Wireless Fidelity d) None
 - 7) Which of the following describes the unauthorized and illegal copying of software programs?
a) Hackers b) Computer Virus c) Computer Crime d) Software Piracy
 - 8) Ctrl + N is used to
a) Save the Document b) Create a New Document c) Close the Document d) None
 - 9) Which is not in MS Word?
a) Italic b) Magic Tool c) Font d) Bold
 - 10) Which of the following is an example of page orientation?
a) Landscape b) Superscript c) Subscript d) A4
 - 11) Functions in MS Excel must begin with _____.
a) An (!) sign b) An Equal Sign c) An Plus Sign d) A > Sign
 - 12) Statistical calculations and preparation of tables and graphs can be done using
a) Adobe Photoshop b) Notepad c) MS-EXCEL d) Powerpoint
 - 13) What is the process of transferring files from internet to computer memory called?
a) Uploading b) Downloading c) Bookmarking d) Hyperlinking
 - 14) To join the internet, the computer has to be connected to a
a) Internet architecture board b) internet service provider c) internet society d) None
 - 15) The _____ feature of MS Excel quickly completes a series of data
a) Auto Complete b) Auto Fill c) Sorting d) Fill Handle
 - 16) Eight Bits make up a
a) Kilobyte b) byte c) megabyte d) None
 - 17) Which of the following software is used for making a resume?
a) MS Excel b) MS Word c) Java d) Dev C
 - 18) Which one is not an Image file ?

Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

SAMPLE QUESTION PAPER ON COMPUTER BASIC WITH SPECIAL KNOWLEDGE ON MS OFFICE AND INTERNET SUSCEPTABILITY

- a) .bmp b) .png c) .jpg d) .wmv
19) Which one of the following is not a search engine?
a) Google b) Yahoo c) Windows d) Bing
20) A computer on internet are identified by :
a) e-mail address b) street address c) IP address d) None
21) Full form of HTML is:
a) Hyper Text Markup Language b) Hyper Text Manipulation Language c) Hyper Text Managing Links d) None
22) Moving from one website to another is called :
a) Downloading b) Uploading c) Attachment d) browsing
23) 'cut' function in ms-excel can be executed by using
a) Ctrl+C b) Ctrl +X c) Ctrl +V d) Ctrl +A
24) Full Form of Google
a) Global Organization of Oriented Group Language of Earth. b) Global Organization of Owner Group Language of Earth. c) Global Organization of Group Language of Earth. d) None
25) ARPANET stands for?
a) Advanced Research Project Agency Network b) Advanced Research Programmed Auto Network c) Advanced Research Project Authorized Network d) None
26) This type of animation will define how the object moves as it ENTERS your slide.
a) Entrance b) Exit c) Motion Path d) None
27) Who is the father of Computers?
a) James Gosling b) Charles Babbage c) Dennis Ritchie d) Bjarne Stroustrup
28) Which of the following is the smallest unit of data in a computer?
a) KB b) Bit c) Nibble d) Byte
29) Which of the following is the brain of the computer?
a) CPU b) Memory c) Control Unit d) ALL
30) Which of the following language does the computer understand?
a) Computer understands only Binary Language b) Computer understands only C Language c) Computer understands only Assembly Language d) None
31) Which of the following is the brain of the computer?
a) CPU b) Memory c) Control Unit d) ALL
32) What is Cyber Security?
a) Cyber Security provides security against malware. b) Cyber Security provides security against cyber-terrorist c) Cyber Security protects a system from cyber attack d) None
33) Which of the following is not an advantage of cyber security?
a) Minimizes computer freezing and crashes b) Gives privacy to users c) Protects system against viruses d) Makes the system slower
34) Which of the following is not a output device
a) Joystick b) Headphones c) Ploter d) Projector

B. Answer the following questions in brief

(2X13=26)

1. What is Operating System? Types of internet?
2. How many generations of computers are there? And What are they describe in brief?
- 3) What is a network? Types of Network?
- 4) What is Software Piracy?
- 5) Define Email? Components of Email along with an Example?

Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

SAMPLE COPY MARKSHEET OF ADD-ON COURSE ON COMPUTER BASIC WITH SPECIAL KNOWLEDGE ON MS OFFICE AND INTERNET SUSCEPTABILITY

Course : Add on Certificate Course Examination 2022
MARKSHEET
"COMPUTER BASICS WITH SPECIAL KNOWLEDGE ON MS OFFICE AND INTERNET SUSCEPTABILITY"

Total Marks: 100

SL. NO	ROLL NO	NAME	DEPARTMENT	VIVA	INTERNAL	THEORY	MARKS	TOTAL MARKS
1	30310006	ANURAG SARMAH	ENGLISH	17	19	54	90	100
2	30310010	CHIRONJIT CHAKRABORTY	ENGLISH	17	18	56	91	100
3	30310058	KHUSBU DUTTA	ENGLISH	17	18	58	93	100
4	30310090	SAPNA SINGH	ENGLISH	20	20	57	97	100
5	30310093	SURABHI DHAR	ENGLISH	17	19	52	88	100
6	30310005	ANKIT KUMAR BORA	ENGLISH	17	18	54	89	100
7	30310095	TRIDISHA HAZARIKA	ENGLISH	18	19	53	90	100
8	30310047	DANISHA SAIKIA	ENGLISH	17	18	58	93	100
9	20310061	MUSHARAT PARVEEN	ENGLISH	16	18	58	92	100
10	30310037	ANKITA ACHARJEE	ENGLISH	17	17	57	91	100
11	30310073	PRATIKSHA MAHANTA	ENGLISH	18	18	54	90	100
12	30310075	PRIYANKA BHUYAN	ENGLISH	16	17	54	87	100
13	30310009	BISWAJIT LALIM	ENGLISH	15	18	58	91	100
14	30310094	SUWADI BORPUJARI	ENGLISH	17	16	56	89	100
15	30310025	RAKESH GOGOI	ASSAMESE	19	19	49	87	100
16	30310060	MRIDUSHMITA BOIRAGI	ASSAMESE	17	18	57	92	100
17	30310074	PRITTY RAJKHOWA	ASSAMESE	19	18	55	92	100
18	30310069	PLABITA BORA	ASSAMESE	17	18	52	87	100
19	30310086	ROUDRASNATA TAMULI	ASSAMESE	20	19	56	95	100
20	30310019	POBITRA RAJKHOWA	ASSAMESE	18	19	53	90	100


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

PRACTICAL CLASS ON COMPUTER BASIC WITH SPECIAL KNOWLEDGE ON MS OFFICE AND INTERNET SUSCEPTABILITY



GPS Map Camera



Jorhat, Assam, India

Q69V+WCH, Assam Trunk Rd, Charigaon, Jorhat, Assam 785010, India

Lat 26.769776°

Long 94.243335°

13/06/22 01:46 PM

Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

SAMPLE CERTIFICATE ON COMPUTER BASIC WITH SPECIAL KNOWLEDGE ON MS OFFICE AND INTERNET SUSCEPTABILITY




Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Saikia
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

ADD-ON COURSE ON SOLID WASTE MANAGEMENT COURSE

Add-on course on Solid Waste Management Course

- ❖ Syllabus on Solid Waste Management Course
- ❖ List of Students of Add-on Course on Solid Waste Management Course
- ❖ Sample of Certificate

Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

SYLLABUS ON SOLID WASTE MANAGEMENT COURSE

**CERTIFICATE COURSE IN
SUSTAINABLE DEVELOPMENT OF SOLID WASTE MANAGEMENT**
"LET'S GO GREEN TOGETHER"
**AN INITIATIVE OF DEPARTMENT OF CHEMISTRY
(JORHAT KENDRIYA MAHAVIDYALAYA)**
DURATION: 3 MONTHS
TOTAL CREDIT : 9

Unit	Topic	Credit
Unit I : Municipal Solid Waste; Its Sources and Composition	Introduction, Sources of solid waste, Types of solid waste, Composition of solid waste and its determination, Effects of Undisposed or Unattended Garbage Physical, Chemical and Biological properties of Municipal Solid Waste, Transformation of Municipal Solid Waste	1
Unit II: Solid Waste Generation and Collection of Waste	Quantities of solid Waste, Measurements and methods for waste quantities, Solid waste generation and collection of waste, Factors affecting solid waste generation rate	1
Unit III : Waste Management and Segregation	Processing of solid waste at residence (Storage, conveying, compacting, Shredding, pulping, granulating etc.) Processing of solid waste at Commercial and industrial fields Combustion and energy recovery of municipal solid waste, landfill processes, Differentiate sanitary land fill and incineration as final disposal system for solid waste	1

Dr. Dulen Sarma
15/03/2022
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010

Pranjal Dutta
Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

SYLLABUS ON SOLID WASTE MANAGEMENT COURSE

Unit IV : Hazardous Solid Waste and Laboratory Waste Management	Definition, identification and classification of hazardous solid waste, Characteristics Hazardous waste toxicity, reactivity, infectiousness, flammability, corrosiveness, management and disposal. Laboratory waste, its sources, generation, storage management and disposal	1
Dissertation, Project Work and Hands on Training		5

Parinita Baruah
Mrs Parinita Baruah
HOD
Department of Chemistry

Mr Binod Kumar Hazarika
Mr Binod Kumar Hazarika
Coordinator
Solid Waste Management

Jyoti Bora
Mrs Jyoti Sikha Bora
Assistant Professor
Department of Chemistry

Sinki Kolita
Dr Sinki Kolita 15/03/22
Coordinator
Solid Waste Management

Dr Dulen Sarkia
Dr Dulen Sarkia
Principal
Jorhat Kendriya Mahavidyalaya

Pranjal Dutta
Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarkia
Dr. Dulen Sarkia
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

LIST OF STUDENTS OF ADD-ON COURSE ON SOLID WASTE MANAGEMENT COURSE

STUDENT LIST ADD ON COURSE ON SOLID WASTE

1.	ASISH BORAH	SUSTAINABLE DEVELOPMENT OF SOLID WASTE	M CHEMISTR	6th SEMESTER
2.	Aditya Nayan Borah	SUSTAINABLE DEVELOPMENT OF SOLID WASTE	M CHEMISTR	6th SEMESTER
3.	Kongkona Pathak	SUSTAINABLE DEVELOPMENT OF SOLID WASTE	M POLITICAL	4th SEMESTER
4.	Priyanka Kalita	SUSTAINABLE DEVELOPMENT OF SOLID WASTE	M POLITICAL	4th SEMESTER
5.	Debashish Sharma	SUSTAINABLE DEVELOPMENT OF SOLID WASTE	M CHEMISTR	6th SEMESTER
6.	Vihan doley	SUSTAINABLE DEVELOPMENT OF SOLID WASTE	M POLITICAL	4th SEMESTER
7.	Juri Pathak	SUSTAINABLE DEVELOPMENT OF SOLID WASTE	M CHEMISTR	6th SEMESTER
8.	Priyanka Bora	SUSTAINABLE DEVELOPMENT OF SOLID WASTE	M POLITICAL	4th SEMESTER
9.	Bastab bora	SUSTAINABLE DEVELOPMENT OF SOLID WASTE	M CHEMISTR	6th SEMESTER
10.	Barbi bora	SUSTAINABLE DEVELOPMENT OF SOLID WASTE	M POLITICAL	4th SEMESTER
11.	Barbi bora	SUSTAINABLE DEVELOPMENT OF SOLID WASTE	M POLITICAL	4th SEMESTER
12.	Rishika Bora	SUSTAINABLE DEVELOPMENT OF SOLID WASTE	M POLITICAL	4th SEMESTER

[Signature]
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10

[Signature]
Co-ordinator

[Signature]
Pranjal Dutta
Coordinator, IQAC



[Signature]
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)


Affiliated by Dibrugarh University

SAMPLE OF CERTIFICATE




Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Saikia
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

ADD-ON COURSE ON BIOINFORMATICS

Add-on Course on Bioinformatics

- ❖ Syllabus of Add-on Course on Bioinformatics
- ❖ List of Students on Bioinformatics

Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

SYLLABUS OF ADD-ON COURSE ON ADD-ON COURSE ON BIOINFORMATICS

Six months Add on certificate course on "Bioinformatics" introduced by Botany Department, Jorhat Kendriya Mahavidyalaya			
Course Syllabus			Total Credit: 18
Unit	Element	Topic	Credit
1.	Fundamentals of bioinformatics	1. Introduction 2. History and scope of bioinformatics. 3. Branches of Bioinformatics 4. Sources of information 5. Internet world wide web and web browsers 6. Genomics 7. Transcriptomics.	2
2.	Biological Databases	1. Introduction to Biological Databases 2. Classification of biological databases 3. Basic concepts of primary and secondary databases 4. Biological Database Retrieval System 5. Data mining and data mining tools (ENTREZ).	2
3.	Biological sequence database	1. National Center for Biotechnology Information (NCBI): Tools and Databases of NCBI, Database Retrieval Tool, Sequence Submission to NCBI. 2. EMBL Nucleotide Sequence Database (ENA): Introduction, Sequence Retrieval, Sequence Submission to EMBL, Sequence analysis tools. 3. DNA Data Bank of Japan (DDBJ): Introduction, Resources at DDBJ, Data Submission at DDBJ. 4. Swiss-Prot: Introduction and Salient Features. 5. Small molecule databases (Chemspider, Drug Bank, ZINC)	2
4.	Basic concept of Sequence Alignments	1. Introduction, Concept of Alignment 2. Pairwise sequence alignment (PSA) 3. Multiple Sequence Alignment (MSA), MSA by CLUSTALW 4. Methods of Sequence Alignment. 5. Tools of sequence alignment – FASTA and BLAST	2
5.	Phylogenetic analysis	1. Basic concept 2. Phylogenetic tree	2

Dr. Dulen Sarma
15/03/2022
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10

Pranjal Dutta
Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University


SYLLABUS OF ADD-ON COURSE ON ADD-ON COURSE ON BIOINFORMATICS


Unit	Element	Topic	Credit
		3. Steps in evaluation of phylogeny and constructing phylogenetic trees. 4. Methods of phylogenetic tree Construction.	
	Applications of Bioinformatics	1. Application of bioinformatics 2. Drug design and development 3. Molecular Docking, Application in plant science. 4. Pharmacology (ADME and Toxicity prediction)	2
7	Practical Classes		6


Practical Classes on Tea Processing.


Credit: 6

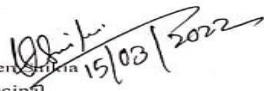
1. Retrieval of nucleotide and protein sequences from the databases
2. Pair-wise alignment of sequences (BLAST)
3. Multiple sequence Alignment (CLUSTALW)
4. Phylogenetic tree Construction
5. Predict of 3-D structure of protein
6. Molecular docking
7. ADMET Prediction


Mrs Pinaki Hazarika
HOD
Department of Botany


Mr Bhaskor Kolita
Coordinator
Bioinformatics


Mrs Rashmi Rekha Borah
Assistant Professor
Department of Botany


Ms Dimply Borah
Coordinator
Bioinformatics


Dr Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10




Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

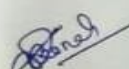
LIST OF STUDENTS ON BIOINFORMATICS

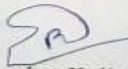
**Department of Botany**
JORHAT KENDRIYA MAHAVIDYALAYA
Re-accredited by NAAC with Grade B++
KENDUGURI, JORHAT-785 010, ASSAM
Phone # 0376-2350009, 75778 00691(M) e-mail: botanydepartment558@gmail.com
Website : www/jorhatkendriyamahavidyalaya.in

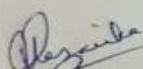
Add on Certificate Course on Bioinformatics
Duration: 3 months


A. List of passed students (Second Batch)

Sl.no	Roll no	Student names	Department
1.	10	Emanual Doley	Botany
2.	22	Priyanka Saikia	Botany
3.	23	Suraj Borah	Botany
4.	47	Dipika Das	Botany
5.	63	Rohit Kumar Shah	Botany
6.	64	Udayaditya Gogoi	Botany
7.	76	Janakanta Milli	Botany
8.	84	Darpan Jyoti Pegu	Botany
9.	93	Subhradeep Paul	Botany
10.	04	Mala Bora	Zoology
11.	08	Bhaskor Doley	Zoology
12.	36	Aslesha Borbaruah	Zoology
13.	20	Masuma Beguma	Zoology
14.	03	Dikhita Deuri	Zoology
15.	37	Chandan Prasad Deuri	Zoology
16.	101	Amulya Narah	Zoology
17.	90	Juliyaj Pegu	Zoology


Dimpilly Borah
Coordinator
Bioinformatics Certificate Course


Bhaskor Kolita
Coordinator
Bioinformatics Certificate Course


Pinaki Hazarika
HoD
Department of Botany


Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

NSDC Course on Still Photographer:

NSDC course on Still Photographer:

- ❖ NSDC PMKVY 4.0 sanction letter
- ❖ Model Curriculum
- ❖ Students List of the Still Photography Course

Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

NSDC PMKVY 4.0 Sanction Letter:

 Gmail

Binod Kr Hazarika <hazarika.binod@gmail.com>

Project Sanction Letter| PMKVY 4.0| Special Projects| Skill Hub Initiative

2 messages

Thu, May 4, 2023 at 2:51 PM

Target Allocation PMKVY 4.0 <targetallocation_pmkvy4@nsdcindia.org>

To: "hazarika.binod@gmail.com" <hazarika.binod@gmail.com>
Cc: Karthik Nair <karthik.nair@nsdcindia.org>

Dear Sir/Ma'am,

Greetings from the National Skill Development Corporation (NSDC), New Delhi.

The Ministry of Skill Development & Entrepreneurship (MSDE), Govt. of India, is implementing the flagship skill development scheme of Government of India - Pradhan Mantri Kaushal Vikas Yojana 4.0 (PMKVY 4.0).

With the roll-out of the National Education Policy (NEP) in 2020, there has been a renewed focus on vocational skill training imparted by schools and higher education institutes, thus integrating mainstream academics with practical vocational skill training.

NSDC had circulated an online form to aggregate demand, and your institution has expressed interest to participate in PMKVY 4.0. Accordingly, your college Jorhat Kendriya Mahavidyalaya has been allocated **100 targets** for implementing training under PMKVY 4.0.

We are starting handholding initiatives through capacity building workshops in parallel for the benefit of all participants. A schedule of such workshops shall be shared with you upon receiving your willingness and Job Role wise demand. Some key highlights in terms of scheme contours, course offerings, etc. is shared below for your ready reference. You may like to write to @Karthik Nair for any queries.

Regards,

PMKVY 4.0 Target Allocation Team.

Brief Note on PMKVY 4.0

Pradhan Mantri Kaushal Vikas Yojana 4.0 (PMKVY 4.0) will be implemented between FY 2022-26 with a strong emphasis on making the programme candidate-centric by creating an enabling ecosystem to meet the emerging sectoral needs. More information on PMKVY can be assessed at www.pmkvyofficial.org with guidelines of previous versions of PMKVY. The Guidelines for PMKVY 4.0 will also be placed shortly on this website.

1. Objective of the Scheme:

- Promote an enabling ecosystem for the youth to get skilled and choose a career path aligned with their abilities and aspirations.
- Enable the delivery of skill training in a market-oriented and demand-driven manner by making the existing skilling ecosystem more flexible, swift, and geared to meet the emerging demand.
- Process overhauling of the skill ecosystem by leveraging technology, innovative financing, and digitalization.

2. Implementation through Skill Hubs:


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

NSDC PMKVY 4.0 Sanction Letter:

Skill Hubs can be setup in State and Central Government Schools, Higher Education Institutes (HEIs), Colleges, and Universities (including Skill Universities) with requisite infrastructure for providing Short Term Trainings under PMKVY 4.0. The information on Skill Hub is available on www.pmkvyofficial.org.

3. Selection of Job Role for Training:

a. Under PMKVY 4.0, it is proposed to offer various demand-driven and industry linked skilling courses including new age courses like Drone, 3D Printing, Robotics, AI, etc. An indicative list of Job Roles that can be offered under the scheme can be found on the link: [642 Job roles for PMKVY 4.0 and Future Skills Job Roles list.xlsx](#).

b. Details of the respective Job Role including the infrastructure requirement, trainer qualification, candidate eligibility, etc. is mentioned in the respective Qualification Pack of the Job Role which can be accessed at www.nqr.gov.in.

4. Pre-Requisites for Training:

a. Infrastructure:

i. Availability of adequate classroom for theory classes and laboratory depending on the Job Role to be opted. (For e.g., Computer Lab in case of Data Entry Operator). More details are available under the "Training Partner and Centre" section of www.skillindia.gov.in.

ii. Functional Aadhaar Enabled Biometric Attendance System (AEBAS) registered on the NIC platform.

b. **Trainer:** Teacher/Trainer available in the own institution with domain experience or certified trainer (list available on Skill India Portal) can also be engaged.

5. Selection of Candidates:

a. The scheme targets school/college dropouts, out-of-education, and unemployed youths in the age group of 15-45 years.

b. In case of Schools/Colleges/Universities, students currently studying in these institutions are also permitted to enroll.

c. Eligibility criteria for selection of candidates is defined in the respective course curriculum of Job Role to be offered.

6. Implementation Modalities:

a. National Skill Development Corporation (NSDC) is the implementing arm of the Ministry and shall provide all required handholding support and technical assistance in implementation of PMKVY 4.0 in Skill Hubs.

b. The entire training life cycle from enrolment to certification and tracking will be done through Skill India Portal/Digital for which necessary orientation and handholding support will be provided by NSDC (www.skillindia.gov.in).

c. On-the-Job Training (OJT) has been mandated under the scheme in applicable Job Roles. It shall be the responsibility of the institutions to arrange for OJT in nearby industry or establishments.

d. Assessment and certification would be done through the third-party agencies namely, Sector Skill Councils (SSCs) or any other National Council for Vocational Education and Training (NCVT) approved awarding body. The State Education Board/Technical Education Board can also become an awarding body under NCVET.

Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010




Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

NSDC PMKVY 4.0 Sanction Letter:



e. Registration of the Skill Hub (institution) on Skill India Portal/Digital with requisite details of available classroom, labs, trainers, etc.

f. Mandatory daily AEBAS attendance of Candidate, Trainer, and Assessor.

g. Last date for Candidate Enrolment is 30th June 2023.

7. Financial Provisions

a. The training payout to project implementing agency would be Rs. 6,323 per candidate which includes base training cost (trainer salary, teaching aid, raw material, infrastructure cost), insurance for candidates, and AEBAS transaction fees. However, for higher level skill in Industry 4/ Future Skills etc., in NSQF level 5 and above, the payment will be as per prescribed norms.

b. The training cost will be paid by NSDC in tranches as per the PMKVY 4.0 guidelines.

For further information and support, please write at @Karthik Nair

Disclaimer: The Information contained in this e-mail and/or in any of the attached files is confidential and proprietary information of National Skill Development Corporation (NSDC) and also the subject of privileged Company information. This privilege is not waived or lost by mistaken transmission or receipt. If you are not the intended recipient, any use, disclosure or copying of this mail is unauthorized. If you have received this mail in error, please notify the sender immediately by reply email and destroy the original. NSDC has taken every reasonable precaution to minimize the risk of viruses, but is not liable for any damage you may sustain as a result of any virus in this e-mail.

Binod Kr Hazarika <hazarika.binod@gmail.com>
To: dulen.s@rediffmail.com, pinakibora08@gmail.com

Mr. B.K.Hazarika
Faculty, Chemistry Department
Jorhat Kendriya Mahavidyalaya, Jorhat-785010,
Assam
India
[Quoted text hidden]

Thu, May 4, 2023 at 7:51 PM


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Model Curriculum:



Model Curriculum

QP Name: Still Photographer

QP Code: MES/Q0904

QP Version: 1.0

NSQF Level: 4

Model Curriculum Version: 1.0

Media & Entertainment Skills Council, 522-524, DLF Tower-A, Jasola, New Delhi - 110025


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Model Curriculum:

Module Details

Module 1: Use the photographic equipment, technology, and camera techniques

Mapped to MES/N0909


Terminal Outcomes:

- Identify the right photography camera
- Uses of photographic equipment, materials, techniques and resources

Duration: 15:00	Duration: 35:30
Theory – Key Learning Outcomes After the successful completion of this module, the Participant will be able to:	Practical – Key Learning Outcomes After the successful completion of this module, the Participant will be able to:


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Model Curriculum:

- Select the right camera for photography.
- Explain and handle the camera menus and settings and manage as shutter speeds, aperture, white balance and focus.
- Explain lens types like Prime vs. zoom, wide angle, standard, telephoto, angle of view, covering power, focal length, format, Lens features, Changing lenses, Focal length.
- Describe the anatomy of a compact /DSLR / and mobile device camera
- Explain visual language eg. composition, scale, framing, contrast, colour, shape, line, texture
-

- Select the right camera and capture photos and videos.
- Demonstrate how to handle the menus of the camera.
- Demonstrate the use of tripod.
- Demonstrate capturing of over the shoulder shot.
- Demonstrate the use of camera accessories eg. tripod, remote release, cable release, lens hood, filters digital (flash cards, hard drives), digital file formats (RAW, JPEG, TIFF) film (monochrome, colour, negative, transparency) film characteristics (speed, contrast, grain, resolution, colour balance, spectral sensitivity)
- Show how to use exposure measurement devices.
- Demonstrate how to use exposure.
- Show how to use lighting equipment like flash, continuous, fluorescent, reflectors, diffusers, screens, fill-in flash, motion blur, freezing movement, camera movements, panning, differential focus, depth of field etc.
- Show the use of different camera angles : High-angle shot, Low-angle shot, Eye-level shot, Bird's eye view, Canted shot, TiltShot, Three-quarter shot, Over-the- shoulder shot, etc. as per the requirement of the scene, shot, location, performers expression, etc.

Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Model Curriculum:

Classroom Aids:

Laptop, white board, marker, projector

Tools, Equipment and Other Requirements

- Sample digital cameras (mirrorless, point-and-shoot, bridge/superzoom) ☐
- DSLR Cameras
- Prime Lenses / DSLR Lenses and external flash
- Tripod
- Speedlight
- External Harddrive
- Reflectors
- Polarizing filters
- Camera SD Card
- Computer
- Lighting /Studio lights (Continuous (LED, Halogen and Tungsten) and strobe)
- Camera Body
- Canon EF 24-70mm f/2.8L II USM
- Camera Bag
- Camera Batteries
- Memory Card
- Memory Card Reader
- Adobe Creative Cloud
- Speedlight
- Reflector Panels
- Air Blower Cleaner
- Lens Pen
- Studio light modifiers (Umbrellas, Softbox, Grid, Gel, Diffuser)
- Digital camera accessories (flashgun, tripod, bag, memory cards, USB drive, USB reader, connecting cable, chargeable batteries, battery recharger)
- Camera cleaning kit
- Basic photo editing software (e.g. Adobe Lightroom)
- Adobe Photoshop software
- First Aid Box - Fire Extinguishers (water, powder and CO2), Personal protective equipment (Hard hat, Boots, Gloves, Apron)
- ☐ Projection facilities and equipment


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Model Curriculum:

Module 2: Produce still images Mapped to MES/N0910

Terminal Outcomes:

- Produce still images relevant to publicizing / marketing / branding
- Capture different types of shots which are directly relevant to publicizing the film /event etc.

Duration: 25:00	Duration: 35:30
Theory – Key Learning Outcomes After the successful completion of this module, the Participant will be able to:	Practical – Key Learning Outcomes After the successful completion of this module, the Participant will be able to:
<ul style="list-style-type: none">• Describe the capturing series of still images used.• Capture series of exploratory images used by visual effects department to establish look and feel reference.• Deliver character shots through which audience can develop an attachment to the story and/or character and/or the supporting characters.•	<ul style="list-style-type: none">• Produce a series of exploratory images which will be used during production, postproduction of the film by various departments.• Demonstrate how to capture a series of still images.• Produce still images for various occasions like wedding ceremony, film shoots, and other important events.• Produce still images to be used for Hair/Make up and Costume Continuity, Continuity by script supervisor, art department, cinematographer, Dance, Stunt and Direction department.• Create still images which are used for publicity by the production company, publicity designers, the distributors and the broadcasters.• Demonstrate creation of still images which are used for publicity in the Electronic Publicity Kit, as well as on web sites, in TV and festival guides, on posters, and as cover art for a whole range of film merchandising.•


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Model Curriculum:

- Sample digital cameras (mirrorless, point-and-shoot, bridge/superzoom) ☑
- DSLR Cameras
- Prime Lenses / DSLR Lenses and external flash
- Tripod
- Speedlight
- External Harddrive
- Reflectors
- Polarizing filters
- Camera SD Card
- Computer
- Lighting /Studio lights (Continuous (LED, Halogen and Tungsten) and strobe)
- Camera Body
- Canon EF 24-70mm f/2.8L II USM
- Camera Bag
- Camera Batteries
- Memory Card
- Memory Card Reader
- Adobe Creative Cloud
- Speedlight
- Reflector Panels
- Air Blower Cleaner
- Lens Pen
- Studio light modifiers (Umbrellas, Softbox, Grid, Gel, Diffuser)
- Digital camera accessories (flashgun, tripod, bag, memory cards, USB drive, USB reader, connecting cable, chargeable batteries, battery recharger)
- Camera cleaning kit
- Basic photo editing software (e.g. Adobe Lightroom)
- Adobe Photoshop software
- First Aid Box - Fire Extinguishers (water, powder and CO2), Personal protective equipment (Hard hat, Boots, Gloves, Apron)
- ☑ Projection facilities and equipmen


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Model Curriculum:

Module 3: Apply drone techniques for still photography

Mapped to MES/N0911

Terminal Outcomes:

- Analyse Drone Techniques for photpgraphy
- Apply drone technology for capturing still images

Duration: 30:00

Theory – Key Learning Outcomes
After the successful completion of this module, the Participant will be able to:

- Explain drone technology and its uses
- Discuss legal provisions of drone technology
- Discuss barriers and confirm location for photography.
- Plan in line with the requirement of the events like launch session, weddings, conferences, meeting etc.
- Discuss the security, operation and maintenance of equipment utilized for photography.
- Discuss features of drone.
- Explain drone settings like camera, battery, firmware,
- List difference between copyrighted material, fair use, intellectual property, and derivative works.
- Describe range of shooting area and planning of sequences as well as suitable landing pad.
- Discuss the use of FPV to frame up the shot

Duration: 60:00

Practical – Key Learning Outcomes
After the successful completion of this module, the Participant will be able to:

- Show how to operate drone
- prepare pre-fly checklist like flyzone weather, surroundings, etc.
- demonstrate its resolution, scale and applicable projection.
- Demonstrate drive and various positions of drone.
- demonstrate and handle variety of formats like digital, manual 35mm and medium format cameras to use for videography.
- Show how to use Blimp.
- Show how to use daylight and artificial lighting; combinations of daylight, free-standing lights and camera-mounted flash.
- Demonstrate how to maintain continuity for shots taken in a sequence.
- produce images to be used during production, postproduction of the film by various departments.


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Students list of the Still Photography Course:

List of the students of the Still Photography Course under NSDC PMKVY 4.0

Course name: Still Photographer/MES/Q0904

Project ID: 38746

Batch Start Date: Jun 10, 2023

Sl no.	Name of the student	Student ID
1	PRANAB DAS	CAN_24758277
2	RISHI BORA	CAN_24759134
3	SAJID ALI	CAN_24758762
4	MAYUR DAS	CAN_24761331
5	DEBASIS HAJARIKA	CAN_24758469
6	ABHIJIT DAS	CAN_24761833
7	HIROKJYOTI BHUYAN	CAN_24764204
8	DEVARUPAM BORAH	CAN_24761782
9	CHIRANJIT BORA	CAN_24758296
10	BIKASH BORAH	CAN_24764175
11	ABHIJIT SHARMA	CAN_24781301
12	MOMTA CHETRY	CAN_24939955

Dr. Dulen
06/10/2023

Imon Das
Signature
Imon Das
Coordinator
Still Photography

Pranjal Dutta
Pranjal Dutta
Coordinator, IQAC



Dr. Dulen
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010

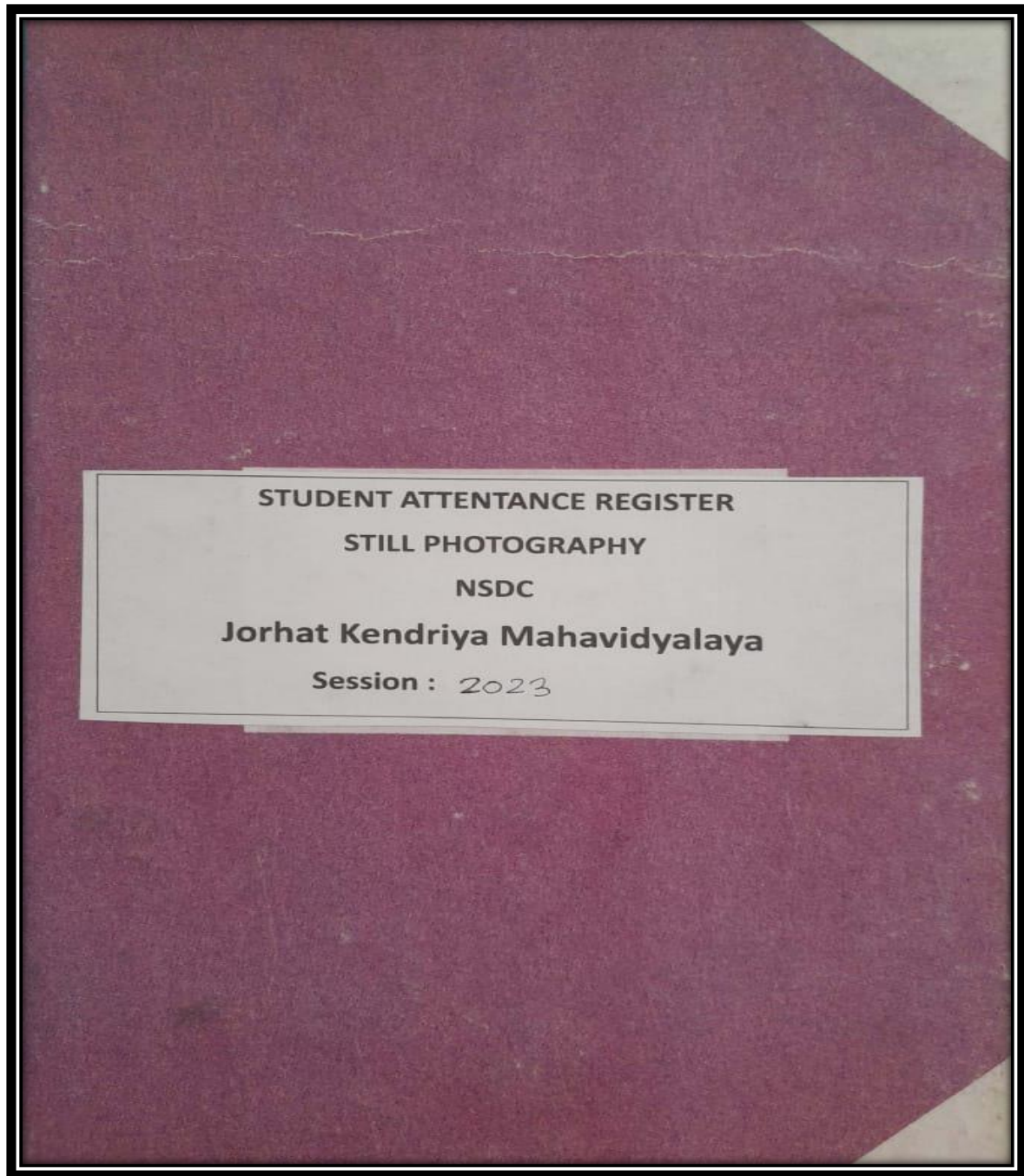


Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Student Attendance Register:



Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

DAILY ATTENDANCE REGISTER

NAME Skill photography course

CLASS SECTION

ATTENDANCE

Roll No.	NAME	19/6/2023	20/6/2023	21/06/2023	22/06/2023	23/06/2023	27/06/2023	28/06/2023	30/6/2023	8/7/2023	14/7/2023	20/7/2023	22/7/2023	5/8/2023	7/8/2023	11/8/2023	16/8/2023	17	18	19
1.	Rishi Borah	P	P	P	P	P	P	P	P	P	P	P	P							
2.	Bikash Borah	.								P	P	P	P							
3.	Hirak Jyoti Ghoshan	.	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			
4.	Akhijit Sharma	P	P	P	P	P	P	P				P								
5.	Monita Chetany	.	P	P	P	P	P			P	P	P	P	P	P	P				
6.	Sajid Ali	P	P	P		P										
7.	Chiranjit Borah	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			
8.	Debasish Hazarika	P	P	P	P	.				P	P				P	P				
9.	Mayuk Das	P	P	P	.	P	P	P	P	P	P	P	P	P	P	P	P			
10.	Akhijit Das	P	P	P	.	P	P	P	P	P	P				P	P	P			
11.	Devanupam Borah	.				P	P				P	P								
12.	Pranab Das	P	P	P	.	P	P	P			P	P			P	P				


Pranjal Dutta
Coordinator, IQAC




Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Practical Class Photo of Still Photographer Course



Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Practical Class Photo of Still Photographer Course



Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

NSDC course on LED Light Repair Technician:

NSDC Course on LED Light Repair Technician:

- ❖ Model Curriculum
- ❖ Curriculum/Syllabus
- ❖ Students list of NSDC Course on LED Light Repair


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Model Curriculum:



Model Curriculum

LED Light Repair Technician

SECTOR: Electronics
SUB-SECTOR: LED Lighting
OCCUPATION: LED Light Testing and Quality Assurance
REF ID: ELE/Q9302, Version1.0
NSQF LEVEL: 4

LED Light Repair Technician


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Model Curriculum:





**CURRICULUM COMPLIANCE TO
QUALIFICATION PACK - NATIONAL
OCCUPATIONAL STANDARDS**

is hereby issued by the
ELECTRONIC SECTOR SKILLS COUNCIL OF INDIA
for the
MODEL CURRICULUM
Complying to National Occupational Standards of
Job Role/ Qualification Pack: **'LED Light Repair Technician Version 1.0'**
QP No. **'ELE/Q9302 NSQF Level 4'**

Date of Issuance : Nov 15th, 2018
Valid up to* : Nov 15th, 2021
*Valid up to the next review date of the Qualification Pack

[Signature]
Authorised Signatory
(Electronic Sector Skill Council of India)

LED Light Repair Technician


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

CURRICUM/SYLLAVBUS:



LED Light Repair Technician

CURRICULUM / SYLLABUS

4 / 14

This program is aimed at training candidates for the job of an "LED Light Repair Technician" in the "Electronics" Sector/Industry and aims at building the following key competencies amongst the learners.

Program Name	LED Light Repair Technician		
Qualification Pack Name & Reference ID	ELE/Q9302 VERSION 1.0		
Version No.	1.0	Version Update Date	15/11/2018
Prerequisites to Training	ITI/ Diploma		
Training Outcomes	<p>After completing this programme, the participants will be able to:</p> <ul style="list-style-type: none">• Use the knowledge of basics of electronics and LED to carry out work• Perform LED repair and assembly as per the recommended quality standards• Follow the safety standards and procedures• Implement the soft skills that are required to carry out work efficiently		

LED Light Repair TechnicianPage 1


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

CURRICULUM/SYLLABUS



This course encompasses 03 out of 03 National Occupational Standards (NOS) of "LED Light Repair Technician" Qualification Pack issued by "Electronics Sector Skills Council of India".

Sr. No.	Module	Key Learning Outcomes	Equipment Required
1.	Basics of Electronics and LED Theory Duration (hh:mm) 60:00 Practical Duration (hh:mm) 40:00 Corresponding NOS Code ELE/N9302	<ul style="list-style-type: none">Differentiate between various electronic and electrical components, materials and their specific properties, types and usagesCalculate resistance by identifying the colour codesDefine capacitance of a capacitorList and define the parameters of an electric circuit such as voltage, current and resistanceDefine Ohm's law and implement it for calculationsDifferentiate between alternating current (AC) and direct current (DC)Measure power and energy using relevant formulaIdentify the basics of power electronics and its usages in lighting controls or LED power supplies and LED driversIdentify the types of solder and fluxList the function of the different components of a soldering ironIdentify the selection criteria of a suitable tipDemonstrate the LED working principleList the parameters which affect the overall life of LED.Categorise LED into its various types such as indicator, illuminator and Chip on Board (COB)List the advantages of LED light productsList the basic parameters of LEDs and their importance in an LED productsDistinguish between the different types of power sources used in LED lighting and their characteristics	Electric circuit components such as diode, transistor, IC, LED, transformer, resistor, capacitor, thermistor, inductor, timer, motor, starter, connector, switch, PCB, relay and circuit breaker Multimeter, power source Ammeter, voltmeter Soldering iron, desoldering pump


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010







Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

CURRICULUM/SYLLABUS:

 ESSCI Skill India in Electronics		 Skill India संस्कृत भवन - गुवाहाटी		 GOVERNMENT OF INDIA MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP		 N-S-D-C National Skill Development Corporation	
		<ul style="list-style-type: none"> • Illustrate the different ways LEDs can be connected in a circuit and list the advantages and disadvantages of each • Identify the steps of heat transfer procedure in an LED • List the components of passive thermal designs to maintain low junction temperature such as adhesive and heat sinks • Identify the use of constant current LED Driver 					
2.	LED Luminary Repair and Assembly Theory Duration (hh:mm) 60:00 Practical Duration (hh:mm) 70:00 Corresponding Code ELE/N9302	NOS	<ul style="list-style-type: none"> • List the major components of an LED luminary such as LED light engine, LED Driver, LED heat sink and thermal pads • Identify the tools required for LED product assembly • List the materials used in LED product assembly • Demonstrate basic knowledge of assembly of products such as spot light, LED bulb and LED tube light • Analyse the Importance of IP rating in Led products and its requirement for different products based on the product area of use • Categorise LED drivers into different types as per the type of LED • Demonstrate driver selection according to the LED • Follow the steps of driver selection according to the LED • Identify the function and characteristics and application of a constant current LED driver and a constant voltage driver • Assess the reason for LED failure including hot environment, incorrect LED driver and incorrect polarity • Identify and analyse the LED luminaire failure types such as LED failure modes, secondary optics failure modes, thermal management system failure and LED driver failure 	LED light, multimeter, tester, LCR meter and power analyser Stripper, cutter, screw driver set, plier, pump, soldering iron			

LED Light Repair Technician

Page 3


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

STUDENTS LIST OF NSDC COURSE ON LED LIGHT REPAIR TECHNICIAN:



Department of Physics

JORHAT KENDRIYA MAHAVIDYALAYA

Re-accredited by NAAC with Grade A

KENDUGURI, JORHAT-785 010, ASSAM

Phone # 0376-2350009, 75778 00691(M) e-mail: departmentphysics962@gmail.com

Website : www.jorhatkendriyamahavidyalaya.in

Ref.....

Date:.....

STUDENTS ENROLLED UNDER NSDC COURSE

COURSE NAME : LED BULB REPAIRING

BATCH STARTED : 23-06-2023

Sl No	Name
1	Manash Mohan
2	Gourav Boruah
3	Dabojit Das
4	Ankur Deka
5	Biswajit Das
6	Ritesh Doley
7	Manash P Hazarika
8	Mohesh Pegu
9	Subham Dutta
10	Anirban Dutta
11	Sayan Jyoti Nate
12	Kaushik Borah
13	Bijit Gogoi
14	Md Irfan Huissain
15	Ronak Jha
16	Aakash Boruah
17	Manash Bora
18	Ritu Raj Das
19	Ankita Gogoi
20	Raj Bordoloi


Head
Department of Physics
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10



Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

NSDC COURSE OF SOLAR PANEL INSTALLATION TECHNICIAN:

NSDC course on Solar Panel Installation Technician:

❖ Model Curriculum

❖ Students List of Solar Panel Installation

Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010







Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

MODEL CURRICULUM:



Model Curriculum

Solar Panel Installation Technician

SECTOR: ELECTRONICS
SUB-SECTOR: SOLAR ELECTRONICS
OCCUPATION: INSTALLATION
REF ID: ELE/Q5901 VERSION 1.0
NSQF LEVEL: 4

Solar Panel Installation Technician

Page 1 of 10


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

MODEL CURRICULUM:





Certificate

COMPLIANCE TO
QUALIFICATION PACK – NATIONAL OCCUPATIONAL STANDARD

Is hereby issued by the
Electronics Sector Skills Council of India

for
Skilling Content : **Solar Panel Installation Technician**
Complying to National Occupational Standards of

Job Role/QP : **Solar Panel Installation Technician, QP No : ELE/Q5901 Level 4**

Date of Issuance : 12th May 2017
Valid up to* : 11th May 2018
*Valid upto the next QP Review Date or the date mentioned above (whichever is earlier)


Authorized Signatory
Electronics Sector Skills Council of India

Solar Panel Installation Technician

Page 2 of 19


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010






Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

MODEL CURRICULUM:

4 / 19

SOLAR PANEL INSTALLATION TECHNICIAN

CURRICULUM / SYLLABUS

This course encompasses 4 out of 4 National Occupational Standards (NOS) of "Solar panel Installation Technician" Qualification Pack issued by "Electronic Sector Skill Council".

Program Name	Solar panel Installation Technician		
Qualification Pack Name & Reference ID. ID	ELE/Q5901 VERSION 1.0		
Version No.	1.0	Version Update Date	12-May-2017
Pre-requisites to Training	10th Standard passed ITI/Diploma (electrical, mechanical) * Minimum 6 months preferred but not mandatory in equipment installation		
Training Outcomes	After completing this programme, participants will be able to: <ul style="list-style-type: none">Fundamentals of PV Solar SystemsEnsuring effective functioning of solar energy system after installationSolar PV Technology and usageProactive MaintenanceAssessing the installation site, understanding the installationPre-requisites, arranging for installation materials, mounting and installing the panels at customer's premises.		

Solar Panel Installation Technician

Page 4 of 19


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

STUDENTS LIST OF SOLAR PANEL INSTALLATION TECHNICIAN:



Department of Physics

JORHAT KENDRIYA MAHAVIDYALAYA

Re-accredited by NAAC with Grade A

KENDUGURI, JORHAT-785 010, ASSAM

Phone # 0376-2350009, 75778 00691(M) e-mail: departmentphysics962@gmail.com

Website : www.jorhatkendriyamahavidyalaya.in

Ref:

Date:

STUDENTS ENROLLED UNDER NSDC COURSE

COURSE NAME : SOLAR PANEL INSTALLATION

BATCH STARTED : 19-06-2023

Sl No	Name
1	Amlan Jyoti Saikia
2	Jit Kumar Gogoi
3	Aryaman Bhattacharyya
4	Bablu Gogoi
5	Baishali Suman Tamuly
6	Barun Bora
7	Bijoy Hazarika
8	Bipul Saikia
9	Debasish Saikia
10	Dhurbu Jyoti Saikia
11	Gauranga Nath
12	Karan Bhadra
13	Janokanta Mili
14	Pragyan Jyoti Saikia
15	Ratul Pegu
16	Rohit
17	Ruma Begum
18	Suraj Borah
19	Animesh Borah
20	Ankur Kakoti


Head
Department of Physics
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10



Pranjal Dutta
Coordinator, IQAC




Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10
Principal



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

NSDC Course on Makeup Artist

NSDC Course on Makeup Artist

- ❖ Model Curriculum
- ❖ Syllabus of Add-on Course on Makeup Artist
- ❖ Students list of NSDC Course on Makeup Artist
- ❖ Attendance list of Students Taking NSDC Course on Makeup Artist
- ❖ Practical Class Photo of Makeup Artist

Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010







Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Model Curriculum:



Model Curriculum

1. Make-up Artist

SECTOR: Media and Entertainment
SUB-SECTOR: Film, Television, Advertising
OCCUPATION: Hair and Make-up
REF ID: MES/Q1801, V.10
NSQF LEVEL: 4

Make-Up Artist


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Model Curriculum:




Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Curriculum/Syllabus:

Media & Entertainment Skills Council			
Skill India			
K-S-D-C National Skill Development Corporation			
<h2>Make-up Artist</h2>			
CURRICULUM / SYLLABUS			
This program is aimed at training candidates for the job of a "Make-Up Artist", in the "Media and Entertainment" Sector/Industry and aims at building the following key competencies amongst the learner			
Program Name	Make-Up Artist		
Qualification Pack Name & Reference ID	MES/Q1801,		
Version No.	1.0	Version Update Date	11 March, 2019
Pre-requisites to Training	Class 10+2 Pass		
Training Outcomes	After completing this programme, participants will be able to: <ul style="list-style-type: none">• Identify hair and make-up requirements• Manage hair, make-up and prosthetics supplies• Prepare for altering the artists' appearance• Apply make-up and special effects• Manage helpers and trainees• Maintain workplace health and safety		

Make-Up Artist

1


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010







Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Syllabus/Curriculum

   			
This course encompasses 6 out of 6 National Occupational Standards (NOS) of "Make-up Artist" Qualification Pack issued by "Media and Entertainment Skill Council".			
S. No	Module	Key Learning Outcomes	Equipments
1	Introduction and Orientation Theory 1 hours Practical 0 hours Corresponding NOS Bridge Module	<ul style="list-style-type: none">analyse the role in media and entertainment sectorrole and responsibility of make-up artisttechnical terms associated with make-up	Laptop, white board, marker, projector
2	Identify hair and make-up requirements Theory 15 hours Practical 15 hours Corresponding NOS MES/N1801	<ul style="list-style-type: none">demonstrate the number of characters or artists for whom hair and/or make-up design is required, in consultation with/supervision of senior designers if necessaryanalyse hair and make-up requirements (e.g. natural look for anchors/ presenters, prosthetics / injuries/ stains for special effects, glamorous / period/ ageing for actors etc.) from the director/ production designer/artist and design/ continuity requirements from the script (where applicable)recognize the need and conditions when special requirements and effects are required to produce the designaccess sources needed to research the creative aspects of the look based on the requirementsproduce and finalize design ideas which are consistent with the script and sensitive to its characterization, in consultation with/supervision of senior designers and artists if necessaryanalyse the creative and technical requirements required to execute the lookrealistically estimate the amount of preparation time, budget and resources required for the type of production being worked on, in consultation with/supervision of senior designers and producers if necessary	Laptop, white board, marker, projector, Therapy bed, Beauty Trolley, Wax heater Wax strips, Wax knife, Spatula, Bowls, Basket, bed/recliner, chair, bowl, cotton, mirror, tissues, towel, Trolley, Manicure Chair, Manicure stool, Sterilizer, Bowls Manicure brush, Nail Cutter, Cuticle Pusher, Cuticle Nipper, Orange stick, Nail Filer, Pack brush, Dust bin, Pedicure – Pedicure Chair, Pedicure Stool, Sterilizer, Bowls Foot Scraper, Emery Board, Pumice Stone, Nail Cutter, Cuticle Pusher, Cuticle Nipper, Orange stick, Nail filer, Toe separator, Pedicure Brush, sample story board
3	Manage Hair, Make-up and Prosthetics supplies Theory 25 hours Practical	<ul style="list-style-type: none">evaluate materials on quality, quantity, type, costsdetermine the amount and quality of resources, materials, tools and equipment required to meet design specificationsdetermine where and how resources should be labeled, stored and arrangedselect the providers of materials and equipment and purchase adequate quantity and type of products, in line with	Laptop, white board, marker, projector, Therapy bed, Beauty Trolley, Wax heater Wax strips, Wax knife, Spatula, Bowls, Basket, bed/recliner, chair, bowl, cotton, mirror, tissues, towel, Trolley, Manicure Chair, Manicure stool,

Make-Up Artist

2


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010







Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Syllabus/Curriculum

 		 	
	25 hours Corresponding NOS MES /N1802	creative, technical and budgetary requirements, in consultation with/supervision of senior designers and producers if necessary <ul style="list-style-type: none">monitor and replenish stock of hair, make-up or prosthetics resources, as per requirements	Sterilizer, Bowls Manicure brush, Nail Cutter, Cuticle Pusher, Cuticle Nipper, Orange stick, Nail Filer, Pack brush, Dust bin, Pedicure – Pedicure Chair, Pedicure Stool, Sterilizer, Bowls Foot Scraper, Emery Board, Pumice Stone, Nail Cutter, Cuticle Pusher, Cuticle Nipper, Orange stick, Nail filer, Toe separator, Pedicure Brush, sample story board
4	Prepare for altering the artists' appearance Theory 15 hours Practical 15 hours Corresponding NOS MES/N1803	<ul style="list-style-type: none">prepare, organize and keep workstation materials, equipment and on-set kit fully stocked, tidy and hygienicexplain hair and/or make up procedures to artists and invite their questionsprepare the skin and scalp appropriately for the type of contact material usedtake measurements of the appropriate head and body areas for preparation of wigs, masks etc.arrange fittings and appointments with artists' within production deadlines	Laptop, white board, marker, projector, Therapy bed, Beauty Trolley, Wax heater Wax strips, Wax knife, Spatula, Bowls, Basket, bed/recliner, chair, bowl, cotton, mirror, tissues, towel, Trolley, Manicure Chair, Manicure stool, Sterilizer, Bowls Manicure brush, Nail Cutter, Cuticle Pusher, Cuticle Nipper, Orange stick, Nail Filer, Pack brush, Dust bin, Pedicure – Pedicure Chair, Pedicure Stool, Sterilizer, Bowls Foot Scraper, Emery Board, Pumice Stone, Nail Cutter, Cuticle Pusher, Cuticle Nipper, Orange stick, Nail filer, Toe separator, Pedicure Brush, sample story board
5	Apply make-up and special effects Theory 25 Hours Practical 25 hours Corresponding NOS MES/N1804	<ul style="list-style-type: none">apply selected make-up to achieve the desired effect 'on camera' and maintaining continuity during shoots (where required)assist in the maintenance of continuity of the artist's appearanceremove the make-up carefully to reduce artists' discomfortcheck that the selected make-up is appropriate to the required look, need for durability, dressing techniques and is compatible with artists skin typeposition artists in the most appropriate position to minimize personal discomfort	Laptop, white board, marker, projector, Therapy bed, Beauty Trolley, Wax heater Wax strips, Wax knife, Spatula, Bowls, Basket, bed/recliner, chair, bowl, cotton, mirror, tissues, towel, Trolley, Manicure Chair, Manicure stool, Sterilizer, Bowls Manicure brush, Nail Cutter, Cuticle Pusher, Cuticle Nipper, Orange stick, Nail Filer, Pack brush, Dust bin, Pedicure – Pedicure Chair, Pedicure Stool, Sterilizer, Bowls Foot Scraper, Emery

Make-Up Artist


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010







Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Syllabus/Curriculum

 Skills & Entrepreneurship Development Centre		 Skill India Acquire. Grow. Succeed.	 Government of India Ministry of Skill Development & Entrepreneurship	 N-S-D-C National Skill Development Corporation Transforming the skill landscape
			Board, Pumice Stone, Nail Cutter, Cuticle Pusher, Cuticle Nipper, Orange stick, Nail filer, Toe separator, Pedicure Brush, sample story board	
6	Manage helpers and trainees Theory 10 hours Practical 10 hours Corresponding NOS MES/N1807	<ul style="list-style-type: none">inform, or assist in informing, trainees/helpers of the hair, make-up and prosthetics process and of their responsibilities and role in the processensure, or assist in ensuring, that the trainees/helpers know how to find and operate the materials, tools and equipments that will be required during the processprovide clear and precise instructions to trainees/helpers during the process and ensure they are working effectively to meet the production schedulemonitor and evaluate the work of trainees/helpers in an effective, unobtrusive and objective mannerprovide trainees/helpers with the opportunity to contribute and try out the work for themselves		Laptop, white board, marker, projector,
7	Maintain workplace health and safety Theory 15 hours Practical 15 hours Corresponding NOS MES / N 1808	<ul style="list-style-type: none">analyse and comply with the organisation's current health, safety and security policies and proceduresmeasure the safe working practices pertaining to own occupationanalyse the government norms and policies relating to health and safety including emergency procedures for illness, accidents, fires or others which may involve evacuation of the premisesparticipate in organization health and safety knowledge sessions and drillsidentify the people responsible for health and safety in the workplace, including those to contact in case of an emergencyidentify security signals e.g. fire alarms and places such as staircases, fire warden stations, first aid and medical roomsidentify aspects of your workplace that could cause potential risk to own and others health and safetyensure own personal health and safety, and that of others in the workplace through precautionary measuresidentify and recommend opportunities for improving health, safety, and security to the designated personreport any hazards outside the individual's authority to the relevant person in line with organisational procedures and warn other people who may be affectedfollow organisation's emergency		Laptop, white board, marker, projector,

Make-Up Artist

4


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Students List of NSDC Course on Makeup Artist

List of Students

Job Role: Makeup Artist Course under NSDC PMKVY 4.0

Course Name: BWS/Q0306-S1003

Project ID: 38746

Batch start: 02-07-2023

Serial No.	Name of the Student	Student ID
1	Neeha Das	CAN 24920831
2	Chayanika Kalita	CAN 24759419
3	Snigdha Ranni Bora	CAN 24778167
4	Sania Magi	CAN 24778167
5	Pompi Bora	CAN 24758783
6	Antoripa Devi	CAN 24759111
7	Nikita Das	CAN 24758836
8	Priyanki Dutta	CAN 24759933
9	Gaurima Bora	CAN 25181785
10	Priyampoli Bora	CAN 24763477
11	Abhilasha Gogoi	CAN 24764264
12	Upasana Saikia	CAN 24764264
13	Trishna Rani Dutta	CAN 93954764

Purabi Kalita
Teacher-in-charge.

Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Attendance List of Students Taking NSDC Course on Makeup Artist

DAILY ATTENDANCE REGISTER																		
NAME		NSDC (Beautician Course)																
CLASS		SECTION A																
ATTENDANCE																		
Roll No.	NAME	3-7-2023	7-7-2023	14-7-2023	21-7-2023	28-7-2023	4-8-2023	11-8-2023	18-8-2023	25-8-2023	1	2	3	4	5	6	7	8
1.	Trishna Gogoi	P	P	P	P	P	P	P	P	P								
2.	Neeha Das	P	P	P	P	P	P	P	P	P								
3.	Chayanika Kalita	P	P	P	P	P	P	P	P	P								
4.	Seetha Maji	P	P	P	P	P	P	P	P	P								
5.	Nikita Das	P	X	P	P	P	P	P	P	P								
6.	Silpika Saikia	P	X	P	P	P	P	P	P	P								
7.	Nishita Bahu	P	P	P	P	P	P	P	P	P								
8.	Mallika Begum	P	P	P	P	P	P	P	P	P								
9.	Abhilasha Gogoi	P	X	P	P	P	P	P	P	P								
10.	Ankita Harshika	P	P	P	P	P	P	P	P	P								
11.	Kajal Shah	P	X	P	P	P	P	P	P	P								
12.	Sanjaya Das	P	P	P	P	P	P	P	P	P								
13.	Shikha Das	P	P	P	P	P	P	P	P	P								
14.	Anurupa Devi	P	P	P	P	P	P	P	P	P								
15.	Pampi Bora	P	P	P	P	P	P	P	P	P								
16.	Trishna Rani Bora	P	X	P	P	P	P	P	P	P								
17.	Shikha Begum (Akhia)	P	X	P	P	P	P	P	P	P								
18.	Upasana Saikia	P	X	P	P	P	P	P	P	P								
19.	Bibek	P	X	P	P	P	P	P	P	P								
20.	Gaurima Bora	P	X	P	P	P	P	P	P	P								
21.	Trishna Rani Bora	P	X	P	P	P	P	P	P	P								
22.	Sumi Saikia	P	P	P	P	P	P	P	P	P								
23.	Sanskriti Sammah	P	P	P	P	P	P	P	P	P								
No. of Students Present :-																		
No. of Students Absent :-																		
Total :-		99999999999999999																
TOTAL																		


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Practical Class Photo of Makeup Artist



Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Community College

Community College:

- ❖ Community College/Diploma and B Voc in Tea Plantation and Management
- ❖ A Report of Internship of Student of Diploma and B Voc in Tea Plantation and Management

Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Field Report:



COMMUNITY COLLEGE

estd.2018

Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 Assam

Phone No: 0376-2350009, email: jkmprincipal@rediffmail.com Fax#0376-2350009

www.jorhatkendriyamahavidyalaya.com

FIELD REPORT OF DIPLOMA IN TEA PLANTATION MANAGEMENT AND

B. VOC IN SMALL TEA GARDEN MANAGEMENT.

Session: 2022-23

The students of Diploma in tea plantation management and B. Voc in small tea garden management have visited the following:

1. Visit to Chenijan Tea Estate
2. Visit to Tocklai Tea Research Institute, Jorhat

1. Visit to Chenijan Tea estate:

The students of Diploma in Tea Plantation and Management and B. Voc in Small Tea Garden Management visited the Tea Estate on 13th of October, 2022. Ms. Prerna Das, the Asst. Manager of the Estate demonstrated about the planting materials, planting, plucking, pruning, skiffing and shade tree management which was incorporated in the syllabus. Different types of weeds were also shown to the students. They have also gained a practical knowledge on plucking, pruning and skiffing.

2. Visit to Tocklai Tea Research Institute, Jorhat:

The students of Diploma in Tea Plantation and Management and B. Voc in Small Tea Garden Management visited Tocklai Tea Research Institute, Jorhat on 16th and 17th of October, 2022, under the supervision of Bibek Sharma. They learnt about the different vegetative clones of Tocklai. The students visited different departments of the Institute Biotechnology, Biochemistry, Entomology and Soil Science. They have also visited the Tea processing unit of Tocklai.


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

List of Students:



COMMUNITY COLLEGE

estd.2018

Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 Assam

Phone No: 0376-2350009, email: jkmprincipal@rediffmail.com Fax#0376-2350009

www.jorhatkendriyamahavidyalaya.com

The following students of the Diploma in Tea Plantation Management and B.Voc in Small Tea Garden Management visited the respective tea estates.

ROLL NO.	NAME OF THE STUDENTS
1	NITUMONI GOGOI
2	RAJASHREE BORAH
3	BHAIGYAJIT KHANIKAR
4	RAKESH GOGOI
5	TRINAYAN SAIKIA
6	RAJLAKHMI BORAH
7	PUJA GOGOI
8	RUPKONWAR DEKA
9	AMAL GHATOWAR
10	CHIRANJEEB GOGOI
11	HIMANGSHU GOGOI
12	RAHUL GOGOI
13	AMLAN JYOTI PHUKAN
14	NUPURJYOTI GOHAIN
15	JIBON JYOTI DUTTA
16	GYAN JYOTI BORA
17	AMLAN JYOTI GOGOI
18	DEBANGA PRAN BORA
19	LEKHOK MOLIA
20	RITURAJ SAIKIA
21	MADHUJIYA BORA
22	JUNMONI DOWRAH
23	JYOTISHMAN DUTTA
24	UDIT RAJAWAR
25	RAM GOR
26	ABHIJEET GOGOI
27	SURUJ GOGOI
28	NIKHITA HAZARIKA
29	DEEPIYOTI MILI
30	RITURAJ SAIKIA
31	SURAJ BORAH


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Saikia
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University



COMMUNITY COLLEGE

estd. 2018

Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 Assam


Phone No: 0376-2350009, email: jkmprincipal@rediffmail.com Fax#0376-2350009

www.jorhatkendriyamahavidyalaya.com

32	BIJIT TANTI
34	RITUPON BORGHAIN
35	HIMANGSU DAS
36	DIBYOJOYI GOGOI
37	RAJA DIGAL
38	TRALUKYA SAIKIA
39	DEBAJIT GOGOI
40	MRITUNJOY BORGHAIN
41	HOREN RAO
42	GAURI BORGHAIN
43	PRITISHA DUTTA
44	MONJIT NEOG
45	SURABHI GOGOI
46	DIMPI SAIKIA
47	BIDIT BORA
48	PRASANNA JYOTI GOGOI
49	CHANDAN DUTTA
50	MUSKAN YEASMIN
51	REHANA BEGUM
52	LILA PEGU
53	ABINASH KEOT
54	SWEETY DAS
55	ANUPAM SAIKIA
56	NILUTPAL BORGHAIN
57	AKASH PANGING
58	SAHIN AHMED
59	TULIKA GOGOI
60	SHUSHANKA JYOTI BORAH
61	ANURAG SONOWAL
62	CHAITANYA PHUKAN
63	BHAGWAT TANTI


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Photo Gallery:



COMMUNITY COLLEGE

estd. 2018

Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010 Assam

Phone No: 0376-2350009, email: ikmprincipal@rediffmail.com Fax#0376-2350009
www.jorhatkendriyamahavidyalaya.com

Photo Gallery

Visit to Chenijan Tea Estate-



सत्यमेव जयते
ESTD.-1981

Pranjal Dutta
Coordinator, IQAC



Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University



COMMUNITY COLLEGE

estd.2018

Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 Assam

Phone No: 0376-2350009, email: jkmprincipal@rediffmail.com Fax#0376-2350009

www.jorhatkendriyamahavidyalaya.com

Visit to Tocklai Tea Research Institute:



Mrs. Pinaki Hazarika
Asst. Nodal Officer
Community College, JKM


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Internship Report:



COMMUNITY COLLEGE

estd. 2018

Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 Assam

Phone No: 0376-2350009, email: jkmprincipal@rediffmail.com Fax#0376-2350009

www.jorhatkendriyamahavidyalaya.com

A REPORT ON INTERNSHIP OF STUDENTS OF DIPLOMA and B.VOC IN TEA PLANTATION AND MANAGEMENT SESSION- 2022-23

The total number of students enrolled in Diploma in "Tea Plantation and Management" in the session 2022-23 is 63, and in B.Voc in "Small Tea Garden Management" is 2 under Community College, Jorhat Kendriya Mahavidyalaya. During the first semester period, the students have undergone Field Trips, visited Tocklai Tea Estates of Jorhat and they have also done their practical classes in the various Tea Estates of Jorhat as a part of their syllabus. The second semester course includes the Internship Programme where the students used to do their internship in various Tea Estates of Assam for two - months. At the end of the programme, they submitted the internship report to the faculty of the respective course.

Internship of Diploma and B.voc course:

The students of Diploma in "Tea Plantation and Management" have undergone their internship of 2 months in various Tea Estates of Assam -

SL. NO.	ROLL NO.	NAME OF THE STUDENT	INTERNSHIP GARDEN DETAILS
1.	1.	Nitumoni Gogoi	-
2.	2.	Rajashree Borah	Deha Tea Estate
3.	3.	Bhaigyajit Khanikar	Bhuyankhat Tea estate
4.	4.	Rakesh Gogoi	Bukahollla Tea estate
5.	5.	Trinayan Saikia	Dinjoye Tea Estate
6.	6.	Rajlakhmi Borah	Bahoni Tea Estate, Mariani
7.	7.	Puja Gogoi	Bahoni Tea Estate
8.	8.	Rupkonwar Deka	Satispur Tea Estate
9.	9.	Amal Ghatuwar	Bukahollla Tea Estate
10.	10.	Chiranjeeb Gogoi	Dubba Tea Estate
11.	11.	Himangshu Gogoi	Handique Tea Pvt. Ltd.
12.	12.	Rahul Gogoi	Handique Tea Pvt. Ltd.


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Saikia
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University



COMMUNITY COLLEGE

estd.2018

Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 Assam

Phone No: 0376-2350009, email: jkmprincipal@rediffmail.com Fax#0376-2350009

www.jorhatkendriyamahavidyalaya.com

13.	13.	Amlan Jyoti Phukan	Kamarbund Tea Estate
14.	14.	Nupur Jyoti Gohain	Bukahola Tea Estate
15.	15.	Jibon Jyoti Dutta	Bukahola Tea Estate
16.	16.	Gyan Jyoti Bora	Bukaholla Tea Estate
17.	17.	Amlan Jyoti Gogoi	Bahoni Tea Estate
18.	18.	Debanga Pran Borah	Bukahola Tea Estate
19.	19.	Lekhhok Molia	Meleng Tea Estate
20.	20.	Rituraj Saikia	Duklingia Tea Estate
21.	21.	Madhujya Bora	Duklingia Tea Estate
22.	22.	Junmoni Dowrah	Deha Tea Estate
23.	23.	Jyotishman Dutta	Borbam Tea Estate
24.	24.	Udit Rajawar	Duklingia Tea Estate
25.	25.	Ram Gor	Jodhpur Tea Industries Pvt.
26.	26.	Abhijeet Gogoi	Deha Tea Estate
27.	27.	Suruj Gogoi	Deha Tea Estate
28.	28.	Nikhita Hazarika	Deha Tea Estate
29.	29.	Deepjyoti Mili	Lohpohia Tea Estate
30.	30.	Rituraj Saikia	Jogduar Tea Estate
31.	31.	Suraj Borah	
32.	32.	Bijit Tanti	Bahoni Tea Estate
33.	33.	Ritupan Borgohain	-
34.	34.	Himangshu Das	-
35.	35.	Diyaajyoti Gogoi	Hokonguri Tea Estate
36.	36.	Raja Digal	Tirual Bortiman TE
37.	37.	Tralukya Saikia	Borholla Tea Estate
38.	38.	Debojit Gogoi	Borholla Tea Estate
39.	39.	Mritunjoy Borgohain	Bahoni Tea Estate
40.	40.	Horen Rao	Bukahula Tea estate
41.	41.	Gauri Borgohain	Joya Tea Estate
42.	42.	Anisha Gogoi	Kakojan Tea Estate
43.	43.	Pritisha Dutta	Sonari Tea Estate
44.	44.	Monjit Neog	Seleng Tea Estate
45.	45.	Surabhi Gogoi	Bahani Tea Estate


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Saikia
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University



COMMUNITY COLLEGE

estd.2018

Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 Assam

Phone No: 0376-2350009, email: jkmprincipal@rediffmail.com Fax#0376-2350009

www.jorhatkendriyamahavidyalaya.com

46.	46.	Dimpi Saikia	Bahani tea Estate
47.	47.	Bidit Bora	Ghiladhary Tea Estate
48.	48.	Prasanna Jyoti Gogoi	Teloijan Tea Estate
49.	49.	Chandan Dutta	Jogduar Tea Estate
50.	50.	Muskan Yeasmin	-
51.	51.	Rehana Begum	Boisahabi Tea Estate
52.	52.	Lila Pegu	Lohpohia Tea Estate
53.	53.	Abinash Keot	-
54.	54.	Sweety Das	-
55.	55.	Anupam Saikia	Hanuman Tea Estate
56.	56.	Nilutpal Borgohain	Hanuman Tea Estate
57.	57.	Akash Panging	-
58.	58.	Sahin Ahmed	Cinnamora Tea Estate
59.	59.	Tulika Gogoi	Kakojan Tea Estate
60.	60.	Shusanka Jyoti Borah	Bahoni Tea Estate
61.	61.	Anurag Sonowal	Hokonguri Tea Estate
62.	62.	Chaitanya Phukan	Teloijan Tea Estate
63.	63.	Bhagawat tanti	Jodhpur tea & Industries

The students of B.Voc Course in Small Tea Garden Management has done their internship in various Tea Estates -

Sl. No.	Roll No.	Name	Internship Garden Details
1.	64.	Atri Borah	Kamarband Tea Estate
2.	65.	Amlan Jyoti Dutta	Joya Tea Estate

Submitted By-

Mrs. Pinaki Hazarika
Asst. Nodal Officer
Community College, JKM

Mr. Binod Hazarika
Asst. Nodal Officer
Community College, JKM


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Saikia
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

PGDCA Courses:

- ❖ Affiliation PGDCA DU Order copy
- ❖ PGDCA Enrollment
- ❖ PGDCA Syllabus

Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010




Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

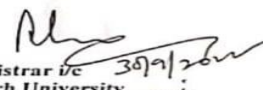
Affiliation PGDCA DU Order copy:


OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH
No. DU/RG/IOC/2022/PGDCA/Permission/JKM/1565 Date: 30/9/2022

ORDER


As authorized by the Affiliation Committee, D.U. held on 02.06.2022, the Hon'ble Vice-Chancellor, D.U. is pleased to accord provisional permission to **Jorhat Kendriya Mahavidyalaya, P.O- Chengali Gaon, Dist: Jorhat, Assam**, to introduce **PGDCA Programme** w.e.f the academic session (2022-2023) under CBCS mode as per the Dibrugarh University Syllabus under report to the Executive Council, D.U. Subject to fulfillment of following conditions,

1. The Maximum intake shall be 20 (Twenty)
2. Required software shall be procured commencement of Second Semester.
3. Text books for PGDCA as per the University syllabus shall be procured.
4. One 6 K.V.A online UPS shall be procured and installed.
5. The College shall submit Compliance report.


Registrar i/c
Dibrugarh University
30/9/2022
Registrar i/c
Dibrugarh University
Dibrugarh

Copy to:

1. The Hon'ble Vice-Chancellor, D.U. for favour of information please
2. The Secretary to the Govt. of Assam, Department of Higher Education, Dispur, Guwahati, for information please.
3. The Director of Higher Education, Assam, Kahilipara, Guwahati, for information please
4. The Dean, Faculty of Science & Engineering, D.U for kind information please
5. The Chairperson, Centre for Computer Science & Application, DU for information please
6. The Controller of Examinations, D.U. for information
7. The Joint Controller of Examinations -C, D.U for information
8. The Deputy Controller of Examination – B(i/c) ,D.U for information
9. The Deputy Controller of Examination – A, D.U for information
10. The Joint Registrar (Academic), D.U. for information.
11. ☒ The Principal, Jorhat Kendriya Mahavidyalaya, P.O- Chengali Gaon, Dist: Jorhat, Assam., 785010
12. The Section Officer, Exam-B, D.U. for information and necessary action.
13. File.


Registrar i/c
Dibrugarh University

Scanned by CamScanner


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Syllabus:

POST GRADUATE DIPLOMA OF COMPUTER APPLICATION (P.G.D.C.A.) COURSE

FIRST SEMESTER

Course No.	Subject	Marks	
		Theory	Practical
Course 101	Fundamental of Computers	60	40
Course 102	Programming with C	60	40
Course 103	Relational Database Management System	40	60
Course 104	Data Communication and Computer Network	40	60
Course 105	Project I	100	

SECOND SEMESTER

Course No.	Subject	Marks	
		Theory	Practical
Course 201	Introduction to Multimedia	60	40
Course 202	Desktop Publishing	40	60
Course 203	Internet & Web Technology	60	40
Course 204	Mobile Technology	60	40
Course 205	Project II	100	


Pranjal Dutta
Coordinator, IQAC




Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Students List:

PGDCA ENROLLMENT (SESSION 2022-2023)

SL.NO	NAME
1	ANSAR ANSARI
2	PRANJAL BORTHAKUR
3	PRITTY RAJKHOWA
4	MRIDUSHMITA BOIRAGI
5	BHASKOR JYOTI GOGOI
6	NIRMOLA KURMI
7	DEBASISH KR DUTTA
8	JUMI BORA
9	PUJA DAS
10	BONNYA PHUKAN
11	PRIYANKA BORA

Aumina Rahman
Course Coordinator

Pranjal Dutta
Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Sarma
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-785010