



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Supporting Documents for AQAR Period: 2022-2023

Criterion 2	Key Indicator: 2.5
Teaching-Learning and Evaluation	Evaluation Process and Reforms
Metric Number: 2.5.2	Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**Prepared and submitted by
Jorhat Kendriya Mahavidyalaya**



Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Saikia
Principal



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Metric NO:-
2.5.2

Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

NOTICE



JORHAT KENDRIYA MAHAVIDYALAYA

KENDUGURI, JORHAT - 785 010, ASSAM

Re-accredited by NAAC with grade 'B++'

Phone # 0376-2350009, e-mail # jkmprincipal@rediffmail.com, Fax # 0376-2350009

Website : www.jorhatkendriyamahavidyalaya.in

Reference/JKM/2023

Date: 27/05/2023

NOTICE

Subject: Internal Assessment Related Grievances

This is to inform all the students that if they have any grievances relating to internal assessment process undertaken at college including conduction and evaluation of sessional exams, seminars, group discussions and attendance they may write to the undersigned for swift resolution.

The grievance may be submitted in the form of hand written application addressed to the controller of examination or may be dropped in the grievance box. The application may be written either in Assamese or in English.

In addition to this the students have to submit a duly filled Performa stating the nature of their grievance. The Performa is attached with this letter.



[Signature]
Dr Dulen Saikia
Principal
Jorhat Kendriya Mahavidyalaya

Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-10

[Signature]
Pranjal Dutta
Coordinator, IQAC



[Signature]
Dr. Dulen Saikia
Principal



Jorhat Kendriya Mahavidyalaya

Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

Office of the Controller of Examination



JORHAT KENDRIYA MAHAVIDYALAYA

Recognized by NAAC with Grade B++

KENDUGURI, JORHAT-785 010, ASSAM

Phone # 0376-2350009, 75778 00691(M) e-mail: ecojkm2021@gmail.com

Website : www/jorhatkendriyamahavidyalaya.in

Ref.....

Date: 02/06/2023

STUDENT GRIEVANCE AND COMPLIANCE 2022-2023 NIL REPORT FOR UG LEVEL EXAMINATIONS

For the qualifying semester exams of the 2022-2023 academic year at the undergraduate level, we didn't receive any applications from students complaining about examination. The office of the controller of Examination, in its meeting post completion of qualifying Semester examinations received Nil applications of any student grievance in UG examinations of 2022- 2023. The said examinations were conducted in a proctored manner and the administrative team proactively resolved students queries in a satisfactory manner leading to zero grievance.

The office of the controller of Examination comprises of:

1. Dr. Dulen Saikia, Principal & Chairperson.
2. Mr. Amar Jyoti Bordoloi, Controller of Examination.
3. Dr. A. Tamuli, Asst. Controller of Examination. General
4. Mrs R.M Dutta, Asst. Controller of Examination. Distance
5. Mrs. Pinaki Hazarika, Asst. Controller of Examination. Community College
6. Mrs. R.M Saikia, member (Vice Principal)
7. Mrs. N. Barua, member, (faculty)
8. Mrs. J.S. Bora, member, (faculty)
9. Mrs. A. Saikia, member, (faculty)
10. Mr. N. Saikia, member, (faculty)
11. Mr. S. Bora, member, (faculty)
12. Mrs. M. Barua, member, (Staff)
13. Mr. S Dutta, member, (Staff)
14. Mrs. Munmi Borah, member, (Staff)

02/06/2023
Mr. Amar Jyoti Bordoloi
Controller of Examination
Controller of Examination
Jorhat Kendriya Mahavidyalaya

02/06/2023
Dr. Dulen Saikia
Principal & Chairperson
Principal
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat-18

Pranjal Dutta
Coordinator, IQAC



Dr. Dulen Saikia
Principal