



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Jorhat Kendriya Mahavidyalaya
• Name of the Head of the institution	Dr Dulen Saikia
• Designation	Principal and Secretary
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	8638747970
• Mobile No:	9435055085
• Registered e-mail	dulen.s@rediffmail.com
• Alternate e-mail	dulen.s@rediffmail.com
• Address	Kenduguri , Jorhat
• City/Town	Jorhat
• State/UT	Assam
• Pin Code	785010
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Dibrugarh University				
• Name of the IQAC Coordinator	Mr. Pranjal Dutta				
• Phone No.	9435357789				
• Alternate phone No.					
• Mobile	9435357789				
• IQAC e-mail address	jkmiqac@gmail.com				
• Alternate e-mail address	jkmpincipal@rediffmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.jorhatkendriyamahavidyalaya.in/aqar				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.jorhatkendriyamahavidyalaya.in/aqar/academic.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B++	2.78	2016	15/08/2023	16/08/2028
6.Date of Establishment of IQAC			19/12/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
MP, RUSA	MPLAD, RUSA 2.0	Central Govt.	2022	10,00000+34,64,219	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			07		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>Organizing National Level Seminar * Organizing FDP for faculties * Organizing workshop for faculty members and students * Organizing Covid-19 vaccination camp * Celebrating various national days * Organizing students exchange programmes * Planning academic matters like holding admissions, examinations, etc. * Infrastructural development of the institution * Extension activities.</p>		
<p>An Awareness workshop with young citizens on HIV was organized on 6th July 2022. Resource person Mr Dilip Dutta HIV councilor Assam state AIDS control society</p>		
<p>Orientation session on NEP with a focus on innovation and entrepreneurship with newly register institute through IIC-JKM was held on 2nd July 2022.</p>		
<p>Conference on " Role of Micro organisms in soil amendment was organized 8th August 2022 resource person Dr Dondeswar Dutta, retired scientist ,RFRI, Jorhat.,</p>		
<p>Conference on importance on Library in higher education institution was held on 12th August 2022.</p>		
<p>District level seminar on different quality upgradation programme such as LED Bulb repairing, Ground Water Re-Charging project at DC office Resource person Dr Dulen Saikia.</p>		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Decided to organize a conference on "Jal Shakti Abhiyan" - on rain water harvesting and ground water recharging on 13th July, 2022.	Conference on Jal Shakti Abhiyan - "Catch the Rain" Sensitization cum awareness programme on Rain water harvesting and ground water recharging was held on 2nd July 2022. Deputy Commissioner Sjt. Ashok Kr. Barman, Mr. Mrityunjay Sharma, National Nodal Officer Jal Shakti Mission, Deputy Secretary attended the programme.
Decided to organize IPR Lecture series in the session 2022.-23.	IPR Lecture series 1 on the topic introduction to IPR with special to Geographical indication was held on 16th July 2022. Dr. Suchibrata Goswami from Tezpur Central University was a speaker. Mr. Debasish Dutta, Scientist B, Patent Information Centre Guwahati talked on Patent and Innovation - concept and benefit
Decided to organize all the IIC Calendar activities as per the dates for the session 2022-23 and to request the IIC Committee to do the needful	IPR Impact lecture series on Entrepreneurship and startups was held on 30th July 2022. Mrs. Harmeet Kour Dawar, Manager Planning Entrepreneurship Delhi was the speaker.
Online 1 st sessional examination committee was formed for smooth functioning of the online sessional examination of 1 st , 3 rd and 5 th Semester.	Online 1 st sessional examination committee was formed for smooth functioning of the online sessional examination of 1 st , 3 rd and 5 th Semester.
Decided to request four departments from the science stream - Physics , Chemistry, Zoology and Botany to take part in the star college scheme under the department of Biotechnology DBT New Delhi.	Four departments from the science stream - Physics , Chemistry, Zoology and Botany to took part in the star college scheme under the department of Biotechnology DBT New Delhi.

Decided to participate in the IIC Regional meet at Royal Global University Guwahati.	A team of teachers participated in the IIC Regional meet at Royal Global University Guwahati and receive the 2nd Position among many institute of North Easte.
Decided to organize a District level Seminar on different quality up gradation programme in the month of August 2022.	A District level Seminar on different quality up gradation programme such as LED Bulb repairing, Ground water recharging project at DC Office was presented by Dr. Dulen Saikia, Principal of the Institution in the month of August 2022.
Decided to organize a workshop on Entrepreneurship development in India for the students.	A workshop cum training on Entrepreneurship development in India in INDIGENOUS food processing was held on 21st August for the students. Resource person was Ms. Meghali Baruah, Entrepreneur of Jorhat.
Decided to organize a workshop on Entrepreneurship development in India for the students.	An Online Conference on Quit India Movement and contribution of Assam in collaboration with the department of History was held on 8th August 2022. Mr. Pranjali Saikia, HoD of History Department, Golaghat Purbanchalik College was the resource person.
Decided to organize an Awareness programme on Cyber Security in the month of September 2022.	An awareness programme on Cyber Security was held on 12th September 2022. Mr. Biju Pegu, Managing director & CEO, Grantha technology Pvt. Ltd was the resource person.
Decided to hold the 1st sessional examination of B.A. , B.Sc. 1st, 3rd & 5th Semester from 15th September 2022 through online mode.	The 1st sessional examination of B.A. , B.Sc. 1st, 3rd & 5th Semester from 15th to 19th September 2022 through online mode

<p>Decided to organize a one day workshop on Logical Reasoning for the students and to request the Philosophy Department to do the needful.</p>	<p>A one day workshop on Logical Reasoning for the students was held on 24 th September 2022 by the Philosophy Department. Dr. Snigdha Borah Neog, department of Philosophy, DCB College Jorhat was the speaker.</p>
<p>Decided to celebrate the National Energy Conservation Day on - 14th December, 2022.</p>	<p>National Energy Conservation Day was celebrated on - 14th December, 2022. Dr. Dulen Saikia, the Principal was the speaker on the occasion.</p>
<p>Decided to organize an online talk on Four Hundred Year Birth centenary of Lachit Borphukan from 19th to 24th November 2022.</p>	<p>An online talk on Four Hundred Year Birth centenary of Lachit Borphukan from 19th to 24th November 2022 was held Dr. Dambaru Nath, Retired V.C. of Majuli Cultural University was the Resource person.</p>
<p>Decided to hold the 2nd sessional exam of 1st /3rd & 5th semester B.A. , B.Sc. by 10th October 2022.</p>	<p>The 2nd sessional exam of 1st /3rd & 5th semester B.A. , B.Sc. from 10th - 15th October 2022</p>
<p>Decided to hold a Parents Teachers Meeting on 15th October 2022.</p>	<p>A Parents Teachers Meeting on 15th October 2022.</p>
<p>Decided to go for academic and administrative Audit on 1st December 2022</p>	<p>Academic and administrative Audit was held on 1st December 2022. Dr. Prasanna Kr. Dutta, Principal Bahona College and Dr. Apurba Saikia, Principal Furkating College were the Auditors.</p>
<p>Decided to request all the departments to support the virtual inspections of NCTE(National Council for Teachers Education).</p>	<p>The virtual inspections of NCTE(National Council for Teachers Education) was conducted and a LOI for grant of recognition for offering Integrated Teachers Education Programmes was received from NCTE dated 27th January 2023.</p>

Decided to advertise the vacant post in the departments of History & Political Science in the news papers as per the rules and regulations of Govt. of Assam Education Department.	Advertisement for the vacant post in the departments of History & Political Science were published in the news papers as per the rules and regulations of Govt. of Assam Education Department.
Decided to initiate the work of SSR preparation	The works of SSR preparation was executed as per the plan of the Institutions
Decided to form a committee to verify and compile a file of the results from 2017 to 2022 for SSR Preparation.	Committees were formed to verify and compile files of the results from 2017 to 2022 for SSR Preparation.
Decided to request the HoDs of the Departments to compile files of the departmental activities from 2017 to 2022,	The HoDs of the Departments to compiled the files of the departmental activities from 2017 to 2022,
Decided to give vehicle entry pass to the students and Teacher.	Vehicle entry passes were given to the students and Teacher.
Decided to request the HoDs to prepare for the commencement of the new session from 18th January 2023.	The HoDs with their faculty members prepared the departmental academic plans and programmes for the new session from 18th January 2023.
Decided to celebrate the National Youth Day on 12th January 2023	The National Youth Day celebrate on 12th January 2023 and G-20/ Y-20 Pre Events for Indian Summit was held in association with Jorhat District Administration
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Decided to give vehicle entry pass to the students and Teacher.	Vehicle entry passes were given to the students and Teacher.
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Decided to celebrate the National Youth Day on 12th January 2023	The National Youth Day celebrate on 12th January 2023 and G-20/ Y-20 Pre Events for Indian Summit was held in association with Jorhat District Administration.
Decided to celebrate the Science Day on 28th February 2023.	The National Science Day celebrated on 28th February 2023. Handmade paper recycling unit was Inaugurated on this day in collaboration with the Chemistry Department of the Institution.
Decided to celebrate the International Mother tongue day on 21st February 2023	The International Mother tongue day was celebrated on 21st February 2023. Dr. Sarala Das, Assisstant Professor, Assamese department was the resource person.
Decided to celebrate the International Women's Day on 8th March 2023.	The International Women's Day was celebrated on 8 th March 2023. Ms. Sinumoni Bora, Social Worker, was the speaker.
Decided to complete the car shed cum canteen with Rain water storage tank.	The constriction of the car shed cum canteen with Rain water storage tank was completed.
Decided to plant more saplings in the college playground and	More saplings were planted in the college playground and main

main campus.	campus.
Decided to organize a career counseling and guidance programme on 25th March 2023.	A career counseling and guidance programme was organized on 25th March 2023. Col. Narendra Ola, SM, Army recruiting officer was the resource person
Decided to hold the Students Union Election by 15th March, 2023.	The Students Union Election was held on 15th March, 2023.
Decided to observe The National Technology Day on 11th May 2023.	The National Technology Day was observed on 11th May 2023. Dr. Dandeswar Dutta, Scientist B, Rain forest Institute Jorhat, talked on History of Technological Innovation with reference to India.
Decided to hold an Interactive session on Agro base products for the students on 23rd May, 2023.	An Interactive session on "Business Model Canvas" with special reference to Agro based products for the students on 23rd May, 2023. Ms. Nabanita Das, Pothar Kanya, was the speaker.
Decided to hold a career guidance seminar for the students on 22nd July 2023.	A career guidance seminar was held for the students on 22nd July 2023. Mr. H.S. Sidhu, from Takshashila was the resource person
Decided to collect the SSS report and follow up for needful action.	SSS reports were collected and follow up actions were taken by IQAC.
Decided the final dates of NAAC Pear Team visit - 27th & 28th July 2023.	The final dates of NAAC Pear Team visit was fixed on - 27th & 28th July 2023.
Decided to organize Orientation programme for the four year degree course to be implemented newly by Dibrugarh University.	An Orientation programme for the four year degree course was organized by the IQAC to be implemented newly by Dibrugarh University.
Decided to send the name of	The name of Teachers list was

Teachers list to NTCE for their approval.	sent to NTCE for their approval.				
Decided to form different committees to look after various matters during NAAC Peer Team visit.	Different committees were formed to look after the various matters during NAAC Peer Team visit.				
13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Governing Body Meeting</td> <td>04/12/2023</td> </tr> </tbody> </table>		Name	Date of meeting(s)	Governing Body Meeting	04/12/2023
Name	Date of meeting(s)				
Governing Body Meeting	04/12/2023				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2022</td> <td>28/02/2022</td> </tr> </tbody> </table>		Year	Date of Submission	2022	28/02/2022
Year	Date of Submission				
2022	28/02/2022				
15. Multidisciplinary / interdisciplinary					
<p>Jorhat Kendriya Mahavidyalaya is an affiliated College under Dibrugarh University, Assam. The college strictly follows courses and curriculum prescribed by the university for expansion of quality in higher education among rural and socio-economically disadvantaged group of students. The current course curriculum of Choice Based Credit System (CBCS) under Dibrugarh University is creating new opportunities for interdisciplinary and multidisciplinary approach. The CBCS syllabus has introduced some courses which are intra-departmental, i.e. Discipline Specific Elective (DSE) as well as interdepartmental, i.e., Generic Elective (GE). AECC and SEC courses are also offered which include Environmental Science, Alternative English/MIL, value-based, skill-based knowledge. To engage the students in multidisciplinary research culture, several add on courses have been introduced like LED Bulb repairing technician course, Bioinformatics, Green Tea processing, Solid Waste management, Vermicompost production, Life skills and softskills etc. In the NEP 2020, multidisciplinary, holistic undergraduate education with flexible curricula, creative combinations of subjects, integration of vocational education, and multiple entries and exit points with appropriate certification have been introduced. UG education will be of 4 years duration with multiple exit options</p>					

i.e., Certificate after completion of 1-year, Advanced Diploma after completion of 2-years, Bachelor's Degree after successful completion of 3 years and Bachelor's with Research after completing 4 years. From the current academic session i.e. 2023-2024, JKM will offer the four-year integrated B.A. B.Ed.& B.Sc. B.Ed. program after getting NCTE recognition vide Minutes of 323rd (Virtual) meeting of the ERC held on 3rd March 2023(Application code 232420220531,1248).

16.Academic bank of credits (ABC):

As per the New Education Policy 2020, the institute has taken up various measures to encourage student's academic mobility by providing them the freedom to study at any Higher Education Institutions across the nation. The benefits of Academic bank of credit which contain the information of the credits earned by individual students throughout their learning period, would provide the students a lot of freedom to choose their academic and vocational paths. The institute has taken measures to encourage students to be enrolled in different courses under SWAYAM. Jorhat Kendriya Mahavidyalaya is the single Nodal Virtual Lab Centre in the entire North-East region. It is a Ministry of Education recognized center under "Amrita Vishwa Vidyapeetham University". Also, the college has been selected as one of the Skill Hub Centre under the Skill Hub Initiative Scheme sponsored by NSDC and UGC under "PMKVY". Two job related courses are introduced in this scheme which are "Vermicompost Production" and "LED Bulb Repairing". There is a vocational diploma course in Tea Plantation and Management sponsored by ASC of India under Skill Hub Initiative. Moreover, 08 numbers of add-on certificates courses under Dibrugarh University are currently running in the college. After implementation of NEP, credits obtained by students by undergoing Skill-courses from Registered Higher Education Institutions offering vocational Degree, Diploma, Post Graduate Diploma or Certificate programmes are also eligible for redemption of credits through the Academic Bank of Credits.

17.Skill development:

Jorhat Kendriya Mahavidyalay has emphasized special importance in skill development for the students to acquire competency in various areas of skills at different levels. The college has already been providing different types of courses in the field of productive outcome-based education. Dibrugarh University has also emphasized skill development courses in its revised CBCS syllabus and accordingly all the students irrespective of their discipline and subjects have to choose one skill development paper to appear in End semester examination. The college has introduced 08 numbers of add on Certificate courses under Dibrugarh University, such as Soft

Skills, Life Skills, Solid Waste Management, Computer Application, Vermi-compost, Bioinformatics, Green Tea Manufacturing and LED Bulb Repairing Technician Course. In addition to this Jorhat Kendriya Mahavidyalaya has been selected as one of the Skill Hub Centre under the Skill Hub Initiative Scheme sponsored by NSDC and UGC under Pradhan Mantri Kaushal Vikash Yojana. Two job roles are introduced in this scheme- "Vermicompost Production" and "LED Bulb Repairing" course. There is also a diploma course in Tea Plantation and Management sponsored by ASC of India under Skill Hub Initiative. Various programmes like sports, culture, yoga etc are offered for all round development of the students by the institute. Faculty Development Programme (FDP) in collaboration with Skilling India, Bangalore was conducted on online mood.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Indian Knowledge system is an innovative cell under the Ministry of Education at AICTE, New Delhi. India is rich in culture, science, heritage, philosophy, ayurveda, astronomy etc. Therefore, it will be better to integrate the knowledge of Indian Culture with the existing curriculum for the benefit of the students. The CBCS syllabus under Dibrugarh University offers courses on Indian sociological thought, modern Indian literature, and Indian political thought, along with other topics, to make the students aware of the rich traditions and culture of the Indian knowledge system. Also, the institute has organized various seminars and workshops, like a national seminar held on 10th and 11th Nov, 2021, titled "National Seminar on NEP -2020 visà-vis Ancient Indian Education System". The Department of History maintains a historical museum for the preservation and conservation of ancient traditional items. The institute also organizes Shakespeare's day which includes the enactment of some episodes of the dramas written by William Shakespeare by the students. Saraswati puja, Viswakarma puja, Yoga Day, etc are celebrated in the campus. The institute emphasizes on Indian languages to be taught in the classroom for better understanding of subjects matter. The central library of the college has sufficient numbers of books in both English and Assamese literature on religion, art and culture. The college has organized various competitions like essay writing, poetry, recitation, folk song, folk dance etc. which encourage our students to know better about the Indian Knowledge System

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution follows the following methods and ways to focus on the outcome based education (OBS). = Hold Counseling Meeting at the

beginning of every new session with the students to give them a clear prespective of the course and the outcome. = A well planed academic calender is followed in each semester. = Have a proper mentor mentee system in the institution = Engaged students in fild trips, seminars, group discussion through which they gain practical knowledge and developpe there personality = Used modern technology in the teaching learnring process. = A number of skill courses are offered in the institute.

20.Distance education/online education:

A) The Institute have BA & MA courses in distance mode under Director of Open and Distance Learning, Dibrugarh University (DODL) subjects:BA course in (i) Assamese, Economics, Education, English, History, Political Science, Sociology. MA course in : (i) Economics, (ii) English, (iii) Political Science B) Distance Mode Programme (Learner Support Centre) Under Tezpur University. a) Post Graduate Programme(Min 4 Semester & Max 8 Semester) i) M.A. in English ii) M.A. in Sociology iii) M.A. in Mass Communication & Journalism b) Diploma Courses (Min 2 Semester & Max 4 Semester) i) Child Rights and Governace ii) Human Resource Management iii) Environmental and Disaster Management C) Distance Learning under Krishna Kanta Handiqui State Open University, Guwahat, Assam BA-Courses : Assamese, Economics, Education, English, History, Political Science, Sociology. MA-Courses: Assamese, English, Political Science and Sociology Diploma courses: Diploma in Computer Science, Diploma in Creative Writing in English, Diploma in Journalism and Mass Communication

Extended Profile

1.Programme

1.1 28

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1029

Number of students during the year

File Description	Documents
Data Template	View File

2.2 331

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 229

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 48

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 48

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	28
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1029
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	331
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	229
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	48
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	48
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	38
Total number of Classrooms and Seminar halls	
4.2	150,54,121
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	46
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The institution adheres to the syllabus and curriculum set by Dibrugarh University, which is communicated through regular circulars and the university's website.
- The Academic Calendar Committee, established by the IQAC, aligns the calendar with the university's schedule.
- The syllabus is distributed among faculty members and a course plan is prepared by each department.
- ICT is integrated into teaching, with faculty members submitting at least three PowerPoints to the Principal.
- A master time-table is displayed, and each department prepares their own time-tables and shares them in departmental WhatsApp groups.
- Regular meetings between the Staff council and ISMC foster collaborative decision-making.
- Departmental academic plans include student seminars, workshops, MOUs, home assignments, project work, experiential learning, and extension activities.

- The college conducts an orientation program for students, providing them with information about courses, syllabus, IA mechanism, library facilities, rules, and various programs.
- Online classes and ICT classes are conducted by faculty members using platforms like Zoom, Google Meet, and Teams.
- Continuous internal evaluation is conducted through class tests, home assignments, group discussions, seminar presentations, and semi-final examinations.
- The college maintains an effective mentoring system, including students' guardianship meetings and home visits by teachers.
- Remedial and tutorial classes are conducted for slow learners, and additional activities and materials are provided for advanced learners.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.jorhatkendriyamahavidyalaya.in/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Jorhat Kendriya Mahavidyalaya, an affiliated college, aligns its academic schedule with Dibrugarh University's calendar for - exams, admissions, and academic activities.

- The college designs its calendar incorporating internal assessments like sessional exams, seminars, and group discussions.
- It includes field trips, internships, practical exams, and various other events.
- It closely monitoring student progress through sessional exams, assignments, tests, quizzes, and group discussions, all contributing to their semester examination marks.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/1.1.2%20additional/65ab72e407a16.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

14

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

364:497

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

364

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics: Professional Ethics is integrated into subjects like Economics, Education, History, and Travel and Tourism. The college organizes career guidance programs and encourages students to participate in various competitions at state and national levels. The NSS, NCC, and students' union actively engage in government initiatives like Swachh Bharat Abhiyan and events such as Independence Day.

Gender Sensitivity: Gender Sensitivity is woven into the syllabi of subjects like Assamese, Education, English, History, and Political

Science. The institution collaborates with IQAC, NCC, NSS, and the Women's Cell to organize programs like legal awareness and health awareness for women, fostering an inclusive environment. Events like poster making, debates, and dramas focus on gender-related issues.

Human Values: Human Values find a place in the syllabi of Assamese and Education departments. The college conducts various programs promoting values like cleanliness drives, unity initiatives, and observances like National Education Day.

Environment and Sustainability: Environment and Sustainability topics are covered in subjects like AECC, Botany, Chemistry, Economics, History, and Zoology. The college collaborates with IQAC, NCC, NSS, and the student council to organize events like World Environment Day and encourages students to actively participate in initiatives such as Green and Energy Audits, campus cleaning, and Swachh Bharat Abhiyan, fostering a commitment to a healthy environment.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

266

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.jorhatkendriyamahavidyalaya.in/docuploads/feedback_WEBSITE_IQAC.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

450

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

331

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- Students' learning levels are evaluated based on their performance in previous sessional examinations.
- Special classes and tutorials are assigned accordingly, with a focus on assisting slow learners to recognize their weaknesses and attend remedial classes.
- Continuous assessment methods, including home assignments, seminars, group discussions, sessional exams, and attendance records, are employed to effectively measure students' learning progress.
- Faculty members actively engage with students, offering guidance and counseling to enhance their academic performance and foster growth.
- Students have personal access to faculty members via phone and social apps.
- Feedback on assignments and answer scripts is provided to help students identify areas for improvement.
- Course-related notes and study materials are distributed to facilitate learning.
- Additionally, advanced learners are encouraged to explore recommended readings from the syllabus and assist their peers by sharing their expertise.
- Online resources are available to bolster the knowledge base.
- The faculty takes great care in selecting books for the central library, ensuring that the collection caters to the needs of both slow and advanced learners.
- The advanced learners are constantly motivated by the faculty members to appear in national level examinations like CUET, IIT JAM and civil service examinations and other entrance tests.

File Description	Documents
Link for additional Information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhataadmin/naacdocuments/Add%20cat%20diversity/65ae9e5b638ed.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
497	48

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Dibrugarh University employs a multifaceted educational approach centered around experiential and participative learning, as well as problem-solving methodologies.

- Practicals, Field trips are ingrained in the curriculum across diverse subjects, including Community College, History, Sociology, Botany, Zoology, as well as specialized programs like B.Voc in Small Tea Garden Management and the Diploma Course in Tea Plantation and Management. Internship done by Community College and Project by the Department of statistics.
- Seminars and group discussions form a crucial part of internal assessments for all regular programs, fostering experiential learning. Intradepartmental engagement is emphasized, with students actively participating in departmental seminars, group discussions, and various academic activities. Collaborative initiatives extend beyond the department, including partnerships with neighboring colleges and participation in interdisciplinary events.
- Problem-solving methodologies are cultivated through regular home assignments, training in seminar paper presentations, and encouragement to participate in national-level seminars. Notably, students actively shape their educational

environment by democratically electing representatives who organize events during the annual college week, reflecting a commitment to holistic education that blends theoretical knowledge with practical experiences and collaborative skills. This comprehensive strategy ensures students at Dibrugarh University are well-equipped for diverse challenges in their academic and professional journeys.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/Add%202.3/65_aea00862e88.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Faculty members of the Institution use ICT enabled tools for effective curriculum delivery. The special ICT enabled classes or digital classes are compulsory for all departments and are distinctively marked in the College class routine. Online Classes on Zoom, Google Meet and WhatsApp platforms are conducted.
- The institute is the Nodal center for Virtual lab in the entire North East India for "The Amrita Virtual Lab's Nodal Center which provides a transformative learning experience for undergraduate students, fostering innovation and hands-on exploration in various scientific practicals.
- Various departments of the colleges which have practicals as a part of their curriculum make use of the virtual laboratory to first provide the students a digital experience of the concerned practicals.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://youtu.be/fus5lIRM-gE?si=sLPcMJKvwjjBYV-G

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

48

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

12

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

40

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Students are internally assessed in compliance with the policies established by the university.

- The internal examination schedule is determined at the start of each session, following the university's provided academic calendar. Each teacher completes their own evaluation.
- In the classroom, students view and discuss their sessional exam results. Pupils can gain knowledge about both their shortcomings and the assessment procedure. The marks earned are entered into a register. Their grades can be changed right away if there is a disparity of any kind.
- Assignments at home are assigned and tracked. Assignments are returned to students with recommendations for improvement following evaluation.
- On the notice board, the attendance percentage of the students is shown on a regular basis.
- Departmental seminars are attended by all students in every department of the college.
- A student's IA marks are the result of their combined scores on the two sessional exams, their percentage of attendance, their homework, seminars, and group discussions.
- The office of the controller of examination of the college oversees all internal and external exams and makes sure that the university's and the college's own evaluation reforms are implemented successfully.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/Add%202.5.1/65ae9d1f8f892.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- Grievances pertaining to internal examinations are sufficiently addressed; students receive their sessional exam answer scripts back, allowing them to assess their own performance, identify their weaknesses, and resolve any grievances they may have. However, response scripts are retained for documentation purposes.
- Resessional exams are given when needed to students who either perform poorly on the sessional exam or are unable to appear for personal reasons. Every month, the notice board displays the percentage of students' attendance, which helps to ensure that they are attending all required classes. This resolves attendance-related complaints because students who fall short of the required minimum attendance percentage are not eligible to receive attendance marks, which are also used as part of internal evaluation.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/Cri-II-2.5.2/65853c6a74595.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- Keeping in tune with the mission, vision and goals of the institution, the college adopts a well structured method of Programme outcome and course outcomes that are displayed in the college website.
- The Course outcome of B.Voc and diploma courses under Community College scheme and the certificate courses offered

by the institution are also stated.

- Course outcome of the regular BA, B.Sc Programme are formulated by each department on the basis of the learning objectives outlined in the University Syallabus. The attainment levels of the course outcome are measured by the department.
- Whenever the curriculum or course structure is revised, changes are made in the programme outcomes and course outcomes through discussions with the members of the Board of studies. The revised programme outcome and course outcome are later tabled in the Academic council and governing body meeting for their due approval.
- The students are made aware about the Programme outcomes and course outcomes during the induction period in the respective departments. In addition to this, a hard copy is also available, with the respective teacher of a particular course in order to appraise the students about the expected outcome after completion of the course.
- The information on the PSOs and Cos helps the students to make a choice on the course that he or she would like to pursue.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://jorhatkendriyamahavidyalaya.in/jkm_jorhataadmin/n_aacdocuments/Criteria2.6.1/65843a6274c21.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution follows direct and indirect methods for Continuous and Comprehensive Evaluation. In the direct method, learning levels are assessed in accordance to performance of students in:

- Class Test.
- Sessional Examinations
- Seminar presentation/Group discussions.
- Field studies, projects/ Internships where applicable.
- Report writing.
- Performance of students in extra- curricular activities/ NSS/NCC

- Projects/ Practical examinations/Internships.
- Final End Semester Examination.

Besides this, the college also include indirect assessment strategies such as feedback from students, feedback from guardians and alumni.

The following are some initiatives undertaken by the institutions towards promoting outcome -based learning:

1. G 20/ Y -20 Events Summit 2023.
2. District Level Oratory Skill Competition.
3. National Innovation Day.
4. National Technology Day 2023.
5. National Energy Conservation Day 2022.
6. IPR Workshop.
7. Business Model Canvas.
8. Workshop on Innovation and Entrepreneurship.
9. National Science Day 2023.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://jorhatkendriyamahavidyalaya.in/jkm_jorhatadmin/naacdocuments/Criteria2.6.2%20additional%20information%202/65ae7605c7a31.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

229

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/Add%20exam%20report/65b08ffe0cb7d.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://www.jorhatkendriyamahavidyalaya.in/docuploads/feedback WEB SITE IOAC.pdf](https://www.jorhatkendriyamahavidyalaya.in/docuploads/feedback%20WEB%20SITE%20IOAC.pdf)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

39

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

9

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college's extension activities cell is promoting community development through various programs such as motivational programs, field studies, and environmental awareness, health and wellness etc.

- It's also commendable that the college is encouraging holistic development by discussing social, political, and economic issues to create ethically informed citizenship.
- The college's NCC/NSS units are taking initiatives like Swachh Bharat, Road Safety, Voter's consciousness, and Garbage Disposal to promote sustainable development.
- Women empowerment programs are focusing on developing sensitivity towards women's problems, eliminating gender bias, and promoting legal awareness.
- Health and wellness programs are focusing on menstruation, hygiene, with collaborations with MPHc for medical aid and consultancy.
- The college has established an energy & green audit team to perform audits of nearby institutes.
- Scientific awareness programs are also executed to nearby schools and villages.
- The college hosts extension activities like health awareness, cleanliness drives, and celebration drives. These initiatives are commendable and will help in the overall development of the community.

File Description	Documents
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/ncc
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

08

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

962

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

12

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has a total land area of 21 Bigha and 17 Losas and 14 departments, including the Humanities and Science Stream.

- It has 38 classrooms, including ICT-enabled and smart classrooms, Wi-Fi facilities, and two conference rooms.
- The college has well-ventilated, spacious classrooms with green/whiteboards, furniture, and CC TV cameras. The laboratory facilities include a psychological practical laboratory room, four well-equipped laboratories (Physics, Chemistry, Botany, Zoology), NSDC-approved training centers, and a virtual lab.
- The computer facilities include a computer laboratory, a language lab, and 53 computers.
- Other facilities include a central library, 14 departmental libraries, separate rooms for NCC and NSS, a women's hostel, a Museum of History department, a community college, and examination rooms.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacddocuments/4.1.1/65af74811772d.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities:

The college has a cultural committee, and the student union looks after all kinds of cultural activities. There are different musical instruments. One auditorium with a seating capacity of 600. It has a proper sound system, podiums, and a spacious stage for smoothly functioning cultural activities. One open podium where some cultural activities are undertaken. The students represented the college in various cultural activities, including the Republic Day parade, singing competition, youth festival, etc.

Sports Facilities:

There are two playgrounds: one inside the college campus and the other approximately 400 meters away from the college campus. It has a badminton court, volleyball court, cricket pitch, table tennis board and provisions for long jump, high jump, kabaddi etc. There are various well-maintained sports items, sportswear and sports kits.

Gymnasium and Yoga Facilities:

One well-equipped unisex gym for students.

All yoga activities at the college are done in the auditorium.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jorhatkendriyamahavidyalaya.in/jkm-jorhatadmin/naacdocuments/4.1.2add/65b746914545e.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

38

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhataadmin/naacdocuments/4.1.3.1/65af74b631e4d.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

48,99,650

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central library is an automated one since 2015 with the leading software SOUL2.0 provided by INFLIBNET Centre. This library management software gives a user friendly interface for delivering timely services to the users under client-server environment.

- At present the housekeeping operations like cataloguing, circulation, barcoding, member log in, access to library catalogue through OPAC, Web OPAC etc. have been done by using SOUL 2.0 ILMS.
- Barcode-based digital attendance system for students are placed at the library entrance while visiting the library.

Barcode Technology has also been using in circulating the books.

- The College Library is Wi-Fi based library. Library users can use the Wi-Fi service in the reading hall and in the digital library section. The Library is a member of e-ShodhSindhu consortium which provide access to 6000+ e-journals, 1,99,500+ e-books under NList and 6,00,000+ e-books through National Digital Library (NDL).
- Students can also avail reprographic and printing service in the library in a nominal fee.
- Students and faculty members of Jorhat Kendriya Mahavidyalaya are connected with the library through 3 (Three) WhatsApp Groups. All important information, notices, new arrival of books etc. are shared in those groups.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://jorhatkendriyamahavidyalaya.in/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.43lakhs

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

6:40

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college maintains its IT infrastructure regularly and employs computer technicians and service providers for any issues.

- It offers an online admission process, CCTV surveillance, biometric attendance, a mobile app, and digital attendance for employees.
- The campus has a high-speed WiFi network with 8 routers and 100 Mbps internet bandwidth.
- The Central Library uses SOUL 2.0 for housekeeping and subscriptions to e-journals and e-books via INFLIBNET.
- The college has two active social media platforms, Google Meet and Zoom Cloud for classes and webinars. A digital center has been established for students and teachers. Northeast Infosys handles website programming and network management.
- The college has a broadband connection with BSNL and Airtel, facilitating Wi-Fi access to various departments and students.
- Annual maintenance costs include anti-virus software installation, computer formatting, and hardware replacement.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/_jkmjorhataadmin/naacdocuments/4.3.1/65b0cb579d721.pdf

4.3.2 - Number of Computers

46

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

31,49,989

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The college has various committees responsible for maintaining and utilizing its physical and academic facilities.
- Some classrooms have modern technology, such as smart boards and CCTVs.
- The library has four sections: Acquisition/Processing, Circulation, Reference, Serial, and Digital. The library committee helps in policymaking and resource management.
- The institute has an adequate number of computers with internet connections and utility software, maintained by outsourced technicians.
- The website is updated with external professionals' help.
- Laboratories are regularly maintained by laboratory attendants, with records of equipment maintained in the stock register. The college's Sports Committee, consisting of a teacher adviser and student secretary, organizes competitions inside and outside the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/4.4.2/65af7e8bb45c5.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1390

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

72

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhataadmin/naacdocuments/5.1.3/65d04f1fb82a0.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

691

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

38

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

51

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

10

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- The college facilitates the Students Representation and participation in various administrative, cocurricular and extracurricular bodies and committees. A healthy and fair relationship between the students and academic and administrative bodies is maintained for efficient functioning and quality enhancement of the institution.
- Students Union is formed regularly in yearly basis through democratic procedure. The secretaries of various portfolios conduct co-curricular and extracurricular activities like sports and cultural competition during college week.

Moreover, various functions like Saraswati Puja, Viswakarma Puja, Teachers'day, Freshers Social etc, are organised by the Students Union.

- Students are engaged in various activities organised by the College administration and various bodies of the Institution. The college has NSS unit and 33 ACTR NCC and 51 Assam AIR sqn NCC Unit with more than 150 cadets who actively participate in various extension and in campus activities like Cleanliness drive, Plantation, Discipline etc.
- The Institution ensures students Representation in various administrative bodies.
- List of Students Representation in Various Administration Committees, Cells and Club

Students Representation

1. IQAC: President/Gen. Secretary
2. Admissioncommite:President and Gen. Secretary
3. DisciplineCommittee: Union Body, JKM
4. Model village Adoption committee: Union Body, NCC and NSSMembers JKM

File Description	Documents
Paste link for additional information	https://jorhatkendriyamahavidyalaya.in/jkm_jorhatadmin/naacdocuments/5.3.2/65d443fb44f4c.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- Jorhat Kendriya Mahavidyalaya has an Alumni Association, which was formed in the year 2004. All outgoing students of JKM are members of the Association and to retain the membership they have to abide by the rules of the Constitution of the JKM Alumni Association. The Alumni Association of JKM was registered under Society Registration Act xxi of 1860 in the year 2023. The Registration no of the Association is RS/JOR/238/1/35 of 2022-23. Different departments of the college have their own Alumni associations under the umbrella of JKM Alumni Association. The executive committee meeting and general meetings of the Association as well as Departmental Alumni meetings are held at regular intervals.
- The Alumni Association of Jorhat Kendriya Mahavidyalaya plays the role of a supportive organ of the college and is involved in various spheres for upliftment of the Institution. Moreover, the college provides platform to the Alumni to become entrepreneur through various Start Up Programmes initiated by the College. The Alumni Association of Jorhat Kendriya Mahavidyalaya has been contributing for the holistic development of the college through financial support, other contributions including academic support services etc. A projector of worth Rs.40,000/ was donated by Mr. Jintu Kakati, Alumni, JKM. A lot of Books were donated by a number of Alumni to their respective departmental library.

File Description	Documents
Paste link for additional information	https://jorhatkendriyamahavidyalaya.in/jkm_jorhatadmin/naacdocuments/5.4.1/65d44417808e6.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- Jorhat Kendriya Mahavidyalaya's governance structure is intricately aligned with its vision and mission, showcasing a collaborative effort among College management, the Principal, and dedicated faculty members. This synergy ensures the effective implementation of policies outlined by various sub-committees, emphasizing the institution's commitment to quality education. The Internal Quality Assurance Cell (IQAC) plays a pivotal role, shaping academic and administrative policies through engagement with teaching staff, Vice-Principals, Heads of Departments, and senior members.
- The institution's commitment to academic excellence is evident through regular meetings chaired by the Principal, fostering open discussions on pertinent issues and a democratic decision-making process. Departmental Heads oversee activities, ensuring seamless functioning. Jorhat Kendriya Mahavidyalaya actively promotes research activities and encourages student participation in conferences and competitions. Innovative initiatives, including skill-oriented programs through the Incubation-Innovation Centre, enrich the educational landscape.
- Since its inception, the college has embraced a decentralized mechanism for administration, fostering a work

environment of trust and solidarity. Leadership involvement follows clearly defined organizational structures aligned with the institute's vision, mission, and UGC policies. Various governing bodies, including the governing body, academic council, and finance committee, formulate and oversee the application of rules, regulations, and guidelines, ensuring the institution's continual progress at every level.

File Description	Documents
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacddocuments/Criteria6.1.1(1N)/6585ae0e70aab.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- Jorhat Kendriya Mahavidyalaya stands out for its effective leadership, exemplified by a commitment to decentralization and participative management practices. The institution trusts in decentralized decision-making, empowering departments and committees to actively shape the academic landscape. Department heads, through meticulous planning based on student strength, ensure a proactive approach each academic year. Admission committees, comprising staff and senior faculty, streamline procedures and guide students, showcasing the institution's participative ethos.
- The Principal coordinates academic matters through rotational Heads of Departments, fostering inclusivity. Teachers' representatives in the Governing Body actively engage in academic deliberations, ensuring holistic representation. Transparent and rotational conduct of university exams by the Board of Examinations, led by the principal, demonstrates a commitment to fairness. Jorhat Kendriya Mahavidyalaya's leadership is not just a statement but a lived practice, evident in its decentralized structure and participative management, where every stakeholder actively contributes.
- In the case study on purchasing essentials, the institute's participatory approach is evident. Department heads, after

consultation with senior faculty, estimate expenses and seek approval from the principal. The process involves obtaining multiple quotations, preparing a comparative statement, and finalizing suppliers based on various criteria. The entire procurement process is transparent, involving the finance committee and receiving final approval from the principal, showcasing the institution's commitment to systematic and inclusive decision-making.

File Description	Documents
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/Criteria6.1.2(1N)/6585ae793dc1e.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- In alignment with its strategic plan, Jorhat Kendriya Mahavidyalaya has displayed a strong commitment to infrastructure creation and expansion, addressing its future needs. Notable achievements and activities within this strategic framework demonstrate a proactive approach to fulfilling the institution's evolving requirements.
- A key focus has been the mobilization of financial resources, with the institution successfully securing various grants in the recent one-year cycle (2022-23). These grants, including the National Skill Hub Grant, MPLAD fund, RMSA Fund, and NSS Fund, totaling significant amounts, attest to the institution's dedication to strategic planning and its ability to attract external support for development.
- These funds have been strategically allocated to diverse projects, spanning construction, renovation, and essential resource acquisition. Examples include the construction of Seuj Ashray under the MPLAD fund, a National Skill Hub for Vermi compost and LED startup, and the development of facilities like car parking, canteen, and rainwater harvesting.
- Beyond specific projects, funds have been wisely invested in land purchase, road and drainage development, culvert construction, botanical garden establishment, plantation drives, Vermi Compost Units, Students' Common Rooms, Recreation Centers, Students' Toilets, Rainwater Harvesting

System, and an LED bulb repairing center. This comprehensive approach signifies a commitment to creating an enriching environment, emphasizing sustainability in line with contemporary global concerns.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacddocuments/Criteria6.2.1(1N)/6585aec98e9fb.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- Jorhat Kendriya Mahavidyalaya's organizational structure encompasses both administrative and academic facets to ensure effective governance and academic excellence. The Governing Body, led by a President prominent in the educational field, consists of 13 members, including the principal, nominees from the Vice-Chancellor of Dibrugarh University, ex-officio members like the Vice-Principal and Librarian, donor members, teacher representatives, non-teaching staff representative, and guardian representatives, with a special invitee, the Local MLA.
- On the academic front, the principal serves as the final authority in financial matters, while the Vice-Principal and Associate Academic Vice-Principal oversee academic affairs. The Academic Committee, comprising the IQAC coordinator and department heads, directly reports to the principal for academic development matters. Various bodies such as the Internal Quality Assurance Cell (IQAC), NAAC Committee, Internal Semester Monitoring Committee (ISMC), Parent-Teacher Association, Student Union, Planning Board, Finance Committee, Construction Committee, Purchase Committee, and Hostel Committee operate under the convenorship of teachers.
- The institution upholds well-defined quality policies across functional domains like curriculum development, teaching-learning, examination, admission, HR, research, and consultancy. The appointment procedure adheres to

regulations set by the Department of Higher Education, Govt. of Assam, based on UGC recommendations. The service rules and conditions laid down by the Department of Higher Education, Govt. of Assam, guide staff appointments and regulations at the college, ensuring compliance with standardized norms and practices.

File Description	Documents
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/Criteria6.2.2(1N)/6585af4eb6ca5.pdf
Link to Organogram of the Institution webpage	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/Criteria6.2.2(3N)/6585aff519c29.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- The college faithfully implements all the welfare measures suggested by the government through its guidelines.
- The teachers can avail all forms of leave, including casual leave, medical leave, earned leave, maternity leave etc.
- Insurance, provident fund, pensin scheme, gratuity and other

entitlements are promptly passed on to the teaching and non-teaching staff.

- Taking into account their academic progress indicator, the teachers' names are recommended for career advancement.
- Teachers are encouraged to attend the mandatory orientation programme and refresher courses run by UGC Human Resource Development Centres of various universities.
- Teachers are further encouraged to present research papers in national and international conferences and seminars with financial support from the institution.
- The institution, on its own, has introduced a series of welfare measures that will ensure employee satisfaction like Internet and free Wi-Fi facilities are available inside the campus for staff.
- Sports activities for the teaching and Non-Teaching Staff are also organized once in a year.
- Skill development courses are organized for non-teaching staff when need arises.
- Faculty members who upgrade their research work through quality publications during the academic year are honored by management and institute through research incentive scheme every year. In a nutshell, the Institution strives hard to keep the staff happy and satisfied.

File Description	Documents
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/Add%206.3.1/65b0984f0adb8.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

04

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- The College has performance appraisal system for its teaching and non-teaching staff.
- IQAC strengthened this further by introducing a feedback summary sheet for the former and extending the appraisal system to the latter.
- Teacher performance is assessed by the IQAC using UGC's PBAS form. Annually, data are collected from the teachers, and a summary of PBAS is prepared to provide appropriate feedback. Principal gives feedback to the HoDs, whereas the HoDs give feedback to the teachers. The detailed PBAS form is used for the career advancement of the teachers for the University assessment, as per the UGC norms Performance appraisal system for non-teaching staff: The nonteaching staff at Jorhat Kendriya Mahavidyalaya include the staff of college office, and library. While taking feedback from nonteaching staff every year, their performance and developmental needs are assessed. Based on this, specific training is provided to address it. In addition, institutional and external training is also provided on topics of common relevance.

File Description	Documents
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhataadmin/naacddocuments/Add%206.3.5/65b0990b8f0e9.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- College conducted a comprehensive financial Audit internally and externally with an emphasis on constructive improvement. The audits are done by CA in the month of March every year. Internal Academic Audit will be done by the Chief Financial Officer for every six months. Such audit objections were settled by identifying college wide cost effectiveness activities and providing insight that improves college's financial performance and handle risk factors. Such objections were considered as additional resources and analysis as a decision making and problem solving tool for the progress of the college. The state government also audit the accounts once in every three year . The institution follows all due procedures to ensure proper utilization of funds and comply with all the necessary financial audits as per statutory norms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

4.075

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

FUND MOBILIZATION

Resource mobilization and optimal utilization of funds are effected through the following :

a) The main sources are fees collected from students, grant-in aid salary, fees from the self-financed Programmes and interest from banks.

b) The institution seeks to mobilize government and nongovernment grants for infrastructure and resource development to the relevant authorities such as UGC, Assam State Government, Department of Higher Education, RUSA etc.

c) Academic prizes are created by staff and well-wishers.

d) Revenue is generated by extending the institution's premises for conduct of competitive examinations, and other university/board examinations .

e) It actively solicits MPLAD grants for the betterment of the institution.

f) Fund for NSS

OPTIMAL UTILIZATION OF FUNDS

For proper utilization of the fund, budget is prepared every year. For the government grants received, the Principal, in consultation with the management, is responsible for planning and assessing expenditure for college/department/activities as per the pattern of assistance. As a practice, every year, each of the Departments submits a list of requirements. After scrutiny, the viable proposals are forwarded to the Purchase Committee for further implementation. Utilization of the fund is monitored with the help of various bodies of the college namely the Governing Body, Construction and Purchase Committee, etc. Utilization Certificates of all grants are submitted as per the norms of the funding agency after auditing through CA or Govt. Auditor.

File Description	Documents
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/6.4.3%20add/65b0973e1b03d.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- 8 no of Add-On Courses were introduce in the session 2021-22 and 2023. Certificate courses- NSDC sponsored certificate courses in Vermi-Compost producer and LED Blub repairing technician were introduced. Curriculum and Syllabus development-.
- Internship Programme- Internship programmes are specially organized for the community college courses/Tea plantation and management (Diploma course), Small Tea Garden Management (B.Voc course). Student Mentoring- Each teacher is allotted 15 to 20 students to mentor them in their all round development.
- Infrastructure Domain:- Administrative Cum Library Building was constructed under SPA grant. New classroom building under RUSA Grand was completed.The College campus is provided with free Wi-fi facility-5 no of router of 100 MBBS. Library facilities were upgraded- ICT facilities, enhancement of e-resources. New digital classroom were established. ICT equipments for digital classroom, biometric attendance, computers etc were installed.
- Introductions of Integrated B.Ed, and Distance mode learning courses. Recognition order was received from NCTE to start Integrated Teacher education Programme (ITP) in the following two categories B.A. B.Ed preparatory B.Sc. B.Ed preparatory

File Description	Documents
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/6.5.1/65d465206a8fd.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- Curriculum and Syllabus development-. Though the curriculum and syllabus is framed by the parent University the curriculum and syllabus of the ADD ON COURSES were framed by the college and approved by Dibrugarh University.
- Prospectus- The Prospectus Committee under IQAC prepares the prospectus of the college which includes details about the courses, admission procedures, examination system, discipline facilities of the college etc.
- Academic Calendar- An academic calendar is prepared regularly through which the total teaching learning, co-curricular and other activities of the year is planned.
- Teaching plan and Syllabus distribution- Teaching plan and syllabus distribution is done by the concerned departments as per the initiation of the IQAC.
- Induction/Orientation Programme- At the beginning of every session and induction programme is organized to intimate the students about the Academics, Examinations, Rules & Regulations and the overall facilities of the college.
- Student Mentoring- Each teacher is allotted 15 to 20 students to mentor them in their all round development.
- Experimental Learning- Field trips are conducted for the students to develop their practical knowledge in different fields.
- Workshops & Seminars- Workshop & seminars and FDPs were organized from time to time to reorient the teachers and students.
- Online Learning-During the period of covid-19 the Academic works was carryout through online mode.
- Programme Outcomes (POs) and Course Outcomes (COs) is analyzed in IQAC.The institution also follows direct and indirect methods for Continuous and Comprehensive Evaluation.

File Description	Documents
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhataadmin/naacdocuments/IOAC.6.5.2/65d86e32ecdb9.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhataadmin/naacdocuments/Annual%20Report/65de037723920.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Jorhat Kendriya Mahavidyalaya, a co-educational premier institution is proactive in promoting gender equity by ensuring that all genders have equal access to knowledge and skills.

Gender equity programs in the Institution lead to women empowerment, sustainable growth, and socio-economic reformation.

WOMEN EMPOWERMENT-

1. Gender neutral administrative process-

- Representation of women in academic and administrative responsibilities
- Enrolment of Girls Students in Student's Union, N.S.S and N.C.C Unit
- Prioritization of Opportunities for students to organize/participate in diverse events

SENSITIZATION OF GENDER EQUITY-

1. Student Induction Programme
2. Gender Based Activities organized by "Cell for Women's Studies and Development" JKM.
3. Activities by N.S.S and N.C.C units to imbibe qualities of leadership, social service, responsible and awakened citizenship.
4. Health Awareness Programmes.
5. Courses on Gender and Education, Skill Courses.

SAFETY AND SECURITY -

1. Security in campus with CCTV surveillance
2. Emergency Medical Help
3. Anti-Ragging, Sexual Harassment, Discipline and Grievance Redressal Cell committees.

COUNSELLING -

1. Student Mentoring System
2. Counselling and Orientation programmes.

FACILITIES -

1. Girl's Common Room
2. Facility for incinerator, vending machine.

3. Well protected Girls' Hostel inside the campus.
4. Well-equipped library, canteen, gymnasium, etc.

File Description	Documents
Annual gender sensitization action plan	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/gender/6586675dd77b8.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/GENDER%202/658667db7df93.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures **A. 4 or All of the above**
Solar energy
Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SOLID WASTE MANAGEMENT

- The waste generated in the College is segregated into different coloured dustbins on the basis of their degradability.
- Bamboo dustbins are provided within the campus for collection of waste.
- Biodegradable waste is used in Vermicomposting Unit to produce Vermicompost.

- Bio-degradable waste from the college canteen and hostel is decomposed to produce organic compost in a plastic rotating cylindrical drum.
- The organic waste is also decomposed in a biogas plant digester to produce biogas.
- Non-biodegradable solid waste is disposed of through vendors and few are burnt at a high temperature in a unique incinerator.

LIQUID WASTE MANAGEMENT

- The laboratory liquid waste is managed by using PVC Filter method.
- The sewage water is disposed to the main drainage system of the locality.
- The waste water from RO is utilised for watering plants.

E-WASTE MANAGEMENT-

- E -Waste is disposed of through authorized vendors.
- Parts of the outdated computers are displayed in the E-Museum.

WASTE RECYCLING SYSTEM-

- The waste paper generated is recycled in the Waste Paper Recycling Unit to produce useful paper.
- The organic waste generated in the Vermicompost Production Unit to Produce Vermi-compost.
- The biodegradable waste is used in the Bio-Gas Digester Tank to produce Biogas.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhataadmin/naacdocuments/7.1.3/65866a9e7b13f.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and **C. Any 2 of the above**

energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Jorhat Kendriya Mahavidyalayahas always believed in equality in every sector. This can be reflected in the actions taken by the institute to ensure harmony.

To maintain cultural harmony, the institute organises college week, freshmen social, etc. The college encourages the students to take part in different sports tournament and Youth Festival organised by Dibrugarh University. During such events, students from different cultural backgrounds showcase their culture.

For regional harmony, various festivals and commemorative days of local importance like- Lachit Divas, Rabha Divas, Sarwaswati Puja, etc are observed.

Forlinguistic harmony, the college observes "World Mother Language Day" with full participation from the employees and students.

Forcommunal harmony, the college observes birth anniversaries of great visionaries of the country. Various extension activities like cleanliness drives and plantation drives are carried out in the nearby adopted villages to help the communities.

For socioeconomic harmony, various departments of the college organise field trips, workshops, and popular talks on entrepreneurship to motivate them to pursue entrepreneurship. The college has skill hub courses to teach the students skills which will help them to acquire jobs.The institute provides scholarships based on merit so that no student is deprived of education due to their financial status.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Jorhat Kendriya Mahavidyalaya takes immense pride in the fact that it constantly makes effort to keep the students aware of their constitutional rights and their duties towards the country to make them responsible citizens.

The institute celebrates various events and commemorative days to inculcate every aspect of our constitution into the minds and lives of every member of the college.

Some of the national & international days observed in the college are-

- National Education Day
- National Innovation Day
- National Science Day
- National Youth Day

- National Women's Day
- Republic Day
- Independence Day
- National Unity Day
- Quit India Movement
- World Intellectual Property Rights Day
- World Literacy Day
- International Yoga Day.

- The college also has a Students' Union formed as per Lyngdoh Committee recommendation with a "Code of Conduct" for students.
- The faculty members frequently lend their services for social obligations like Gunotsav.
- Special leaves like maternity leave, childcare leave, etc are given to the employees whenever required.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for

students, teachers, administrators
and other staff 4. Annual awareness
programmes on Code of Conduct are
organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- The Institute celebrates various National, International and Local events and days from time to time. The Head of the institute and the faculty members make conscious effort to involve the students in these celebrations.
- Celebration and observation of these days keep the students in touch with their culture as well as their Nationality. For example- Celebration of Independence Day and Republic Day is a reminder about our history and fight for freedom.
- Celebration of Teachers' Day and Science Day enlightens us about great visionaries like S. Radhakrishnan and Sir C.V. Raman.
- Celebration of International Days gives the students a wider perspective and ennobles notions of international harmony among the students.
- Celebration of local events keeps the students in touch with their culture and roots.

Various National Days like-

- Teachers' Day
- Independence Day
- Librarians' Day
- Quit India Movement
- National Unity Day, etc are observed in the college.

International Days like-

- World Entrepreneurs' Day
- International Mother Language Day
- International Women's Day
- International Yoga Day, etc are observed in the college.

Many events of local importance like-

- Viswakarma Puja
- Rabha Divas
- Saraswati Puja
- Students' Day are also celebrated every year.

Other than the Departments, different units, and committees of the college like NCC and NSS unit, Incubation and Innovation Cell, Teachers' Unit, Students' Union, etc also take lead in organising these events in the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice -1.

Title: Enhancing student learning outcomes through Innovative practices.

Jorhat Kendriya Mahavidyalaya aims at equipping the students with the intellectual and practical skills that are very essential to meet the challenges in the future. The Innovative practices that are implemented in the institute are to develop research oriented mind set in students which includes project based learning ,internship programmes ,experiential learning through field trips ,and encourage participation in national seminar.

Innovative teaching practices implemented for an effective

learning processes .It includes Art integrated learning, Peer learning and practical based learning.

Counselling and Mentoring system. Every teacher is engaged as mentors 5-6 students.

Skill based courses offered by the institute which includes life skill, computer basics, vermicompost production, bioinformatics, green tea processing, etc.

Best Practice -2.

Title: Industry Readiness through skill based courses and Green initiatives taken by the institute in the campus.

The institute takes following measures regarding the best practice -2. The demand for employability skills to prepare work -ready graduates has been increased to large extent.

To implement green campus initiatives with the aim of developing a clean and green campus the Institute makes all the necessary efforts to involve the students, employees, NCC and NSS volunteers. The following practices have been taken up by the institute as a part of Green Initiatives:

Rain Water Harvesting, Ground Water Recharging, Solid-Waste Management. Bio-Gas production, Cleanliness drives, Establishment of Botanical Garden and Dubori Green House, Vermicompost production.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- The one primary area of distinctiveness for Jorhat Kendriya Mahavidyalaya is the Incubation and Innovation Cell (IIC), an initiative of Ministry of Education (MoE) through MoE's Innovation Cell (MIC) in collaboration with AICTE for Higher Educational Institutions (HEIs), which was formed in the

college on 28th April, 2021. Ever since its inception, the main goal of IIC has been to foster the culture of innovation and entrepreneurship among the students. Time and again, IIC has provided the students a platform to showcase their innovative ideas in the field of both Arts and Science.

- The IIC activities of the college have become convergent with the recommendations of the National Education Policy that has been implemented from 2023. From conducting various interactive sessions and workshops on innovation and entrepreneurship to celebrating and observing various national and international days like National Innovation Day, National Technology Day, G-20/Y-20 Summit, etc, IIC involves the active participation of both the students and the faculty members.
- Jorhat Kendriya Mahavidyalaya, with its continuous effort, managed to achieve 1 star rating for IIC for the session 2022-23 giving the institute scope to carry out more activities under the aegis of IIC in the near future.
- Jorhat Kendriya Mahavidyalaya was also presented with a certificate of appreciation for exhibiting one of the best creative posters on our IIC journey at the IIC Regional Meet, 2022.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The institution adheres to the syllabus and curriculum set by Dibrugarh University, which is communicated through regular circulars and the university's website.
- The Academic Calendar Committee, established by the IQAC, aligns the calendar with the university's schedule.
- The syllabus is distributed among faculty members and a course plan is prepared by each department.
- ICT is integrated into teaching, with faculty members submitting at least three PowerPoints to the Principal.
- A master time-table is displayed, and each department prepares their own time-tables and shares them in departmental WhatsApp groups.
- Regular meetings between the Staff council and ISMC foster collaborative decision-making.
- Departmental academic plans include student seminars, workshops, MOUs, home assignments, project work, experiential learning, and extension activities.
- The college conducts an orientation program for students, providing them with information about courses, syllabus, IA mechanism, library facilities, rules, and various programs.
- Online classes and ICT classes are conducted by faculty members using platforms like Zoom, Google Meet, and Teams.
- Continuous internal evaluation is conducted through class tests, home assignments, group discussions, seminar presentations, and semi-final examinations.
- The college maintains an effective mentoring system, including students' guardianship meetings and home visits by teachers.
- Remedial and tutorial classes are conducted for slow learners, and additional activities and materials are provided for advanced learners.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.jorhatkendriyamahavidyalaya.in/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Jorhat Kendriya Mahavidyalaya, an affiliated college, aligns its academic schedule with Dibrugarh University's calendar for - exams, admissions, and academic activities.

- The college designs its calendar incorporating internal assessments like sessional exams, seminars, and group discussions.
- It includes field trips, internships, practical exams, and various other events.
- It closely monitoring student progress through sessional exams, assignments, tests, quizzes, and group discussions, all contributing to their semester examination marks.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/1.1.2%20additional/65ab72e407a16.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

14

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

364 : 497

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year

364

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics: Professional Ethics is integrated into subjects like Economics, Education, History, and Travel and Tourism. The college organizes career guidance programs and encourages students to participate in various competitions at state and national levels. The NSS, NCC, and students' union actively engage in government initiatives like Swachh Bharat Abhiyan and events such as Independence Day.

Gender Sensitivity: Gender Sensitivity is woven into the syllabi of subjects like Assamese, Education, English, History, and Political Science. The institution collaborates with IQAC, NCC, NSS, and the Women's Cell to organize programs like legal awareness and health awareness for women, fostering an inclusive environment. Events like poster making, debates, and dramas focus on gender-related issues.

Human Values: Human Values find a place in the syllabi of Assamese and Education departments. The college conducts various programs promoting values like cleanliness drives, unity initiatives, and observances like National Education Day.

Environment and Sustainability: Environment and Sustainability topics are covered in subjects like AECC, Botany, Chemistry, Economics, History, and Zoology. The college collaborates with IQAC, NCC, NSS, and the student council to organize events like World Environment Day and encourages students to actively participate in initiatives such as Green and Energy Audits, campus cleaning, and Swachh Bharat Abhiyan, fostering a commitment to a healthy environment.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

266

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.jorhatkendriyamahavidyalaya.in/docuploads/feedback_WEBSITE_IQAC.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
450	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

331

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- Students' learning levels are evaluated based on their performance in previous sessional examinations.
- Special classes and tutorials are assigned accordingly, with a focus on assisting slow learners to recognize their weaknesses and attend remedial classes.
- Continuous assessment methods, including home assignments, seminars, group discussions, sessional exams, and attendance records, are employed to effectively measure students' learning progress.
- Faculty members actively engage with students, offering guidance and counseling to enhance their academic performance and foster growth.
- Students have personal access to faculty members via phone and social apps.
- Feedback on assignments and answer scripts is provided to help students identify areas for improvement.
- Course-related notes and study materials are distributed to facilitate learning.
- Additionally, advanced learners are encouraged to explore recommended readings from the syllabus and assist their peers by sharing their expertise.
- Online resources are available to bolster the knowledge base.
- The faculty takes great care in selecting books for the central library, ensuring that the collection caters to the needs of both slow and advanced learners.
- The advanced learners are constantly motivated by the faculty members to appear in national level examinations

like CUET, IIT JAM and civil service examinations and other entrance tests.

File Description	Documents
Link for additional Information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/Add%20cat%20diversity/65ae9e5b638ed.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
497	48

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Dibrugarh University employs a multifaceted educational approach centered around experiential and participative learning, as well as problem-solving methodologies.

- Practicals, Field trips are ingrained in the curriculum across diverse subjects, including Community College, History, Sociology, Botany, Zoology, as well as specialized programs like B.Voc in Small Tea Garden Management and the Diploma Course in Tea Plantation and Management. Internship done by Community College and Project by the Department of statistics.
- Seminars and group discussions form a crucial part of internal assessments for all regular programs, fostering experiential learning. Intradepartmental engagement is emphasized, with students actively participating in departmental seminars, group discussions, and various academic activities. Collaborative initiatives extend beyond the department, including partnerships with neighboring colleges and participation in interdisciplinary events.

- Problem-solving methodologies are cultivated through regular home assignments, training in seminar paper presentations, and encouragement to participate in national-level seminars. Notably, students actively shape their educational environment by democratically electing representatives who organize events during the annual college week, reflecting a commitment to holistic education that blends theoretical knowledge with practical experiences and collaborative skills. This comprehensive strategy ensures students at Dibrugarh University are well-equipped for diverse challenges in their academic and professional journeys.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/Add%202.3/65aea00862e88.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Faculty members of the Institution use ICT enabled tools for effective curriculum delivery. The special ICT enabled classes or digital classes are compulsory for all departments and are distinctively marked in the College class routine. Online Classes on Zoom, Google Meet and WhatsApp platforms are conducted.
- The institute is the Nodal center for Virtual lab in the entire North East India for "The Amrita Virtual Lab's Nodal Center which provides a transformative learning experience for undergraduate students, fostering innovation and hands-on exploration in various scientific practicals.
- Various departments of the colleges which have practicals as a part of their curriculum make use of the virtual laboratory to first provide the students a digital experience of the concerned practicals.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://youtu.be/fus5lIRM-gE?si=sLPcMJKvwjjBYV-G

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

48

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

40

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Students are internally assessed in compliance with the policies established by the university.

- The internal examination schedule is determined at the start of each session, following the university's provided academic calendar. Each teacher completes their own evaluation.
- In the classroom, students view and discuss their sessional exam results. Pupils can gain knowledge about both their shortcomings and the assessment procedure. The marks earned are entered into a register. Their grades can be changed right away if there is a disparity of any kind.
- Assignments at home are assigned and tracked. Assignments are returned to students with recommendations for improvement following evaluation.

- On the notice board, the attendance percentage of the students is shown on a regular basis.
- Departmental seminars are attended by all students in every department of the college.
- A student's IA marks are the result of their combined scores on the two sessional exams, their percentage of attendance, their homework, seminars, and group discussions.
- The office of the controller of examination of the college oversees all internal and external exams and makes sure that the university's and the college's own evaluation reforms are implemented successfully.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/Add%202.5.1/65ae9d1f8f892.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- Grievances pertaining to internal examinations are sufficiently addressed; students receive their sessional exam answer scripts back, allowing them to assess their own performance, identify their weaknesses, and resolve any grievances they may have. However, response scripts are retained for documentation purposes.
- Resessional exams are given when needed to students who either perform poorly on the sessional exam or are unable to appear for personal reasons. Every month, the notice board displays the percentage of students' attendance, which helps to ensure that they are attending all required classes. This resolves attendance-related complaints because students who fall short of the required minimum attendance percentage are not eligible to receive attendance marks, which are also used as part of internal evaluation.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/Cri-II-2.5.2/65853c6a74595.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- Keeping in tune with the mission, vision and goals of the institution, the college adopts a well structured method of Programme outcome and course outcomes that are displayed in the college website.
- The Course outcome of B.Voc and diploma courses under Community College scheme and the certificate courses offered by the institution are also stated.
- Course outcome of the regular BA, B.Sc Programme are formulated by each department on the basis of the learning objectives outlined in the University Syallabus. The attainment levels of the course outcome are measured by the department.
- Whenever the curriculum or course structure is revised, changes are made in the programme outcomes and course outcomes through discussions with the members of the Board of studies. The revised programme outcome and course outcome are later tabled in the Academic council and governing body meeting for their due approval.
- The students are made aware about the Programme outcomes and course outcomes during the induction period in the respective departments. In addition to this, a hard copy is also available, with the respective teacher of a particular course in order to appraise the students about the expected outcome after completion of the course.
- The information on the PSOs and Cos helps the students to make a choice on the course that he or she would like to pursue.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/n_aacdocuments/Criteria2.6.1/65843a6274c21.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution follows direct and indirect methods for Continuous and Comprehensive Evaluation. In the direct method, learning levels are assessed in accordance to performance of students in:

- o Class Test.
- o Sessional Examinations
- o Seminar presentation/Group discussions.
- o Field studies, projects/ Internships where applicable.
- o Report writing.
- o Performance of students in extra- curricular activities/ NSS/NCC
- o Projects/ Practical examinations/Internships.
- o Final End Semester Examination.

Besides this, the college also include indirect assessment strategies such as feedback from students, feedback from guardians and alumni.

The following are some initiatives undertaken by the institutions towards promoting outcome -based learning:

1. G 20/ Y -20 Events Summit 2023.
2. District Level Oratory Skill Competition.
3. National Innovation Day.
4. National Technology Day 2023.
5. National Energy Conservation Day 2022.
6. IPR Workshop.
7. Business Model Canvas.
8. Workshop on Innovation and Entrepreneurship.
9. National Science Day 2023.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/Criteria2.6.2%20additional%20information%202/65ae7605c7a31.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

229

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/Add%20exam%20report/65b08ffe0cb7d.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.jorhatkendriyamahavidyalaya.in/docuploads/feedback_WEBSITE_IOAC.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

39

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

9

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college's extension activities cell is promoting community development through various programs such as motivational programs, field studies, and environmental awareness, health and wellness etc.

- It's also commendable that the college is encouraging holistic development by discussing social, political, and economic issues to create ethically informed citizenship.
- The college's NCC/NSS units are taking initiatives like Swachh Bharat, Road Safety, Voter's consciousness, and Garbage Disposal to promote sustainable development.

- Women empowerment programs are focusing on developing sensitivity towards women's problems, eliminating gender bias, and promoting legal awareness.
- Health and wellness programs are focusing on menstruation, hygiene, with collaborations with MPHc for medical aid and consultancy.
- The college has established an energy & green audit team to perform audits of nearby institutes.
- Scientific awareness programs are also executed to nearby schools and villages.
- The college hosts extension activities like health awareness, cleanliness drives, and celebration drives. These initiatives are commendable and will help in the overall development of the community.

File Description	Documents
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/ncc
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

08

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

962

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

12

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has a total land area of 21 Bigha and 17 Losas and 14 departments, including the Humanities and Science Stream.

- It has 38 classrooms, including ICT-enabled and smart classrooms, Wi-Fi facilities, and two conference rooms.
- The college has well-ventilated, spacious classrooms with green/whiteboards, furniture, and CC TV cameras. The laboratory facilities include a psychological practical laboratory room, four well-equipped laboratories (Physics, Chemistry, Botany, Zoology), NSDC-approved training centers, and a virtual lab.
- The computer facilities include a computer laboratory, a language lab, and 53 computers.
- Other facilities include a central library, 14 departmental libraries, separate rooms for NCC and NSS, a women's hostel, a Museum of History department, a community college, and examination rooms.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/4.1.1/65af74811772d.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities:

The college has a cultural committee, and the student union looks after all kinds of cultural activities. There are different musical instruments. One auditorium with a seating capacity of 600. It has a proper sound system, podiums, and a spacious stage for smoothly functioning cultural activities. One open podium where some cultural activities are undertaken. The students represented the college in various cultural activities, including the Republic Day parade, singing competition, youth festival, etc.

Sports Facilities:

There are two playgrounds: one inside the college campus and the other approximately 400 meters away from the college campus. It has a badminton court, volleyball court, cricket pitch, table tennis board and provisions for long jump, high jump, kabaddi etc. There are various well-maintained sports items, sportswear and sports kits.

Gymnasium and Yoga Facilities:

One well-equipped unisex gym for students.

All yoga activities at the college are done in the auditorium.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/4.1.2add/65b746914545e.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

38

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/4.1.3.1/65af74b631e4d.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

48,99,650

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central library is an automated one since 2015 with the leading software SOUL2.0 provided by INFLIBNET Centre. This library management software gives a user friendly interface for delivering timely services to the users under client-server environment.

- At present the housekeeping operations like cataloguing, circulation, barcoding, member log in, access to library catalogue through OPAC, Web OPAC etc. have been done by using SOUL 2.0 ILMS.
- Barcode-based digital attendance system for students are placed at the library entrance while visiting the library. Barcode Technology has also been using in circulating the books.
- The College Library is Wi-Fi based library. Library users can use the Wi-Fi service in the reading hall and in the digital library section. The Library is a member of e-ShodhSindhu consortium which provide access to 6000+ e-journals, 1,99,500+ e-books under NList and 6,00,000+ e-books through National Digital Library (NDL).
- Students can also avail reprographic and printing service in the library in a nominal fee.
- Students and faculty members of Jorhat Kendriya Mahavidyalaya are connected with the library through 3 (Three) WhatsApp Groups. All important information, notices, new arrival of books etc. are shared in those groups.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://jorhatkendriyamahavidyalaya.in/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.43lakhs

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

6:40

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college maintains its IT infrastructure regularly and employs computer technicians and service providers for any issues.

- It offers an online admission process, CCTV surveillance, biometric attendance, a mobile app, and digital attendance for employees.
- The campus has a high-speed WiFi network with 8 routers and 100 Mbps internet bandwidth.
- The Central Library uses SOUL 2.0 for housekeeping and subscriptions to e-journals and e-books via INFLIBNET.
- The college has two active social media platforms, Google Meet and Zoom Cloud for classes and webinars. A digital center has been established for students and teachers. Northeast Infosys handles website programming and network management.
- The college has a broadband connection with BSNL and Airtel, facilitating Wi-Fi access to various departments and students.
- Annual maintenance costs include anti-virus software installation, computer formatting, and hardware replacement.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/4.3.1/65b0cb579d721.pdf

4.3.2 - Number of Computers

46

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

31,49,989

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The college has various committees responsible for maintaining and utilizing its physical and academic facilities.
- Some classrooms have modern technology, such as smart boards and CCTVs.

- The library has four sections: Acquisition/Processing, Circulation, Reference, Serial, and Digital. The library committee helps in policymaking and resource management.
- The institute has an adequate number of computers with internet connections and utility software, maintained by outsourced technicians.
- The website is updated with external professionals' help.
- Laboratories are regularly maintained by laboratory attendants, with records of equipment maintained in the stock register. The college's Sports Committee, consisting of a teacher adviser and student secretary, organizes competitions inside and outside the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/4.4.2/65af7e8bb45c5.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1390

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

72

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhataadmin/naacdocuments/5.1.3/65d04f1fb82a0.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

691

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

38

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

51

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

11

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

10

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- The college facilitates the Students Representation and participation in various administrative, cocurricular and extracurricular bodies and committees. A healthy and fair relationship between the students and academic and administrative bodies is maintained for efficient functioning and quality enhancement of the institution.
- Students Union is formed regularly in yearly basis through democratic procedure. The secretaries of various portfolios conduct co-curricular and extracurricular activities like sports and cultural competition during college week. Moreover, various functions like Saraswati Puja, Viswakarma Puja, Teachers'day, Freshers Social etc, are organised by the Students Union.
- Students are engaged in various activities organised by the College administration and various bodies of the Institution. The college has NSS unit and 33 ACTR NCC and 51 Assam AIR sqn NCC Unit with more than 150 cadets who actively participate in various extension and in campus activities like Cleanliness drive, Plantation, Discipline etc.
- The Institution ensures students Representation in various administrative bodies.
- List of Students Representation in Various Administration Committees, Cells and Club

Students Representation

1. IQAC: President/Gen. Secretary
2. Admissioncommite:President and Gen. Secretary
3. DisciplineCommittee: Union Body, JKM
4. Model village Adoption committee: Union Body, NCC and NSSMembers JKM

File Description	Documents
Paste link for additional information	https://jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacddocuments/5.3.2/65d443fb44f4c.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- Jorhat Kendriya Mahavidyalaya has an Alumni Association, which was formed in the year 2004. All outgoing students of JKM are members of the Association and to retain the membership they have to abide by the rules of the Constitution of the JKM Alumni Association. The Alumni Association of JKM was registered under Society Registration Act xxi of 1860 in the year 2023. The

Registration no of the Association is RS/JOR/238/1/35 of 2022-23. Different departments of the college have their own Alumni associations under the umbrella of JKM Alumni Association. The executive committee meeting and general meetings of the Association as well as Departmental Alumni meetings are held at regular intervals.

- The Alumni Association of Jorhat Kendriya Mahavidyalaya plays the role of a supportive organ of the college and is involved in various spheres for upliftment of the Institution. Moreover, the college provides platform to the Alumni to become entrepreneur through various Start Up Programmes initiated by the College. The Alumni Association of Jorhat Kendriya Mahavidyalaya has been contributing for the holistic development of the college through financial support, other contributions including academic support services etc. A projector of worth Rs.40,000/ was donated by Mr. Jintu Kakati, Alumni, JKM. A lot of Bookswere donated by a number of Alumni to their respective departmental library.

File Description	Documents
Paste link for additional information	https://jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/5.4.1/65d44417808e6.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- Jorhat Kendriya Mahavidyalaya's governance structure is intricately aligned with its vision and mission, showcasing a collaborative effort among College management, the Principal, and dedicated faculty members.

This synergy ensures the effective implementation of policies outlined by various sub-committees, emphasizing the institution's commitment to quality education. The Internal Quality Assurance Cell (IQAC) plays a pivotal role, shaping academic and administrative policies through engagement with teaching staff, Vice-Principals, Heads of Departments, and senior members.

- The institution's commitment to academic excellence is evident through regular meetings chaired by the Principal, fostering open discussions on pertinent issues and a democratic decision-making process. Departmental Heads oversee activities, ensuring seamless functioning. Jorhat Kendriya Mahavidyalaya actively promotes research activities and encourages student participation in conferences and competitions. Innovative initiatives, including skill-oriented programs through the Incubation-Innovation Centre, enrich the educational landscape.
- Since its inception, the college has embraced a decentralized mechanism for administration, fostering a work environment of trust and solidarity. Leadership involvement follows clearly defined organizational structures aligned with the institute's vision, mission, and UGC policies. Various governing bodies, including the governing body, academic council, and finance committee, formulate and oversee the application of rules, regulations, and guidelines, ensuring the institution's continual progress at every level.

File Description	Documents
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/Criteria6.1.1(1N)/6585ae0e70aab.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- Jorhat Kendriya Mahavidyalaya stands out for its effective leadership, exemplified by a commitment to decentralization and participative management practices. The institution trusts in decentralized decision-making,

empowering departments and committees to actively shape the academic landscape. Department heads, through meticulous planning based on student strength, ensure a proactive approach each academic year. Admission committees, comprising staff and senior faculty, streamline procedures and guide students, showcasing the institution's participative ethos.

- The Principal coordinates academic matters through rotational Heads of Departments, fostering inclusivity. Teachers' representatives in the Governing Body actively engage in academic deliberations, ensuring holistic representation. Transparent and rotational conduct of university exams by the Board of Examinations, led by the principal, demonstrates a commitment to fairness. Jorhat Kendriya Mahavidyalaya's leadership is not just a statement but a lived practice, evident in its decentralized structure and participative management, where every stakeholder actively contributes.
- In the case study on purchasing essentials, the institute's participatory approach is evident. Department heads, after consultation with senior faculty, estimate expenses and seek approval from the principal. The process involves obtaining multiple quotations, preparing a comparative statement, and finalizing suppliers based on various criteria. The entire procurement process is transparent, involving the finance committee and receiving final approval from the principal, showcasing the institution's commitment to systematic and inclusive decision-making.

File Description	Documents
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/Criteria6.1.2(1N)/6585ae793dcle.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- In alignment with its strategic plan, Jorhat Kendriya Mahavidyalaya has displayed a strong commitment to infrastructure creation and expansion, addressing its future needs. Notable achievements and activities within

this strategic framework demonstrate a proactive approach to fulfilling the institution's evolving requirements.

- A key focus has been the mobilization of financial resources, with the institution successfully securing various grants in the recent one-year cycle (2022-23). These grants, including the National Skill Hub Grant, MPLAD fund, RMSA Fund, and NSS Fund, totaling significant amounts, attest to the institution's dedication to strategic planning and its ability to attract external support for development.
- These funds have been strategically allocated to diverse projects, spanning construction, renovation, and essential resource acquisition. Examples include the construction of Seuj Ashray under the MPLAD fund, a National Skill Hub for Vermi compost and LED startup, and the development of facilities like car parking, canteen, and rainwater harvesting.
- Beyond specific projects, funds have been wisely invested in land purchase, road and drainage development, culvert construction, botanical garden establishment, plantation drives, Vermi Compost Units, Students' Common Rooms, Recreation Centers, Students' Toilets, Rainwater Harvesting System, and an LED bulb repairing center. This comprehensive approach signifies a commitment to creating an enriching environment, emphasizing sustainability in line with contemporary global concerns.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/Criteria6.2.1(1N)/6585aec98e9fb.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- Jorhat Kendriya Mahavidyalaya's organizational structure encompasses both administrative and academic facets to ensure effective governance and academic excellence. The

Governing Body, led by a President prominent in the educational field, consists of 13 members, including the principal, nominees from the Vice-Chancellor of Dibrugarh University, ex-officio members like the Vice-Principal and Librarian, donor members, teacher representatives, non-teaching staff representative, and guardian representatives, with a special invitee, the Local MLA.

- On the academic front, the principal serves as the final authority in financial matters, while the Vice-Principal and Associate Academic Vice-Principal oversee academic affairs. The Academic Committee, comprising the IQAC coordinator and department heads, directly reports to the principal for academic development matters. Various bodies such as the Internal Quality Assurance Cell (IQAC), NAAC Committee, Internal Semester Monitoring Committee (ISMC), Parent-Teacher Association, Student Union, Planning Board, Finance Committee, Construction Committee, Purchase Committee, and Hostel Committee operate under the convenorship of teachers.
- The institution upholds well-defined quality policies across functional domains like curriculum development, teaching-learning, examination, admission, HR, research, and consultancy. The appointment procedure adheres to regulations set by the Department of Higher Education, Govt. of Assam, based on UGC recommendations. The service rules and conditions laid down by the Department of Higher Education, Govt. of Assam, guide staff appointments and regulations at the college, ensuring compliance with standardized norms and practices.

File Description	Documents
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/Criteria6.2.2(1N)/6585af4eb6ca5.pdf
Link to Organogram of the Institution webpage	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/Criteria6.2.2(3N)/6585aff519c29.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance

B. Any 3 of the above

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- The college faithfully implements all the welfare measures suggested by the government through its guidelines.
- The teachers can avail all forms of leave, including casual leave, medical leave, earned leave, maternity leave etc.
- Insurance, provident fund, pension scheme, gratuity and other entitlements are promptly passed on to the teaching and non-teaching staff.
- Taking into account their academic progress indicator, the teachers' names are recommended for career advancement.
- Teachers are encouraged to attend the mandatory orientation programme and refresher courses run by UGC Human Resource Development Centres of various universities.
- Teachers are further encouraged to present research papers in national and international conferences and seminars with financial support from the institution.
- The institution, on its own, has introduced a series of welfare measures that will ensure employee satisfaction like Internet and free Wi-Fi facilities are available inside the campus for staff.
- Sports activities for the teaching and Non-Teaching Staff are also organized once in a year.
- Skill development courses are organized for non-teaching staff when need arises.
- Faculty members who upgrade their research work through

quality publications during the academic year are honored by management and institute through research incentive scheme every year. In a nutshell, the Institution strives hard to keep the staff happy and satisfied.

File Description	Documents
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/Add%206.3.1/65b0984f0adb8.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

04

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- The College has performance appraisal system for its teaching and non-teaching staff.
- IQAC strengthened this further by introducing a feedback

summary sheet for the former and extending the appraisal system to the latter.

- Teacher performance is assessed by the IQAC using UGC's PBAS form. Annually, data are collected from the teachers, and a summary of PBAS is prepared to provide appropriate feedback. Principal gives feedback to the HoDs, whereas the HoDs give feedback to the teachers. The detailed PBAS form is used for the career advancement of the teachers for the University assessment, as per the UGC norms Performance appraisal system for non-teaching staff: The nonteaching staff at Jorhat Kendriya Mahavidyalaya include the staff of college office, and library. While taking feedback from nonteaching staff every year, their performance and developmental needs are assessed. Based on this, specific training is provided to address it. In addition, institutional and external training is also provided on topics of common relevance.

File Description	Documents
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/Add%206.3.5/65b0990b8f0e9.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- College conducted a comprehensive financial Audit internally and externally with an emphasis on constructive improvement. The audits are done by CA in the month of March every year. Internal Academic Audit will be done by the Chief Financial Officer for every six months. Such audit objections were settled by identifying college wide cost effectiveness activities and providing insight that improves college's financial performance and handle risk factors. Such objections were considered as additional resources and analysis as a decision making and problem solving tool for the progress of the college. The state government also audit the accounts once in every three year . The institution follows all due procedures to ensure proper utilization of funds and

comply with all the necessary financial audits as per statutory norms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

4.075

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

FUND MOBILIZATION

Resource mobilization and optimal utilization of funds are effected through the following :

a) The main sources are fees collected from students, grant-in aid salary, fees from the self-financed Programmes and interest from banks.

b) The institution seeks to mobilize government and nongovernment grants for infrastructure and resource development to the relevant authorities such as UGC, Assam State Government, Department of Higher Education, RUSA etc.

c) Academic prizes are created by staff and well-wishers.

d) Revenue is generated by extending the institution's premises for conduct of competitive examinations, and other university/board examinations .

e) It actively solicits MPLAD grants for the betterment of the institution.

f) Fund for NSS

OPTIMAL UTILIZATION OF FUNDS

For proper utilization of the fund, budget is prepared every year. For the government grants received, the Principal, in consultation with the management, is responsible for planning and assessing expenditure for college/department/activities as per the pattern of assistance. As a practice, every year, each of the Departments submits a list of requirements. After scrutiny, the viable proposals are forwarded to the Purchase Committee for further implementation. Utilization of the fund is monitored with the help of various bodies of the college namely the Governing Body, Construction and Purchase Committee, etc. Utilization Certificates of all grants are submitted as per the norms of the funding agency after auditing through CA or Govt. Auditor.

File Description	Documents
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/6.4.3%20ad/65b0973e1b03d.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- 8 no of Add-On Courses were introduced in the session 2021-22 and 2023. Certificate courses- NSDC sponsored certificate courses in Vermi-Compost producer and LED Blub repairing technician were introduced. Curriculum and Syllabus development-.
- Internship Programme- Internship programmes are specially organized for the community college courses/Tea plantation and management (Diploma course), Small Tea

Garden Management (B.Voc course). Student Mentoring- Each teacher is allotted 15 to 20 students to mentor them in their all round development.

- Infrastructure Domain:- Administrative Cum Library Building was constructed under SPA grant. New classroom building under RUSA Grand was completed. The College campus is provided with free Wi-fi facility-5 no of router of 100 MBBS. Library facilities were upgraded- ICT facilities, enhancement of e-resources. New digital classroom were established. ICT equipments for digital classroom, biometric attendance, computers etc were installed.
- Introductions of Integrated B.Ed, and Distance mode learning courses. Recognition order was received from NCTE to start Integrated Teacher education Programme (ITP) in the following two categories B.A. B.Ed preparatory B.Sc. B.Ed preparatory

File Description	Documents
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/6.5.1/65d465206a8fd.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- Curriculum and Syllabus development-. Though the curriculum and syllabus is framed by the parent University the curriculum and syllabus of the ADD ON COURSES were framed by the college and approved by Dibrugarh University.
- Prospectus- The Prospectus Committee under IQAC prepares the prospectus of the college which includes details about the courses, admission procedures, examination system, discipline facilities of the college etc.
- Academic Calendar- An academic calendar is prepared regularly through which the total teaching learning, co-curricular and other activities of the year is planned.
- Teaching plan and Syllabus distribution- Teaching plan and syllabus distribution is done by the concerned departments as per the initiation of the IQAC.

- Induction/Orientation Programme- At the beginning of every session and induction programme is organized to intimate the students about the Academics, Examinations, Rules & Regulations and the overall facilities of the college.
- Student Mentoring- Each teacher is allotted 15 to 20 students to mentor them in their all round development.
- Experimental Learning- Field trips are conducted for the students to develop their practical knowledge in different fields.
- Workshops & Seminars- Workshop & seminars and FDPs were organized from time to time to reorient the teachers and students.
- Online Learning-During the period of covid-19 the Academic works was carryout through online mode.
- Programme Outcomes (POs) and Course Outcomes (COs) is analyzed in IQAC.The institution also follows direct and indirect methods for Continuous and Comprehensive Evaluation.

File Description	Documents
Paste link for additional information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/IQAC.6.5.2/65d86e32ecdb9.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/Annual%20Report/65de037723920.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Jorhat Kendriya Mahavidyalaya, a co-educational premier institution is proactive in promoting gender equity by ensuring that all genders have equal access to knowledge and skills.

Gender equity programs in the Institution lead to women empowerment, sustainable growth, and socio-economic reformation.

WOMEN EMPOWERMENT-

1. Gender neutral administrative process-

- Representation of women in academic and administrative responsibilities
- Enrolment of Girls Students in Student's Union, N.S.S and N.C.C Unit
- Prioritization of Opportunities for students to organize/participate in diverse events

SENSITIZATION OF GENDER EQUITY-

1. Student Induction Programme
2. Gender Based Activities organized by "Cell for Women's Studies and Development" JKM.
3. Activities by N.S.S and N.C.C units to imbibe qualities of leadership, social service, responsible and awakened citizenship.
4. Health Awareness Programmes.
5. Courses on Gender and Education, Skill Courses.

SAFETY AND SECURITY -

1. Security in campus with CCTV surveillance
2. Emergency Medical Help
3. Anti-Ragging, Sexual Harassment, Discipline and Grievance Redressal Cell committees.

COUNSELLING -

1. Student Mentoring System
2. Counselling and Orientation programmes.

FACILITIES -

1. Girl's Common Room
2. Facility for incinerator, vending machine.
3. Well protected Girls' Hostel inside the campus.
4. Well-equipped library, canteen, gymnasium, etc.

File Description	Documents
Annual gender sensitization action plan	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/gender/6586675dd77b8.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/GENDER%2020/658667db7df93.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SOLID WASTE MANAGEMENT

- The waste generated in the College is segregated into different coloured dustbins on the basis of their degradability.
- Bamboo dustbins are provided within the campus for collection of waste.
- Biodegradable waste is used in Vermicomposting Unit to produce Vermicompost.
- Bio-degradable waste from the college canteen and hostel is decomposed to produce organic compost in a plastic rotating cylindrical drum.
- The organic waste is also decomposed in a biogas plant digester to produce biogas.

- Non-biodegradable solid waste is disposed of through vendors and few are burnt at a high temperature in a unique incinerator.

LIQUID WASTE MANAGEMENT

- The laboratory liquid waste is managed by using PVC Filter method.
- The sewage water is disposed to the main drainage system of the locality.
- The waste water from RO is utilised for watering plants.

E-WASTE MANAGEMENT-

- E -Waste is disposed of through authorized vendors.
- Parts of the outdated computers are displayed in the E-Museum.

WASTE RECYCLING SYSTEM-

- The waste paper generated is recycled in the Waste Paper Recycling Unit to produce useful paper.
- The organic waste generated in the Vermicompost Production Unit to Produce Vermi-compost.
- The biodegradable waste is used in the Bio-Gas Digester Tank to produce Biogas.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.jorhatkendriyamahavidyalaya.in/jkmjorhatadmin/naacdocuments/7.1.3/65866a9e7b13f.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste

A. Any 4 or all of the above

water recycling Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Jorhat Kendriya Mahavidyalayahas always believed in equality in every sector. This can be reflected in the actions taken by the institute to ensure harmony.

To maintain cultural harmony, the institute organises college week, freshmen social, etc. The college encourages the students to take part in different sports tournament and Youth Festival organised by Dibrugarh University. During such events, students from different cultural backgrounds showcase their culture.

For regional harmony, various festivals and commemorative days of local importance like- Lachit Divas, Rabha Divas, Sarwaswati Puja, etc are observed.

For linguistic harmony, the college observes "World Mother Language Day" with full participation from the employees and students.

For communal harmony, the college observes birth anniversaries of great visionaries of the country. Various extension activities like cleanliness drives and plantation drives are carried out in the nearby adopted villages to help the communities.

For socioeconomic harmony, various departments of the college organise field trips, workshops, and popular talks on entrepreneurship to motivate them to pursue entrepreneurship. The college has skill hub courses to teach the students skills which will help them to acquire jobs. The institute provides scholarships based on merit so that no student is deprived of education due to their financial status.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Jorhat Kendriya Mahavidyalaya takes immense pride in the fact that it constantly makes effort to keep the students aware of their constitutional rights and their duties towards the country to make them responsible citizens.

The institute celebrates various events and commemorative days to inculcate every aspect of our constitution into the

minds and lives of every member of the college.

Some of the national & international days observed in the college are-

- National Education Day
- National Innovation Day
- National Science Day
- National Youth Day

- National Women's Day
- Republic Day
- Independence Day
- National Unity Day
- Quit India Movement
- World Intellectual Property Rights Day
- World Literacy Day
- International Yoga Day.

- The college also has a Students' Union formed as per Lyngdoh Committee recommendation with a "Code of Conduct" for students.
- The faculty members frequently lend their services for social obligations like Gunotsav.
- Special leaves like maternity leave, childcare leave, etc are given to the employees whenever required.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

C. Any 2 of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- The Institute celebrates various National, International and Local events and days from time to time. The Head of the institute and the faculty members make conscious effort to involve the students in these celebrations.
- Celebration and observation of these days keep the students in touch with their culture as well as their Nationality. For example- Celebration of Independence Day and Republic Day is a reminder about our history and fight for freedom.
- Celebration of Teachers' Day and Science Day enlightens us about great visionaries like S. Radhakrishnan and Sir C.V. Raman.
- Celebration of International Days gives the students a wider perspective and ennobles notions of international harmony among the students.
- Celebration of local events keeps the students in touch with their culture and roots.

Various National Days like-

- Teachers' Day
- Independence Day
- Librarians' Day
- Quit India Movement
- National Unity Day, etc are observed in the college.

International Days like-

- World Entrepreneurs' Day
- International Mother Language Day
- International Women's Day
- International Yoga Day, etc are observed in the college.

Many events of local importance like-

- Viswakarma Puja
- Rabha Divas
- Saraswati Puja
- Students' Day are also celebrated every year.

Other than the Departments, different units, and committees of the college like NCC and NSS unit, Incubation and Innovation Cell, Teachers' Unit, Students' Union, etc also take lead in organising these events in the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice -1.

Title: Enhancing student learning outcomes through Innovative practices.

Jorhat Kendriya Mahavidyalaya aims at equipping the students with the intellectual and practical skills that are very essential to meet the challenges in the future. The Innovative practices that are implemented in the institute are to develop research oriented mind set in students which includes project based learning ,intern ship programmes ,experiential learning through field trips ,and encourage participation in national seminar.

Innovative teaching practices implemented for an effective learning processes .It includes Art integrated learning, Peer learning and practical based learning.

Counselling and Mentoring system. Every teacher is engaged as mentors 5-6 students.

Skill based courses offered by the institute which includes life skill, computer basics, vermicompost production, bioinformatics, green tea processing, etc.

Best Practice -2.

Title: Industry Readiness through skill based courses and Green initiatives taken by the institute in the campus.

The institute takes following measures regarding the best practice -2. The demand for employability skills to prepare work -ready graduates has been increased to large extent.

To implement green campus initiatives with the aim of developing a clean and green campus the Institute makes all the necessary efforts to involve the students, employees, NCC and NSS volunteers. The following practices have been taken up by the institute as a part of Green Initiatives:

Rain Water Harvesting, Ground Water Recharging, Solid-Waste Management. Bio-Gas production, Cleanliness drives, Establishment of Botanical Garden and Dubori Green House, Vermicompost production.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- The one primary area of distinctiveness for Jorhat Kendriya Mahavidyalaya is the Incubation and Innovation Cell (IIC), an initiative of Ministry of Education (MoE) through MoE's Innovation Cell (MIC) in collaboration with

AICTE for Higher Educational Institutions (HEIs), which was formed in the college on 28th April, 2021. Ever since its inception, the main goal of IIC has been to foster the culture of innovation and entrepreneurship among the students. Time and again, IIC has provided the students a platform to showcase their innovative ideas in the field of both Arts and Science.

- The IIC activities of the college have become convergent with the recommendations of the National Education Policy that has been implemented from 2023. From conducting various interactive sessions and workshops on innovation and entrepreneurship to celebrating and observing various national and international days like National Innovation Day, National Technology Day, G-20/Y-20 Summit, etc, IIC involves the active participation of both the students and the faculty members.
- Jorhat Kendriya Mahavidyalaya, with its continuous effort, managed to achieve 1 star rating for IIC for the session 2022-23 giving the institute scope to carry out more activities under the aegis of IIC in the near future.
- Jorhat Kendriya Mahavidyalaya was also presented with a certificate of appreciation for exhibiting one of the best creative posters on our IIC journey at the IIC Regional Meet, 2022.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The College IQAC has identified the broad objectives which the College should strive to achieve during this period, which are enumerated as under -

1. To encourage and facilitate Research Culture and to promote Research by students and Faculty, an initiative to establish interdisciplinary research laboratory in the college has been taken. Research committees to be formed to carry over the research -oriented activities
2. To facilitate continuous upgradation and updating of Knowledge & Use of Technology, by Faculty and Students for proper transformation of education aligning with NEP.

3. To inculcate entrepreneurial abilities in students to face the challenges of the present world, thrust will be given to introduce more Skill Based Courses.
4. To facilitate Faculty and Student Exchange Programmes with other Academic Institutions and also to undertake MOUs with Corporates and Industry Associations to promote Academia - Industry Linkages, to enable placements, internship, training, etc. for the students.
5. To create awareness and initiate measures for protecting and promoting environment. Measures will be taken to reduce waste and for solid waste management.
6. Digital Content in the form of Video Lectures, Study Notes, etc. to be made available on the web-site by Teachers.
7. To organise National Seminars and Workshops to provide opportunities to researchers, academicians and students to exchange views and opinions.
8. To continue to organize Extension Activities in the adopted villages for the benefit of the Society and to create awareness on various social issues.
9. To arrange career guidance programmes.